

MLD Trustee Minutes – October 14, 2025

Current Trustees:

Patricia Andersen, Pamela Mann, Chelsea Roth, Mark Tourtellott

Call to Order/Attendance

- Meeting called to order: 6:04pm
- Trustees present:
 - Patricia Andersen, Pamela Mann, Chelsea Roth, Mark Tourtellott
 - Director Cheryl Jones
 - Trustees absent: none

Adoption of agenda

- Motion by: Pamela Mann
- 2nd: Chelsea Roth
- Voted for: Patricia Andersen, Pamela Mann, Chelsea Roth, Mark Tourtellott
- Voted against: none
- Abstain: none
- Motion: passed

President's Statement

- Resulting from the case, the Judge has ordered 3 trustee seats vacated.
- Documents from the court proceedings are available on the library website

Nomination of Trustees

- Motion to nominate Pam Forni to the Mamakating Library Board of Trustees.
 - Pam has chosen to decline the nomination
- Motion to nominate Jennifer Holmes to the Mamakating Library Board of Trustees.
 - Motion by: Mark Tourtellott
 - 2nd: Chelsea Roth
 - Jennifer Holmes has accepted the nomination
 - Voted for: Patricia Andersen, Pamela Mann, Chelsea Roth, Mark Tourtellott
 - Voted against: none
 - Abstain: none
 - Motion: passed

Oath of Office

Jennifer Holmes took their oath and was notarized at the meeting. It will be filed with the county clerk this week.

Nomination and Election of Finance Officer

- Motion to nominate Jennifer Holmes as treasurer of the Mamakating Library Board of Trustees
 - Motion by: Pamela Mann
 - 2nd: Chelsea Roth
 - Jennifer Holmes accepts the nomination
 - Voted for: Patricia Andersen, Pamela Mann, Chelsea Roth, Mark Tourtellott
 - Voted against: none
 - Abstain: none
 - Motion: passed

Minutes – September 2025

- Motion to approve the September meeting minutes
 - Motion by: Chelsea Roth
 - 2nd: Pamela Mann
 - Voted for: Patricia Andersen, Pamela Mann, Chelsea Roth, Mark Tourtellott,
 - Voted against: none
 - Abstain: none
 - Motion: passed

Finance Report-

- Motion to approve abstract of vouchers
 - Motion by: Mark Tourtellott
 - 2nd: Chelsea Roth
 - Voted for: Patricia Andersen, Pamela Mann, Chelsea Roth, Mark Tourtellott
 - Voted against: none
 - Abstain: none
 - Motion: passed

Director's Report given by Cheryl Jones.

Committee Reports –

Long Range Plan- No Report

Policy/ By-Law- No Report

Building and Grounds- No Report

Budget- No Report

Old Business:

New Business:

- RCLS Budget
 - Motion to accept the Ramapo Catskill Library System 2026 RCLS Budget

- Motion by: Jennifer Holmes
 - 2nd: Pamela Mann
 - Voted for: Patricia Andersen, Jennifer Holmes, Pamela Mann, Chelsea Roth, Mark Tourtellott
 - Voted against: none
 - Abstain: none
 - Motion: passed
- Friends of the Library Week- Annual FOL Recognition
 - Motion to recognize Cheryl Hampel as the Mamakating Library Friend of the Year 2025
 - Motion by: Mark Tourtellott
 - 2nd: Chelsea Roth
 - Voted for: Patricia Andersen, Jennifer Holmes, Pamela Mann, Chelsea Roth, Mark Tourtellott
 - Voted against: none
 - Abstain: none
 - Motion: passed

Policy review/ revisions:

- Security Camera Policy
 - Motion to approve the Security Camera Policy as presented/amended.
Motion by: Chelsea Roth
 - 2nd: Pamela Mann
 - Voted for: Patricia Andersen, Jennifer Holmes, Pamela Mann, Chelsea Roth, Mark Tourtellott
 - Voted against: none
 - Abstain: none
 - Motion: passed
- Land Acknowledgement
 - Motion to adopt the Land Acknowledgment as presented/amended.
Motion by: Jennifer Holmes
 - 2nd: Pamela Mann
 - Voted for: Patricia Andersen, Jennifer Holmes, Pamela Mann, Chelsea Roth, Mark Tourtellott
 - Voted against: none
 - Abstain: none
 - Motion: passed

Privilege of the Floor - Public Comment- 3-minute limit per person

- o Patron asked that Trustee meeting would change to Wednesdays to accommodate town meeting schedules.
- o Patron asked where to have access to paperwork regarding the lawsuit against the library. There was also a question about costs incurred to the library for legal fees and insurance coverage.
- o Patrons wanted to thank library for being the resting place for the time capsule created for the bicentennial.
- o Patrons and Trustees thanked Pam Forni for the time that she had served on the board

Meeting ended at: 6:42

- o Motion by: Jennifer Holmes
- o 2nd: Pamela Mann
- o Voted for: Patricia Andersen, Jennifer Holmes, Pamela Mann, Chelsea Roth, Mark Tourtellott
- o Voted against: none
- o Abstain: none
- o Motion: passed

Respectfully Submitted,
Mark Tourtellott
Trustee & Acting Secretary