

MLD Trustees Meeting – August 5, 2025
TENTATIVE AGENDA – SUBJECT TO ADDITIONS AND/OR CHANGE
(* - Action Items)

Call to Order/Attendance

Adoption of agenda*

Minutes – July -2025*

Motion to approve the July meeting minutes

Finance Report -

- Motion to approve abstract of vouchers*

Director's Report –

Committee Reports –

- Long Range Plan- No Report
- Policy/ By-Law- No Report
- Building and Grounds- Site Plan
- Budget- No Report

Old Business:

- Election Ballot and Legal Notice Approval*
-Motion to approve the election ballot and legal notice.
- MOU with Mascot Artist*
- Motion to approve the MOU with mascot artist Elana Sahagun

New Business:

Policy review/ revisions:

Privilege of the Floor - Public Comment- 3-minute limit per person

Adjournment

MLD Trustees Meeting Minutes – July 8, 2025

Call to Order/Attendance

Meeting called to order at 6:02pm

Present: Trustees John Buying, Jennifer Holmes, Pamela Mann, Pamela Forni, Chelsea Roth and Director Cheryl Jones

Absent: Mark Tourtellott (excused) and Patricia Andersen (excused)

Adoption of Agenda

Motion to approve July 8 Agenda

Motion by: Jennifer Holmes

2nd: Pam Forni

Voted against: John Buying

Motion passed

A Motion was made by John Buying to amend the agenda. No Second.

Approval of Minutes – June 2025

Motion to approve June 2025 minutes

Motion by: Jennifer Holmes

2nd: Pamela Mann

Voted against: John Buying

Motion passed

Finance Report

Motion to approve abstract of vouchers

Motion by: Pam Forni

2nd: Pamela Mann

Voted against: John Buying

Motion passed

Directors Report

Highlights:

- Fiber internet was installed and both staff and patrons notice a difference in speed
- Muralist has begun work on the mural as of 6/30. It will be completed by 7/12
- Kindergarten from Emma C. Chase School visited on June 10th

Committee Reports

-No Committee Reports

Old Business

•Absentee Ballot Schedule Approval

-Motion to approve the presented schedule for the 2025 election regarding absentee ballots

Motion by: Pam Forni

2nd: Jennifer Holmes

Voted against: John Buying

Motion passed

New Business

•New Library Mascot

-Motion to move forward with the mascot design and MOU development with artist Elana Sahagun

Motion by: Jennifer Holmes

2nd: Pamela Mann

All in favor

Motion passed

Policy Review/Revisions

•Bulletin Board Policy

-Motion to approve the amended Bulletin Board Use Policy as presented/amended

Motion by: Jennifer Holmes

2nd: Chelsea Roth

Abstain: John Buying

Motion passed

Privilege of the Floor

Public Comment- 3 minute limit per person

A member of the public expressed gratitude to the board for arriving to the BOT meeting prepared, for their lively discussions, and for providing services to library. They only wish *all* board members were properly prepared for the meeting

Adjournment

Motion to Adjourn

Motion by: Pam Forni

2nd: Pamela Mann

All in favor

Motion Passed. Meeting ended at 6:52pm

Respectfully Submitted,

Pam Forni

Mamakating Library

Budget vs. Actuals: Thru July = 58%

January - December 2025

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
A1049 REAL PROPERTY TAXES			
A1001 Real Estate Taxes	390,263	390,300	100.00 %
Total A1049 REAL PROPERTY TAXES	390,263	390,300	100.00 %
A2499 USE OF MONEY & PROPERTY			
A2401 Interest & Earnings		12,000	
Total A2499 USE OF MONEY & PROPERTY		12,000	
A2649 FINES & FORFEITURES			
A4050 Fines income	260	400	65.00 %
Total A2649 FINES & FORFEITURES	260	400	65.00 %
A2799 MISCELLANEOUS LOCAL SOURCES			
A2770 Miscellaneous income	3,476	4,500	77.00 %
Total A2799 MISCELLANEOUS LOCAL SOURCES	3,476	4,500	77.00 %
A3089.6 Restricted Grants & Donations	7,745	0	
A3099 STATE AID		3,100	
A3089.1 Grant income- LLSA grant	331	0	
A3089.2 State Aid- Grant		0	
A3089.3 Sullivan County Grant		0	
A3089.4 Sullivan Cty Public Lib. Grant		0	
A3089.5 SRP Grant		0	
Total A3099 STATE AID	331	3,100	11.00 %
A4060 UNRESTRICTED DONATIONS		0	
A4061 Donations - Unrestricted	10,331	0	
Total A4060 UNRESTRICTED DONATIONS	10,331	0	
A4999 Assigned Fund Balance		15,000	
Total Income	\$412,406	\$425,300	97.00 %
GROSS PROFIT	\$412,406	\$425,300	97.00 %
Expenses			
A7999 CULTURE & RECREATION			
A7410.1 Library- Personal Services			
7410.11 Clerical	67,966	140,220	48.00 %
7410.12 Librarian	38,915	78,200	50.00 %
Total A7410.1 Library- Personal Services	106,881	218,420	49.00 %
A7410.2 Library- Equipment			
7410.21 Equipment expense	2,077	2,000	104.00 %
Total A7410.2 Library- Equipment	2,077	2,000	104.00 %
A7410.4 Library- Contractual Expenses			
7410.41 Books	7,530	15,000	50.00 %
7410.405 Digital Media	6,362	11,500	55.00 %
Total 7410.41 Books	13,892	26,500	52.00 %
7410.42 Periodicals	217	500	43.00 %
7410.43 Audio/Visual	946	2,200	43.00 %

Mamakating Library

Budget vs. Actuals: Thru July = 58%

January - December 2025

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
7410.47 Cleaning Service	3,920	8,200	48.00 %
7410.48 Elections	162	200	81.00 %
7410.51 Legal fees	1,000	1,000	100.00 %
7410.52 Memberships	614	500	123.00 %
7410.53 Miscellaneous expense	521	600	87.00 %
Reimbursed payments to other libraries	13	0	
Total 7410.53 Miscellaneous expense	534	600	89.00 %
7410.54 Professional Fees			
101 Accounting Fees	2,875	7,500	38.00 %
Total 7410.54 Professional Fees	2,875	7,500	38.00 %
7410.55 Postage and Delivery	4,295	4,670	92.00 %
7410.56 Program	5,351	4,000	134.00 %
7410.565 Program Supplies	838	510	164.00 %
Total 7410.56 Program	6,189	4,510	137.00 %
7410.57 DEBT Service Principal & Interest		25,000	
7410.58 Building & Grounds R&M			
7410.581 Repairs	1,020	6,000	17.00 %
7410.582 Maintenance	2,199	3,500	63.00 %
7410.583 Landscaping	2,065	4,500	46.00 %
Total 7410.58 Building & Grounds R&M	5,284	14,000	38.00 %
7410.59 Office expense	2,181	4,000	55.00 %
7410.60 Telecom	2,487	6,750	37.00 %
7410.61 Utilities	4,490	10,000	45.00 %
7410.62 Technology	10,388	19,900	52.00 %
7410.85 RCLS Service Fee		2,200	
7410.86 Meetings & Conference	1,710	3,850	44.00 %
7410.87 Travel & Mileage	106	250	42.00 %
Total A7410.4 Library- Contractual Expenses	61,290	142,330	43.00 %
Total A7999 CULTURE & RECREATION	170,248	362,750	47.00 %
A9199 EMPLOYEE BENEFITS			
A9010.7 Payroll Taxes		17,300	
A9030.8 Insurance			
9030.81 Disability		1,400	
9030.82 Hospitalization		15,000	
9030.83 Workers' Compensation	2,360	1,600	148.00 %
9030.84 Property Liability		4,000	
9030.85 Directors and Officers	1,008	1,150	88.00 %
Total A9030.8 Insurance	3,368	23,150	15.00 %
A9040.0 Pension Expense		18,000	
Total A9199 EMPLOYEE BENEFITS	3,368	58,450	6.00 %
Capital Reserve		6,000	
Total Expenses	\$173,616	\$427,200	41.00 %
NET OPERATING INCOME	\$238,789	\$ -1,900	-12,568.00 %

Mamakating Library

Budget vs. Actuals: Thru July = 58%

January - December 2025

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Other Income			
A2405.1 NYLAF Dividend Income	5,122	0	
Total Other Income	\$5,122	\$0	0%
NET OTHER INCOME	\$5,122	\$0	0%
NET INCOME	\$243,912	\$ -1,900	-12,837.00 %

August 2025

Voucher #	Payee	Amt	Note
0825-01	Orange & Rockland	\$ 728.00	Autopays 8/26
0825-02	Frontier	\$ 532.74	autopays 8/14
0825-03	VISA (CJ)	\$ 1,443.91	autopays 8/21
0825-04	OverDrive	\$ 315.28	ebooks/audio books
0825-05	Wells Fargo	\$ 103.00	autopays 8/21
0825-06	Baker & Taylor	\$ 511.63	Books
0825-07	Robert Hrabowsky	\$ 720.00	Cleaning
0825-08	Midwest Tape	\$ 426.42	Hoopla Balance
0825-09	Utica National	\$ 35.00	Commercial Ins. Bal.
0825-10	RefKo Landscaping	\$ 130.00	Landscaping
0825-11	RCLS	\$ 5,148.90	ILS, IT, Coord. Order
0825-12	Karen Tolcz	\$ 100.00	Election Inspector
0825-13	Linda Lothrop	\$ 100.00	Election Inspector
0825-14	Cheryl Jones	\$ 103.80	PDF software purchase
0825-15	Playaway Products	\$ 58.99	wonderbook
0825-16			
Total:		\$ 10,457.67	

Mamakating Library Board of Trustees Meeting

August 1st, 2025

Director's Report



Building & Grounds:

- Mural is still in progress (as of 8/1). Small details are being added but it is mostly complete.
- We will need to choose a spot for the Bi-centennial time capsule to be buried soon. Burial is scheduled for September.
- Light in the center foyer has been fixed—it had been out for a while.
- Air duct noise issue in adult area resolved thanks to Rich Jones.

Closings/Service Interruptions & Generator Statistics:

- Generator has run for 50.5 hours total as of 7/31 (2.6 hours in July)
- Library was Closed 7/4 for Independence Day

Programming:

Community Partnership Programs:

- Energy Saving Class w/ CCE: 19 Participants (**LRP: Capacity for Resilience: Social Equity: Goal 1, Obj.3, Action 4**)
- Active Art w/ Community Design Workshop: 14 Participants

Stand-alone programs

- Sewing Machine Workshop: 9 Participants

Series programs

- Books & Tea Discussion : 13 Participants
- Culinary Club: 15 Participants
- Writers' Group: 5 Participants
- Tech Topics: 4 Participants
- Global Arts: 48 Participants (**LRP: Capacity for Resilience: Social Equity: Goal 1, Obj.4, Action 3**)
- Classic Sci-Fi Movie Night: 9 Participants
- Non-Fiction Book Club: 3 Participants
- Coffee Klatch for Parents: 31 Participants
- Builders Brigade: 57 Participants
- Storytime: 111 Participants (5 Sessions)
- Lawn Games: 53 Participants (4 sessions)
- Science with Frank : 82 Participants (4 Sessions)
- Snakes101: 18 Participants
- Teddy Bear Picnic: 18 Participants
- Trail Bike Ride: 11 Participants
- Founder's Day Foam Party: 500 Participants (Estimate)
- Founder's Day Craft Tent: 176 Participants
- LSC Author Visits: 16 Live (4 Programs)

Program Totals:

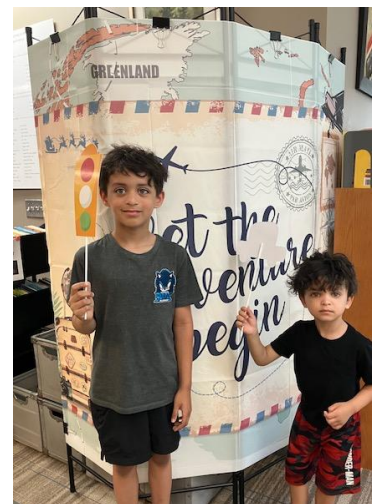
- 18 Adult Programs serving 183 patrons
- 14 Patrons received dedicated Tech Help time
- 28 Youth Programs serving 1116 patrons
- 1 Teen Volunteer worked 8 Hours



First SRP Finishers!



Founder's Day Foam Party



- Summer Reading registration began on 6/23. As of 8/1 we have 225 children/teens registered.
- RCLS Road Trip through 7/31: 96 Participants

Press:

- Full report about July Media outreach will be included in Board Packet

IT/ILS & Technical Services:

- Computer Users: 166 uses
- Wi-Fi Users: 2361 uses
- Koha has been much better due to the diligence of Bywater Solutions and RCLS consultant Alex Carver. See his recent update below:

- I'm writing to provide an update on the current status of Koha/Aspen Discovery.

On Monday, July 14th, after a period of slowdown, ByWater Solutions implemented a server-side script which monitors a process called CGI. This process manages the plack agents which I referenced in my June 13th allrcls email. As a refresher, plack agents are responsible for carrying out staff requests, such as checkouts, returns, transfer requests, search requests, etc. The implemented change monitors the CGI service for performance and restarts it before slowdown begins.

This joins a similar monitoring script that was added to the SIP service on July 9th to prevent SIP services from failing.

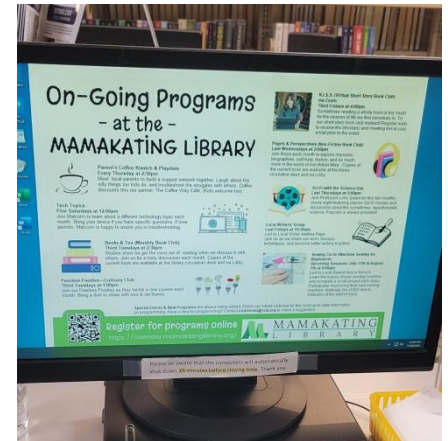
Since the implementation of both of these changes, we have not seen SIP failures, and we have only experienced a single minor slowdown that was attributed to bot activity and quickly resolved.

Though the core issue that started the slowdowns is still being investigated, the available evidence suggests that these changes have restored the stability and reliability of our Koha installation.

Thank you for your patience as we worked through this period.

- New screen background on patron computers encourages users to explore our on-going programming.
- Fiber internet has been in for 1 month and we have seen major improvements in staff and patron experience when using the internet (**LRP: Capacity for Resilience: Social Equity: Goal 2, Obj.2 Action 4**)
- Director has been experimenting with Overdrive's cost-per-circ model for e-book/audio book purchasing to see if utilizing that model for some titles will save us money on digital lending.

New RCLS Road Trippers



Circulation/Registration:

Previous Month's Physical Circulation

	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	2206	2231	2487	2400	1823	2040	1882	2195	2006
February	1973	1956	2088	2169	1335	1840	1531	1925	2124
March	2414	2225	2093	1180	1929	2110	1734	2264	2288
April	2331	2013	2064	--	1710	1751	1705	2165	1977
May	2121	2161	2180	--	1644	1636	1667	2026	2034
June	2539	2288	2292	233	1909	1836	1818	1963	1932
July	3150	2640	2682	939	2225	2232	2628	2457	2634
August	2941	2760	2742	948	1870	2195	2822	2307	
September	2440	2015	2310	1224	1904	1597	2276	2075	
October	2166	2273	2239	1323	1969	1404	2029	2045	
November	2214	2309	1956	1496	2126	1492	1947	1964	
December	1704	2000	1924	1600	1991	1362	1918	1764	

TOTAL	28,199	24,871	25,133	13,512	22,435	23,517	24,004	25,150	12,361
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Previous Month's New User Registrations

	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	29	14	19	19	9	17	19	17	21
February	16	18	12	20	8	16	12	12	11
March	12	22	9	4	15	12	12	14	33
April	28	23	18	2	8	21	11	31	16
May	24	16	15	3	6	21	16	22	17
June	24	30	28	0	12	16	30	17	30
July	34	32	32	8	34	41	42	39	42
August	28	22	31	12	28	35	48	24	
September	26	14	31	9	23	21	22	18	
October	28	16	21	8	10	19	62	36	
November	28	10	11	6	12	20	21	22	
December	28	11	8	7	10	12	8	12	
TOTAL	305	228	227	98	175	251	303	264	128

Digital Collections:

Overdrive Circulation

	2019	2020	2021	2022	2023	2024	2025
January	323	305	394	486	603	658	598
February	264	229	429	400	508	635	591
March	334	298	444	439	552	642	632
April	293	475	338	448	564	544	604
May	291	497	408	495	537	600	627
June	344	409	362	559	448	547	634
July	296	373	404	552	438	640	602
August	284	311	474	578	522	596	
September	272	314	427	499	524	565	
October	236	323	367	510	582	579	
November	205	334	419	506	569	583	
December	209	320	405	546	537	599	
Total	3142	4188	4871	6018	6384	7188	4273



<<<

Photo sent to us by a mom on social media with caption "Thank you for getting my girls excited about reading."

>>>

Some of our excited participants in the Teddy Bear Picnic where kids made their own stuffies, had storytime, and a picnic together.



Unique Patron Access Hoopla				
	2022	2023	2024	2025
January	32	36	54	67
February	27	42	53	61
March	33	49	55	64
April	28	35	44	62
May	20	36	56	58
June	21	37	59	62
July	31	39	58	62
August	34	38	60	
September	33	36	68	
October	26	50	67	
November	33	37	53	
December	35	39	62	
Total:	353	474	687	436

Overall Circulations Report Hoopla				
	2022	2023	2024	2025
January	108	131	178	185
February	98	133	179	160
March	112	137	162	176
April	98	127	167	162
May	63	94	160	183
June	60	127	160	168
July	116	90	149	186
August	124	116	172	
September	113	118	163	
October	87	169	194	
November	118	111	146	
December	128	115	198	
Total:	1225	1468	1524	1120

Director's Meetings & Trainings:

- 7/2 Meeting with RCLS Executive Election to review election procedure
- 7/9 Director's Association Meeting
- 7/10 ILS Sub-committee meeting
- 7/11 SUPLA Meeting
- 7/12 FOL Meeting
- 7/17 ILS Meeting & Sub-committee Meeting
- 7/18 Mamakating Historical Society Annual Meeting (Invited Guest)
- 7/21 System Services Committee Meeting
- 7/23 Intern Meeting

Staff Development:

- Next Staff Development Day scheduled for September to de-brief on summer reading, prepare for library card sign up month, and practice emergency procedures

Friends of the Library News:

- The FOL had a fantastic book sale at Founders Day with many people showing up to volunteer in the booth throughout the day.
- Over 300 seed packets have been distributed to the community from the FOL Seed Library Initiative.
- The SRP incentives that were purchased by the friends have been a huge hit and have really helped kids stay motivated to reach throughout the summer.

Other News:

- July Patron Count: 3975
- The library will be hosting a student intern for 75 hours this fall. Amanda is getting her library science degree and will spend time shadowing each staff member to learn about their role, duties, and how we work together to serve our community's needs.

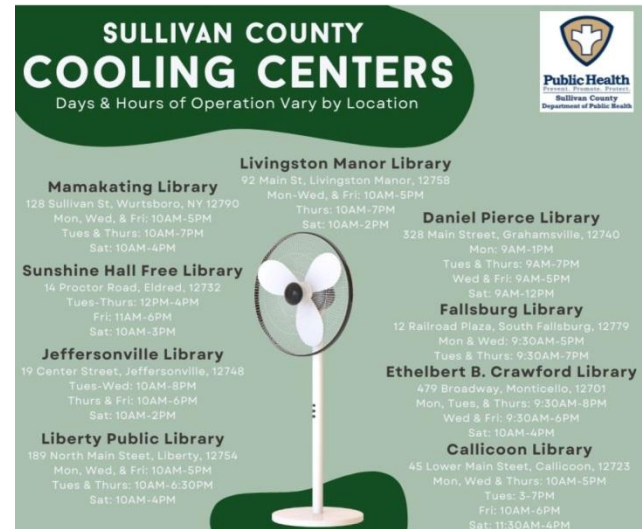
Director's Activities:

- Created written curriculum for our Fall intern



Our First Pool Pass Patron!

- Drafted MOU for our Mascot Artist (**LRP Governance: Goal 4, Action 1**)
- Worked with Town of Mamakating and Parks & Rec to secure a pool pass for the library to lend to patrons this summer. We have had wonderful feedback from patrons on this new offering.
- Bi-Centennial Events on July 13th included hand churning 3 batches of ice cream, welcoming dignitaries including Josh Riley and Paula Kay, and creating & facilitating children's activity book table.
- Completed grant report for SC Youth Bureau. The FOL should receive their reimbursement check for the story walk supplies soon. Thank you to Chelsea Roth for volunteering her family for some photos at the site!
- Beginning to look at 1000 Books Before Kindergarten as a program to offer in beginning this Fall.
- Registered the Library for the SC Veteran's FAVOR program. Vets can get FAVOR cards and be eligible for discounts at registered businesses. We will give 50% off printing, copying/faxing to those presenting FAVOR cards at the library.
- The Library is also registered as a cooling center with Sullivan County Public Health.



Incidents:

- None

Upcoming Programs of Note:

- Virtual Author visits:
 - The Smithsonian Bird Book 8/5 @ 2pm
 - Casey McQuiston 8/20 @ 7pm
 - Dr. Tasha Eurich 8/28 @ 2pm
- Trail Bike Ride 8/6 @ 6:30pm
- Active Art Afternoon 8/8 @ 2pm
- Coffee Klastch for Parents @ 2:30pm (Every Thursday)
- Time Travelers Club Thursdays @ 11am
- Sewing Machine Workshop 8/7 @ 4:30pm
- Fearless Foodies 8/12 @ 1pm
- Book Club 8/12 @ 2:30pm
- Teddy Bear Picnic 8/8 @ 11:00am
- The Great Library Playdate: 8/19 3-6pm
- Sci-Fi with the Science Guy: 8/21 @ 5pm
- Non-Fiction Book Club 8/27 @ 2:00pm
- Local Writer's Group 8/29 @ 10:30am
- Builder's Brigade Mondays @ 3:00pm
- Global Arts Tuesdays @ 11am
- Global Arts Kid's Art Showcase: 8/23 @ 11am
- Photography Class with Art Meier 8/28 @ 5:30pm
- Time Travelers Club Thursdays beginning 8/7 @ 11am



Canal Bi-Centennial Day: Handmade Ice Cream



Our Annual Staff Night out at Forestburgh Playhouse

Reminders:

- RCLS is beginning the process of creating their next strategic plan. As part of this process they are holding Focus groups for different groups. There are three planned for board members on the following dates: Wed. Sept. 10th @ 7pm, Thurs, Sept. 18th @ 7pm, or Fri. Sept. 26th @ 10am. All sessions are via Zoom. Your input will be used to help guide RCLS in the coming years. Register on the RCLS website calendar.
- RCLS Trustee Training Sessions for 2025 have been released and are detailed below. Register through the RCLS website calendar. You should complete a minimum of 2 hours of training per calendar year, plus harassment training.

Trustee Education Session Title	Date	Day Of Week	Time	Credit Hours
Digital Inclusion in Libraries (Presenter: Meaghan Doyle)	09/25/25	Thursday	6:30 PM	1.00
Library Financial Reports (Presenter: Stephen Hoefer)	10/14/25	Tuesday	6:30 PM	1.00
Intermediate Library Trustee Education 102 (Presenter: Grace Riario)	11/03/25	Monday	6:30 PM	1.00
Advocacy - <i>Title TBD</i> (Presenter: Jen Park)	12/03/25	Wednesday	7:00 PM	1.00
Open Meetings Law and Library Governance (Presenter: Grace Riario)	12/11/25	Thursday	6:30 PM	1.0

Respectfully submitted,
Cheryl Jones, Library Director
August 1st, 2025

Media & Press Report

JULY 2025

Facebook:

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Reach	2.8K	3.4K	5.2K	2.2K	2.2K	1,742	3.1K						
Engagement	265	422	594	344	317	346	539						
Likes	1.1K	1.1K	1,167	1,167	1,172	1,178	1,188						
New Likes			7	4	5	5	10						
New Follows	11	2	15	5	12	8	13						
Original Posts	27	45	72	30	36	29	38						
Total Followers	1.3K	1,324	1,339	1,339	1,347	1,357	1,371						

Facebook Notes:

- The favorable statistics on Facebook remain steady. It is encouraging to experience engagement with our audience. Our community outreach work seems to be paying off as we have been able to successfully answer patron questions through the social media platform (patrons asked questions by commenting on posts and through Messenger). Patrons also reached out to each other through comments on posts.
- The community came together on the platform during the promotion of the canal bicentennial. We were happy to be a part of the combined push of bicentennial celebration announcements by local organizations and businesses.
- The announcement of pool passes showed the passes are answering a community need. The pool passes post was the top content for views (2,971) and interactions (40). The bicentennial flyer was the second most viewed post at 745 views and had 10 interactions.

Instagram:

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Views	1,708	3,259	3,454	4,058	3,902	3,669	8,328						
Engagement/ Reach	241	185/ 455	63 /368	69/ 669	72/ 813	56/ 374	66/ 434						
Interactions	114	234	256	213	216	177	248						
Profile Visits	47	62	87	63	77	33	85						
Original Posts	15	42	39	94	47	71	34						
Total Followers	470	478	490	503	517	526	535						

Instagram Notes:

- Our Instagram profile continues to experience an increase in activity. The 85 profile visits is an increase of 157.6% compared to the month of June. A significant number is nine external link taps, which is an 800% increase. Meaning those visitors came from outside links to our account—like the Instagram link on our webpage or e-newsletter.

- Our community is rewarding our efforts to reach out. The canal bicentennial announcement received 309 views and reached 113 accounts.

Respectfully Submitted,
Alethea Pape

(8/1/25)

OFFICIAL BALLOT

MAMAKATING LIBRARY

August 19th, 2025

INSTRUCTIONS

1. Mark in pen.
2. To vote on a proposal, make a cross X mark or a check ☒ mark in one of the voting squares contained in the box setting forth such proposal.
3. To vote for a candidate whose name is printed in this ballot, make a cross X mark or a check ☒ mark in the voting square alongside the name of the candidate.

PROPOSITION I

The Trustees of the Mamakating Library shall be authorized to increase the tax levy in the amount of \$34,700 in 2026.

☐

YES

☐

NO

ELECTION OF TRUSTEE

CANDIDATES FOR FOUR YEAR SEATS (Choose 2):

☐

PAMELA MANN

☐

CHELSEA ROTH

☐

LEGAL NOTICE MAMAKATING LIBRARY

Notice is hereby given that Town of Mamakating residents who are registered voters living within the Pine Bush, Monticello or Minisink Valley school districts will cast ballots on one proposition and elect two members of the Board of Trustees.

Proposition:

The trustees of the Mamakating Library shall be authorized to increase the tax levy in the amount of \$34,700 in 2026.

Election:

Voters will be asked to elect two members of the Board of Trustees for a four year term of office; petitions submitted by Pamela Mann & Chelsea Roth

Voting will take place on Tuesday, August 19th from 3:00 to 8:00pm at the Mamakating Library, 128 Sullivan Street, Wurtsboro, New York.

Absentee ballot applications may be requested in person at the Mamakating Library, by phone at 845-888-8004, or by email at mam@rcls.org. Absentee ballots must be received by the close of voting on August 19th.

By order of the Board of Trustees of the Mamakating Library
Barbara Semonite, Election Secretary

MASCOT DESIGN & USAGE AGREEMENT BETWEEN MAMAKATING LIBRARY AND ARTIST

This agreement made this _____ day of _____ 2025 between Mamakating Library and _____, artist of proposed library mascot.

All agreed upon artwork will be used in media, marketing, and outreach for the Mamakating Library, Friends of Mamakating Library, and library related community events.

WHEREAS, The Mamakating Library requires the Elana Sahagun (hereinafter referred to as "Artist") to create an original work of art to be used as the library's mascot

WHEREAS, The Artist, Elana Sahagun, has the legal right to make decisions regarding the use of their artwork and full authority to enter into this Agreement

NOW THEREFORE, in consideration of the foregoing and the agreement set forth below and other good and valuable consideration, the parties agree as follows:

ARTWORK CREATION AND ACCEPTANCE

1. The Artist represents that the artwork created will be an original work by the Artist.
2. Any disagreements that the Mamakating Library has with the direction of the artwork as it proceeds, in line with the terms of this agreement, will be mediated by the Library Director ensure that the Library is satisfied but that the Artist also feels empowered to complete their work as set forth in this agreement.
3. The Mamakating Library will be allowed approval of the artwork in order to ensure that the final product is in line with the spirit of its mission and place in the community as a publically funded organization.
4. The Artist agrees to coordinate delivery of the artwork to the library by an agreed upon date.
5. If the original artwork needs modification for an unforeseen use or circumstance, the Library will reach out to the artist to request their assistance. If the Artist is unable or unavailable to do modifications, another artist may be sought without penalty.
6. Mamakating Library agrees to notify the Artist if changes, alterations, or modifications are done to their work and will always contact the artist prior to these changes being made.
7. The Mamakating Library may discontinue use of the artwork at any time without notice or penalty.
8. Once completed, the artist has the right to use the image to support or promote their career/work or use the image in an additional artwork but no longer owns the design or controls its use at this location. The mascot artwork, upon completion becomes public and belongs to the Mamakating Library, subject to the terms of this agreement.
9. Mamakating Library also has the right to use images provided by the Artist, and any modified versions thereof, for the purposes of marketing, media, outreach and in promotions of its mission, more broadly.
10. Mamakating Library reserves the right to use or sell images/reproductions of the mascot to promote the interests, including but not limited to bookmarks, stickers, tote bags, etc.

12. The Artist reserves the right to use or sell images/reproductions of the mural and the image therein for their own art practice, PR, communications, funding efforts, etc.

13. Neither the Artist nor Mamakating Library owes royalties of any kind for sale of reproductions of the mascot image, its use or future works that use the same or similar images.

By execution of this agreement, the Mamakating Library and The Artist, agree to fulfill their requirements in accordance with the terms of this agreement and with regards to mascot artwork.

_____ Date_____

Mamakating Library Signature

_____ Date_____

Artist Signature