

## **Mamakating Library Policy & Bylaws Committee**

Meeting Date: 2/10/2025 6pm

### **Agenda**

#### **Agenda Items:**

- Policies developed for new staff manual
  1. Employee Disability Accommodation Policy
  2. Employees Disciplinary Record Request Policy
  3. Lactation & Milk Expression Policy
- On-Going Projects for 2026
  1. Policies up for Review in 2026: (none ready for review currently)
    - Laptop Use Policy
    - Library Card Eligibility & Use Policy
    - Privacy & Confidentiality Policy
    - Smoking Policy
    - Non-Competitive Bidding Policy
  2. Update and Consolidate Financial Controls Policies (with Finance Committee)
- Begin Comprehensive Review of Personnel Policy Manual
  1. Sections 1-5 (Or as much as time allows)
- New Minimum Standard Policies Audits (Email from RCLS Executive Director)
  
- Next Meeting Date: TBA