

# Minutes of MLD Trustees Meeting – November 12, 2025

## **Current Trustees List:**

Patricia Andersen, Pamela Mann, Jennifer Holmes, Chelsea Roth, Mark Tourtellott

## **Call to Order/Attendance**

**Meeting began: 6:02**

## **All in Attendance:**

Patricia Andersen, Pamela Mann, Jennifer Holmes, Chelsea Roth, Mark Tourtellott and Director Cheryl Jones

**Trustees absent:** none

## **Adoption of agenda**

Motion by: Jennifer Holmes

2nd: Pamela Mann

Voted for: Patricia Andersen, Pamela Mann, Jennifer Holmes, Chelsea Roth, Mark Tourtellott

Voted against: none

Abstain: none

Motion: passed

## **Guest presenter:**

Stephen Hoefler- CIPA Compliance

## **Motion to approve the October 2025 meeting minutes**

Motion by: Chelsea Roth

2nd: Pamela Mann

Voted for: Patricia Andersen, Pamela Mann, Jennifer Holmes, Chelsea Roth, Mark Tourtellott

Voted against: none

Abstain: none

Motion: passed

## **Finance Report -**

### **Motion to approve abstract of vouchers**

Motion by: Mark Tourtellott

2nd: Jennifer Holmes

Voted for: Patricia Andersen, Pamela Mann, Jennifer Holmes, Chelsea Roth, Mark Tourtellott

Voted against: none

Abstain: none

Motion: passed

## **Director's Report**

### **Committee Reports**

- Long Range Plan- No Report
- Policy/ By-Law- No Report
- Building and Grounds- Site Plan
- Budget- No Report

### **Old Business:**

#### **Nomination of Trustees**

Motion to appoint Sam Meyer to the Mamakating Library Board of Trustees.

Motion by: Chelsea Roth

2nd: Jennifer Holmes

Voted for: Patricia Andersen, Pamela Mann, Jennifer Holmes, Chelsea Roth, Mark Tourtellott

Voted against: none

Abstain: none

Motion: passed

Sam Meyer will continue in the seat vacated by Pam Forni (term ends Aug. 2027)

Motion to appoint Thomas DePaulo to the Mamakating Library Board of Trustees.

Motion by: Chelsea Roth

2nd: Jennifer Holmes

Voted for: Patricia Andersen, Pamela Mann, Jennifer Holmes, Chelsea Roth, Mark Tourtellott

Voted against: none

Abstain: none

Motion: passed

Thomas DePaulo will continue in the seat vacated by John Buying(term ends Aug. 2026)

### **Oath of Office**

Both appointees took their oaths and had paperwork notarized.

**New Business:**

**Policy review/ revisions:**

**Computer Use Policy Updates**

Motion to approve the Computer Use Policy as amended

Motion by: Jennifer Holmes

2nd: Pamela Mann

Voted for: Patricia Andersen, Thomas DePaulo, Jennifer Holmes, Pamela Mann, Sam Meyer, Chelsea Roth, Mark Tourtellott

Voted against: none

Abstain: none

Motion: passed

**Emergency & Disaster Policy Updates**

Motion to approve the Emergency & Disaster Policy as amended

Motion by: Jennifer Holmes

2nd: Chelsea Roth

Voted for: Patricia Andersen, Thomas DePaulo, Jennifer Holmes, Pamela Mann, Sam Meyer, Chelsea Roth, Mark Tourtellott

Voted against: none

Abstain: none

Motion: passed

**Privilege of the Floor** - Public Comment- 3-minute limit per person

**Adjournment**

Motion by: Jennifer Holmes

2nd: Pamela Mann

Voted for: Patricia Andersen, Thomas DePaulo, Jennifer Holmes, Pamela Mann, Sam Meyer, Chelsea Roth, Mark Tourtellott

Voted against: none

Abstain: none

Motion: passed

**Meeting ended: 7:47**

*Respectfully submitted,*

Mark Tourtellott