

Mamakating Library District | Trustee Minutes – June 10, 2026

Call to Order/Attendance

Meeting started 6:06

Present:

Patricia Andersen, Thomas DePaulo, Jennifer Holmes, Pamela Mann, Chelsea Roth, Mark Tourtellott & Cheryl Jones

Absent & Excused: Sam Meyer

Adoption of agenda

Motion: Jennifer Holmes

Second: Thomas DePaulo

In Favor: all

Motion: passed

Minutes – April 2026

Approve the May meeting minutes

Motion: Chelsea Roth

Second: Jennifer Holmes

In Favor: all

Motion: passed

Finance Report

Approve abstract of vouchers

Motion: Mark Tourtellott

Second: Chelsea Roth

In Favor: all

Motion: passed

Director's Report

Committee Reports

- Strategic Planning- No Report
- Policy/ By-Law- No Report
- Building and Grounds- No Report

- Budget/ Finance- Employee Manual to be presented for board to review before sending to attorney (new business)

Old Business:

New Business:

RCLS Direct Access Plan

A motion to approve the 2027-2031 RCLS Direct Access Plan as presented was made by Jennifer Holmes and seconded by Thomas DePaulo.

In Favor: All

Result: Passed

RCLS Plan of Service

A motion to approve the 2027-2031 RCLS Plan of Service as presented was made by Chelsea Roth and seconded by Pamela Mann.

In Favor: All

Motion: Passed

A motion to approve budget adjustments of -\$500.00 from repairs line, and - \$2,000.00 from the accounting fee line. These will be added to legal fees line to be used for legal services regarding employee handbook.

Motion: Mark Tourtellott

Second: Jennifer Holmes

In Favor: All

Motion: Passed

Engagement Letter for Attorney to review updated Staff Manual

A motion to approve the signing of the engagement letter with Whiteman, Osterman, & Hanna as presented was made by Chelsea Roth and seconded by Thomas DePaulo.

In Favor: All

Motion: passed

Policy review/ revisions:

Privilege of the Floor - Public Comment- 3-minute limit per person

Adjournment

Motion: Jennifer Holmes

Second: Pamela Mann

In Favor: all

Motion: passed

Meeting ended: 6:45

Respectfully Submitted,

Mark Tourtellott

Secretary & Library Trustee