

MLD Trustees Meeting – May 21, 2025
TENTATIVE AGENDA – SUBJECT TO ADDITIONS AND/OR CHANGE
(* - Action Items)

Call to Order/Attendance

Adoption of agenda*

Minutes – April 2025*

Motion to approve the April meeting minutes

Finance Report -

- Motion to approve abstract of vouchers*

Director's Report –

Committee Reports –

- Long Range Plan- No Report
- Policy/ By-Law- No Report
- Building and Grounds- No Report
- Budget- No Report

Old Business:

- Mural Artist Update

New Business:

- Direct Access Statistics
- IT Menu of Services*
- NYLAF*
- Wurts Family Painting Donation

Policy review/ revisions:

-Fax Policy

Privilege of the Floor - Public Comment- 3-minute limit per person

Adjournment

MLD Trustees Meeting Minutes – April 9, 2025

Call to Order/Attendance

Meeting called to order at: 6:04

Present: Trustees Patricia Andersen, John Buying, Jennifer Holmes, Pamela Mann, Pamela Rice, Chelsea Roth, Mark Tourtellott,
and Director Cheryl Jones

Absent: none

Adoption of agenda

Motion by: Chelsea Roth

2nd: Pamela Mann

Voted against: John Buying

Abstain:

Motion passed

Minutes – March 2025

Motion to approve the March meeting minutes

Motion by: Chelsea Roth

2nd: Jennifer Holmes

Voted against: John Buying

Abstain:

Motion passed

Finance Report -

- Motion to approve abstract of vouchers

Motion by: Pamela Rice

2nd: Jennifer Holmes

Voted against: John Buying

Abstain:

Motion passed

Director's Report

Committee Reports –

- Long Range Plan- No Report
- Policy/ By-Law- No Report

- Building and Grounds- No Report
- Budget- No Report

Old Business:

New Business:

- Committee appointments
 - MOU for Storywalk
- Motion to approve MOU for the Storywalk
Motion by: Mark Tourtellott
2nd: Pamela Rice
Voted against:
Abstain:
Motion passed

Policy review/ revisions:

- Remote Work Policy
Motion by: Jennifer Holmes
2nd: Pamela Rice
Voted against: John Buying
Abstain:
Motion passed
- Reserve Fund Policy
Motion by: Jennifer Holmes
2nd: Pamela Rice
Voted against: John Buying
Abstain:
Motion passed
- Public Comment Policy
Motion by: Jennifer Holmes
2nd: Pamela Rice
Voted against: John Buying
Abstain:
Motion passed

Privilege of the Floor - Public Comment- 3-minute limit per person

Public patron spoke briefly about:

- The positive effects of posting on Facebook about people getting first library cards.
- Asked that library be mindful about public displays having readable font sizes.
- Asked that library staff feel empowered to respond to altercations by calling the police quickly.

Adjournment

Meeting ended at: 6:50

Motion by: Jennifer Holmes

2nd: Chelsea Roth

Voted against:

Abstain:

Motion passed

May 2025

Voucher #	Payee	Amt	Note
0525-01	Orange & Rockland	\$ 345.99	Autopays 5/26
0525-02	Frontier	\$ 378.20	autopays 5/14
0525-03	VISA (CJ)	\$ 176.16	autopays 5/21
0525-04	OverDrive	\$ 328.47	ebooks/audio books
0525-05	Wells Fargo	\$ 103.00	autopays 5/21
0525-06	Baker & Taylor	\$ 1,300.11	Books
0525-07	Robert Hrabowsky	\$ 640.00	Cleaning
0525-08	Midwest Tape	\$ 366.94	Hoopla Balance
0525-09	Utica National	\$ 1,325.00	Workers Comp Bal.
0525-10	Patiana McMahon	\$ 112.01	Program Fee/reimbursement
0525-11	Mirabito	\$ 678.00	
0525-12	RCLS	\$ 3,239.56	ms365, IT
0525-13	SUPLA	\$ 50.00	annual dues
0525-14	Playway Products	\$ 188.47	wonderbooks
0525-15	Kristt Kelly Office Sys	\$ 178.00	toner
0525-16	Valley Mountains	\$ 270.00	web maintainence
0525-17			
0525-18			
0525-19			
0525-20			
0525-21			
0525-22			
0525-23			
0525-24			
Total:		\$ 9,679.91	

Mamakating Library

Budget vs. Actuals: April 33%

January - December 2025

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Income			
A1049 REAL PROPERTY TAXES			
A1001 Real Estate Taxes	390,263	390,300	100.00 %
Total A1049 REAL PROPERTY TAXES	390,263	390,300	100.00 %
A2499 USE OF MONEY & PROPERTY			
A2401 Interest & Earnings		12,000	
Total A2499 USE OF MONEY & PROPERTY		12,000	
A2649 FINES & FORFEITURES			
A4050 Fines income	177	400	44.00 %
Total A2649 FINES & FORFEITURES	177	400	44.00 %
A2799 MISCELLANEOUS LOCAL SOURCES			
A2770 Miscellaneous income	2,467	4,500	55.00 %
Total A2799 MISCELLANEOUS LOCAL SOURCES	2,467	4,500	55.00 %
A3089.6 Restricted Grants & Donations	2,400	0	
A3099 STATE AID		3,100	
A3089.1 Grant income- LLSA grant	331	0	
A3089.2 State Aid- Grant		0	
A3089.3 Sullivan County Grant		0	
A3089.4 Sullivan Cty Public Lib. Grant		0	
A3089.5 SRP Grant		0	
Total A3099 STATE AID	331	3,100	11.00 %
A4060 UNRESTRICTED DONATIONS		0	
A4061 Donations - Unrestricted	10,266	0	
Total A4060 UNRESTRICTED DONATIONS	10,266	0	
A4999 Assigned Fund Balance		15,000	
Total Income	\$405,903	\$425,300	95.00 %
GROSS PROFIT	\$405,903	\$425,300	95.00 %
Expenses			
A7999 CULTURE & RECREATION			
A7410.1 Library- Personal Services			
7410.11 Clerical	51,800	140,220	37.00 %
7410.12 Librarian	29,898	78,200	38.00 %
Total A7410.1 Library- Personal Services	81,698	218,420	37.00 %
A7410.2 Library- Equipment			
7410.21 Equipment expense	1,768	2,000	88.00 %
Total A7410.2 Library- Equipment	1,768	2,000	88.00 %
A7410.4 Library- Contractual Expenses			
7410.41 Books	4,503	15,000	30.00 %
7410.405 Digital Media	3,742	11,500	33.00 %
Total 7410.41 Books	8,245	26,500	31.00 %
7410.42 Periodicals	151	500	30.00 %
7410.43 Audio/Visual	649	2,200	30.00 %

Mamakating Library

Budget vs. Actuals: April 33%

January - December 2025

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
7410.47 Cleaning Service	1,920	8,200	23.00 %
7410.48 Elections		200	
7410.51 Legal fees		1,000	
7410.52 Memberships	544	500	109.00 %
7410.53 Miscellaneous expense	146	600	24.00 %
Reimbursed payments to other libraries		0	
Total 7410.53 Miscellaneous expense	146	600	24.00 %
7410.54 Professional Fees			
101 Accounting Fees		7,500	
Total 7410.54 Professional Fees		7,500	
7410.55 Postage and Delivery	93	4,670	2.00 %
7410.56 Program	3,601	4,000	90.00 %
7410.565 Program Supplies	386	510	76.00 %
Total 7410.56 Program	3,987	4,510	88.00 %
7410.57 DEBT Service Principal & Interest		25,000	
7410.58 Building & Grounds R&M			
7410.581 Repairs	912	6,000	15.00 %
7410.582 Maintenance	2,171	3,500	62.00 %
7410.583 Landscaping	1,640	4,500	36.00 %
Total 7410.58 Building & Grounds R&M	4,723	14,000	34.00 %
7410.59 Office expense	1,382	4,000	35.00 %
7410.60 Telecom	1,103	6,750	16.00 %
7410.61 Utilities	2,440	10,000	24.00 %
7410.62 Technology	6,816	19,900	34.00 %
7410.85 RCLS Service Fee		2,200	
7410.86 Meetings & Conference	1,710	3,850	44.00 %
7410.87 Travel & Mileage	106	250	42.00 %
Total A7410.4 Library- Contractual Expenses	34,014	142,330	24.00 %
Total A7999 CULTURE & RECREATION	117,480	362,750	32.00 %
A9199 EMPLOYEE BENEFITS			
A9010.7 Payroll Taxes		17,300	
A9030.8 Insurance			
9030.81 Disability		1,400	
9030.82 Hospitalization		15,000	
9030.83 Workers' Compensation	1,035	1,600	65.00 %
9030.84 Property Liability		4,000	
9030.85 Directors and Officers	1,008	1,150	88.00 %
Total A9030.8 Insurance	2,043	23,150	9.00 %
A9040.0 Pension Expense		18,000	
Total A9199 EMPLOYEE BENEFITS	2,043	58,450	3.00 %
Capital Reserve		6,000	
Total Expenses	\$119,523	\$427,200	28.00 %
NET OPERATING INCOME	\$286,380	\$ -1,900	-15,073.00 %

Mamakating Library

Budget vs. Actuals: April 33%

January - December 2025

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Other Income			
A2405.1 NYLAF Dividend Income	2,436	0	
Total Other Income	\$2,436	\$0	0%
NET OTHER INCOME	\$2,436	\$0	0%
NET INCOME	\$288,816	\$ -1,900	-15,201.00 %

Mamakating Library
Board of Trustees Meeting
May 21st, 2025
Director's Report



Building & Grounds:

- Garden clean-up Day has to be rescheduled due to rain.

Closings/Service Interruptions & Generator Statistics:

- Generator has run for 43.9 hours total as of 5/1 (2.5 hours in April)
- Library Closed 4/12 due to snow storm

Programming:

Community Partnership Programs:

- Canal Bi-Centennial Planning: 15 Participants

Stand-alone programs

- Cranky Seniors Comedy Show: 35 Participants
- Poetry Open Mic Night: 16 Participants
- Local Author Talk: Lily Barrish Levner: 16 Participants
- Crochet for Beginners Series: 22 Participants (2 Sessions)

Series programs

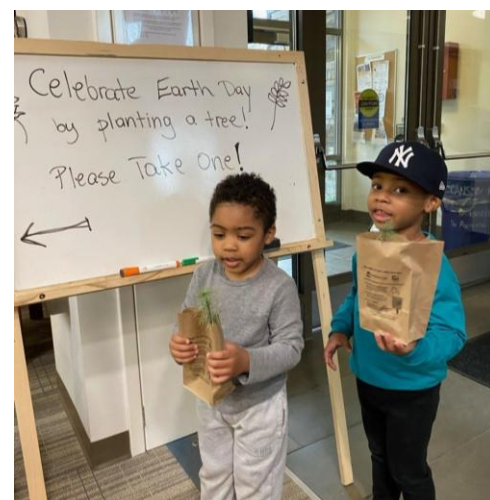
- Books & Tea Discussion :11 Participants
- Keep It Short...Stories (KISS) Group: 5 Participants
- Culinary Club: 11 Participants
- Writers' Group:4 Participants
- Malcolm's Tech Topics: 4 Participants
- Zen Schooling : 29 Participants (2 Sessions)
- Patiana's Art Program:11 Participants
- Classic Sci-Fi Movie Night: 9 Participants
- LEGO Club: 14 Participants
- Read to Mocha:11 Participants
- Storytime: 71 Participants (5 Sessions)
- LSC Author Visits: 32 Live (3 Programs)

Program Totals:

- Passive Program: Neighborhood Forest: 96 Trees distributed to local children to plant
- 21 Adult Programs serving 267 patrons
- 11 Patrons received dedicated Tech Help time
- 9 Youth Programs serving 123 patrons
- 2Teen volunteers completed 12 hours of community service at the library

Press:

- Full report about April Media outreach will be included in Board Packet
- Our Media Manager is regularly over her 6 hrs/week in work to do. Director will be requesting increase to hours for this position for 2026 budget cycle.



Over 90 Trees were distributed to children to plant
for Earth Day!



10 Poets read their work, or work by their favorite poets in celebration of National Poetry Month.

IT/ILS & Technical Services:

- Computer Users: 169 uses
- Wi-Fi Users: 1808 uses
- Technology Needs Survey update: We have received 97 responses and the results have been posted to your board portal for review. Committees will take these results under advisement when planning budgets and staff will refer to them for programming and outreach plans.

Circulation/Registration:

Previous Month's Physical Circulation

	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	2206	2231	2487	2400	1823	2040	1882	2195	2006
February	1973	1956	2088	2169	1335	1840	1531	1925	2124
March	2414	2225	2093	1180	1929	2110	1734	2264	2288
April	2331	2013	2064	--	1710	1751	1705	2165	1977
May	2121	2161	2180	--	1644	1636	1667	2026	
June	2539	2288	2292	233	1909	1836	1818	1963	
July	3150	2640	2682	939	2225	2232	2628	2457	
August	2941	2760	2742	948	1870	2195	2822	2307	
September	2440	2015	2310	1224	1904	1597	2276	2075	
October	2166	2273	2239	1323	1969	1404	2029	2045	
November	2214	2309	1956	1496	2126	1492	1947	1964	
December	1704	2000	1924	1600	1991	1362	1918	1764	
TOTAL	28,199	24,871	25,133	13,512	22,435	23,517	24,004	25,150	8395

Previous Month's New User Registrations

	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	29	14	19	19	9	17	19	17	21
February	16	18	12	20	8	16	12	12	11
March	12	22	9	4	15	12	12	14	33
April	28	23	18	2	8	21	11	31	16
May	24	16	15	3	6	21	16	22	
June	24	30	28	0	12	16	30	17	
July	34	32	32	8	34	41	42	39	
August	28	22	31	12	28	35	48	24	
September	26	14	31	9	23	21	22	18	
October	28	16	21	8	10	19	62	36	
November	28	10	11	6	12	20	21	22	
December	28	11	8	7	10	12	8	12	
TOTAL	305	228	227	98	175	251	303	264	81

Digital Collections:

Overdrive Circulation

	2019	2020	2021	2022	2023	2024	2025
January	323	305	394	486	603	658	598
February	264	229	429	400	508	635	591

March	334	298	444	439	552	642	632
April	293	475	338	448	564	544	604
May	291	497	408	495	537	600	
June	344	409	362	559	448	547	
July	296	373	404	552	438	640	
August	284	311	474	578	522	596	
September	272	314	427	499	524	565	
October	236	323	367	510	582	579	
November	205	334	419	506	569	583	
December	209	320	405	546	537	599	
Total	3142	4188	4871	6018	6384	7188	2425

Unique Patron Access Hoopla				
	2022	2023	2024	2025
January	32	36	54	67
February	27	42	53	61
March	33	49	55	64
April	28	35	44	62
May	20	36	56	
June	21	37	59	
July	31	39	58	
August	34	38	60	
September	33	36	68	
October	26	50	67	
November	33	37	53	
December	35	39	62	
Total:	353	474	687	190

Overall Circulations Report Hoopla				
	2022	2023	2024	2025
January	108	131	178	185
February	98	133	179	160
March	112	137	162	176
April	98	127	167	162
May	63	94	160	
June	60	127	160	
July	116	90	149	
August	124	116	172	
September	113	118	163	
October	87	169	194	
November	118	111	146	
December	128	115	198	
Total:	1225	1468	1524	507

Director's Meetings & Trainings:

- Completed Library Law & Policy Class (LIU)
- 4/4 SLI Annual Report Webinar
- 4/9 Director's Association Meeting
- 4/9 Youth Book Festival Meeting
- 4/10 SLI Mentee Meeting
- 4/11 SUPLA Meeting
- 4/17 ILS Committee Meeting
- 4/24 ALA/IMLS Update Town Hall
- 4/25 Budgeting & Finance for Public Libraries Training (University of Michigan)
- 4/25 Meet with Eagle Scout re: Storywalk
- 4/29 Canal Bi-centennial Celebration Meeting
- 4/29 Direct Access Meeting

Staff Development:

- Library Assistant attended a training for RCLS's new foam cannon. We are planning a kids foam party for summer reading kick-off this year.
- Staff meeting 5/1

Artist in
Residence for
April: Art Meier
displays his work
proudly



Friends of the Library News:

- The Storywalk is nearing completion and an installation date should be set soon. The FOL hopes to have a kick-off event with kids doing our first walk of it together in early June.
- The FOL is working on creating a seed library. A small card catalog was donated by Maryallison Farley and Brenda Daigle is working with local businesses on seed donation and will oversee the seed library.
- TheFriends are also working with Life Styled by Katelyn (a local salon) to do another community bookshelf that will sit near their new children's styling chair.
- The Book Fairies are attending Spring Fling on 5/3 and Fairy Fest at MEEC on 5/17 to give out books and library information to children.

Other News:

- March Patron Count: 4066
- Artist has been chosen for our mural project with WBOT. Laurie Kilgore may be able to attend our June meeting to meet the board. Her mock up for the mural includes local flowers/plants and insects reading books. (LRP Governance, Goal 4, Obj. 4)
- Our re-categorization project also brought us opportunities for evaluating our collection. Our Big Books hadn't been used in a long time, and to make room for circulating items, we needed to weed them. We were able to give them a new life by donating them to a local homeschool collective!

Director's Activities:

- Waiting on a quote from Star Press then will begin working on mailing newsletter for late June.
- Storywalk is nearing completion and we hope to have a grand opening event in early June!
- Beginning to work on mascot creation (2 interested artists thus far), a long term project which will enhance our branding and outreach in the future making the library more recognizable in the community. (LRP Governance, Goal 4, Obj. 1)



Incidents:

- Update to last month's incident: We have been in touch with the Sergeant at the Mamakating Trooper Barracks and he is looking into the extended response time. Director is updating Emergency Policy/Procedure and once a new policy/procedure is approved a copy will be provided to the town and to the troopers so that all can be informed of our process when an emergency arises.

Upcoming Programs of Note:

- Virtual Author visits:
 - Dr. David Rosemarin 5/7 @ 7pm
 - Liann Zhang 5/14 @ 7pm
 - Rachelle Bergstein 5/21 @ 7pm
- Card Making 5/6 @ 5:30pm
- Fearless Foodies 5/20 @ 1pm
- Book Club 5/20 @ 2:30pm
- Curiosity Club 5/20 @ 4:30pm
- Sci-Fi with the Science Guy: 5/15 @ 5pm
- Local Hummingbirds 5/22 @ 5:30pm
- Local Writer's Group 5/30 @ 10:30am

- Lego Club 5/31 @ 11am
- Local Author Talk: Mark Philip Stone 5/17@ 1:00pm

Reminders:

- RCLS Trustee Training Sessions for 2025 have been released and are detailed below. Register through the RCLS website calendar. You should complete a minimum of 2 hours of training per calendar year, plus harassment training.

Trustee Education Session Title	Date	Day Of Week	Time	Credit Hours
Finance 101: Trustee Responsibilities (Presenter: Stephen Hoefer)	06/25/25	Wednesday	6:30 PM	1.00
Accessibility (Presenter: Meaghan Doyle)	07/21/25	Monday	6:30 PM	1.00
Library Social Media & Marketing (Presenter: David Cosco)	08/05/25	Tuesday	6:30 PM	1.00
Digital Inclusion in Libraries (Presenter: Meaghan Doyle)	09/25/25	Thursday	6:30 PM	1.00
Library Financial Reports (Presenter: Stephen Hoefer)	10/14/25	Tuesday	6:30 PM	1.00
Intermediate Library Trustee Education 102 (Presenter: Grace Riario)	11/03/25	Monday	6:30 PM	1.00
Advocacy - <i>Title TBD</i> (Presenter: Jen Park)	12/03/25	Wednesday	7:00 PM	1.00
Open Meetings Law and Library Governance (Presenter: Grace Riario)	12/11/25	Thursday	6:30 PM	1.0

Respectfully submitted,
Cheryl Jones, Library Director
May 2nd, 2025

Mamakating Library –Technology Needs Assessment Survey January-April 2025

97 Responses

Survey Conducted:

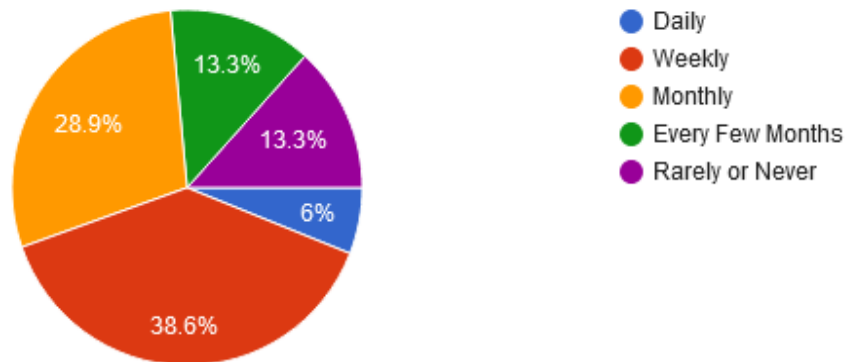
In-Person: Paper copies available library, town hall, and coffee shop.

Online: Newsletter, Social Media (paid advertisement to locals to increase visibility/response)

How often do you visit the library? (Select one)

 [Copy chart](#)

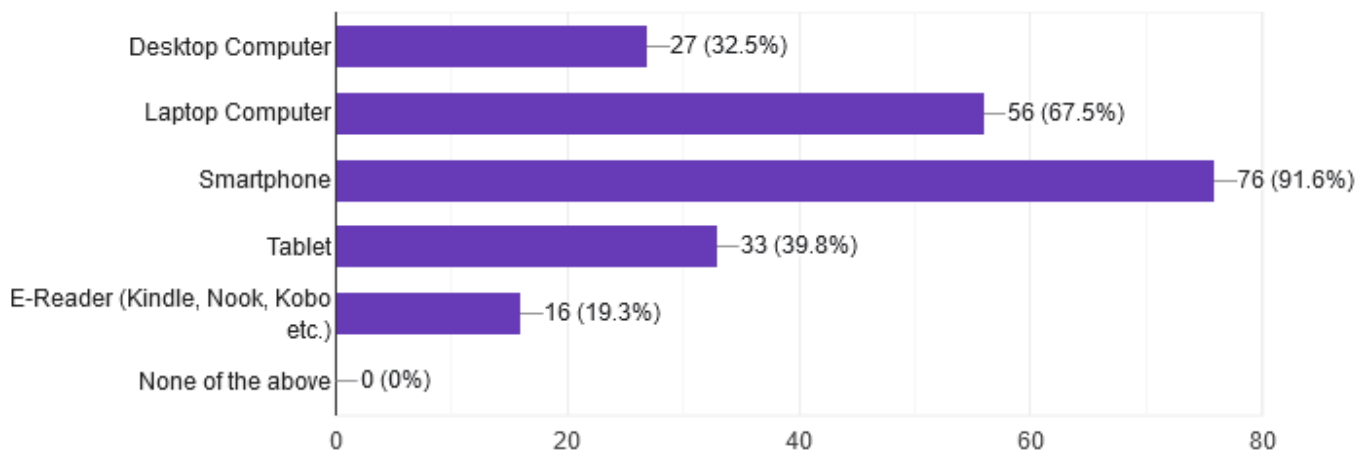
83 responses



Which of the following devices do you own? (Select all that apply)

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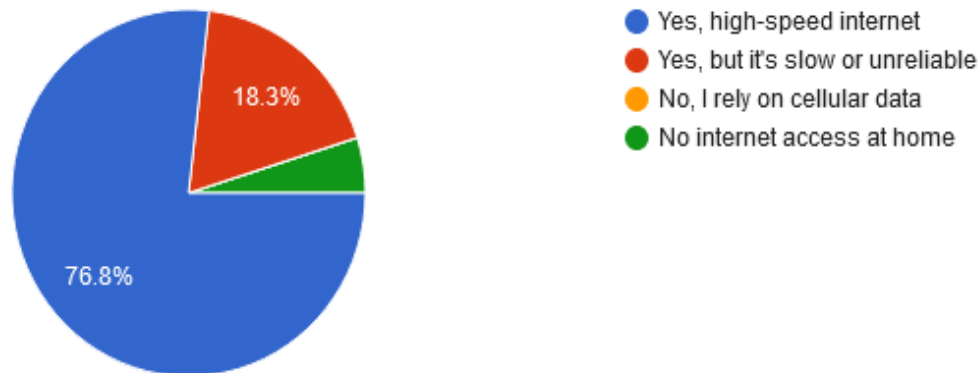
83 responses



Do you have reliable internet access at home?

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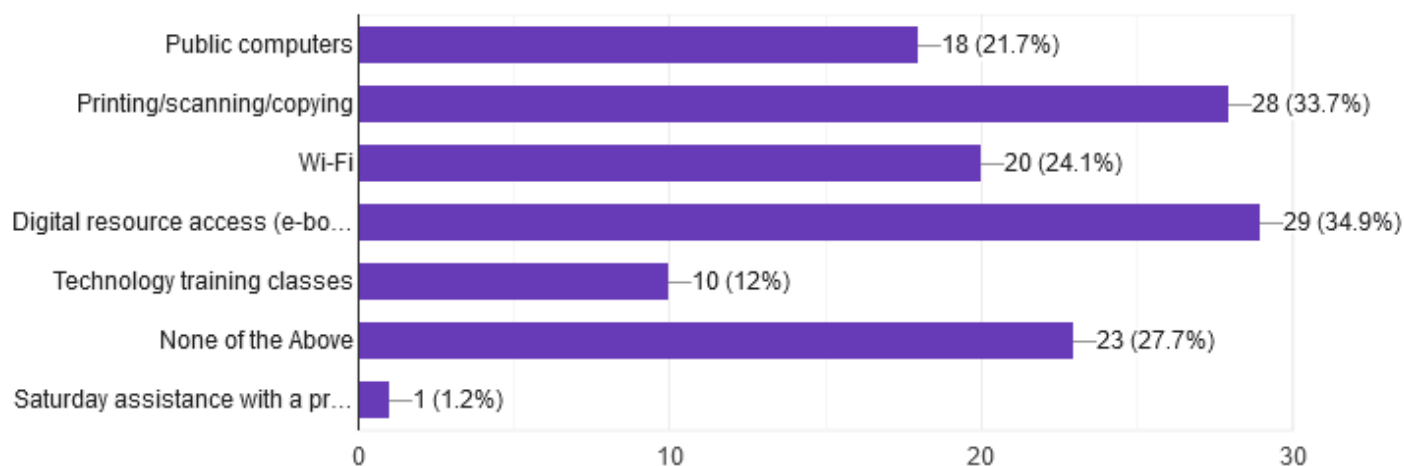
82 responses



What technology services do you currently use at the library? (Select all that apply)

[Copy chart](#)

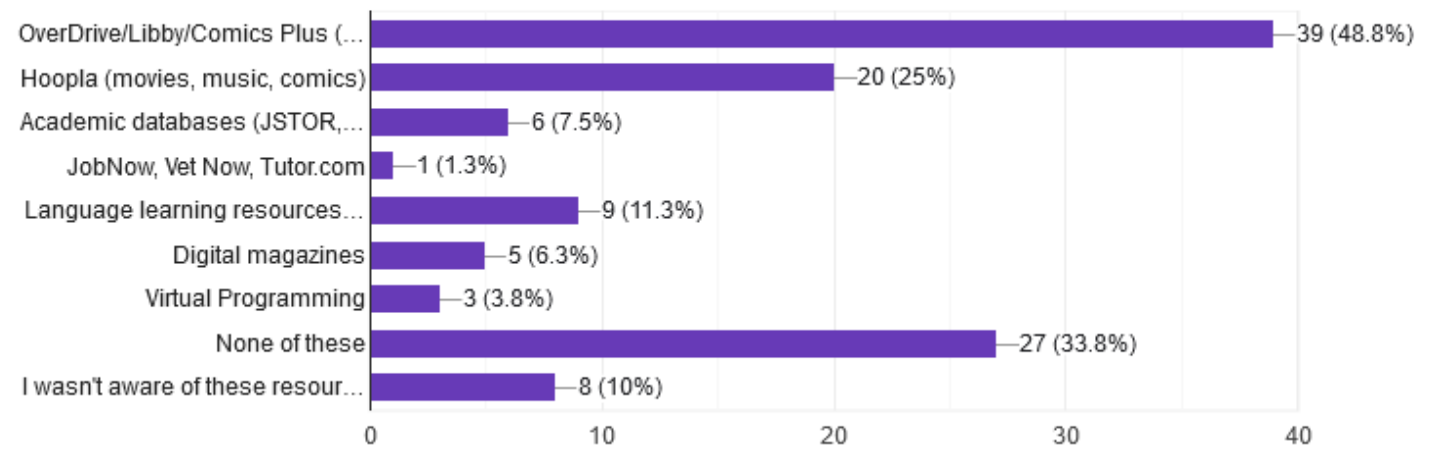
83 responses



Which of our digital resources have you used in the past year? (Select all that apply)

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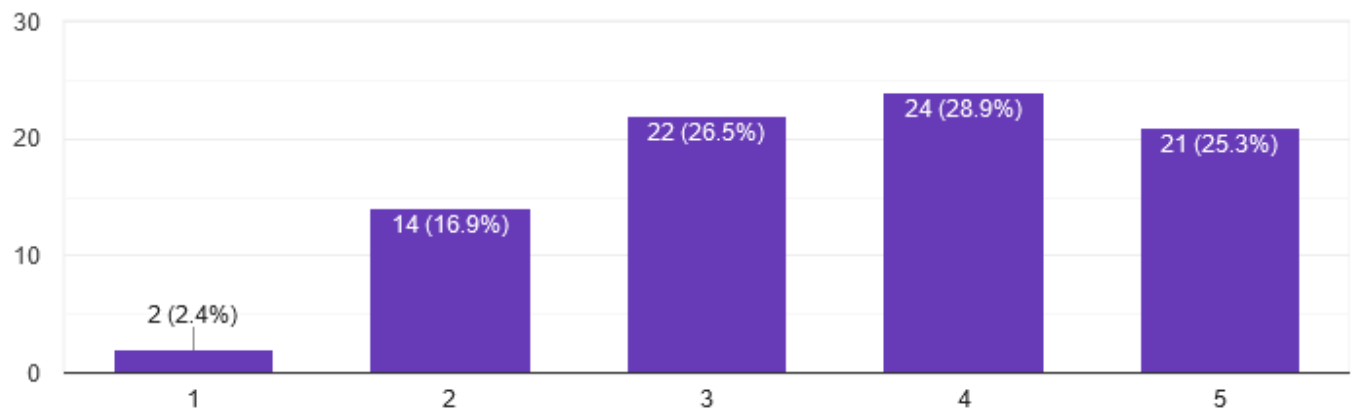
80 responses



How comfortable are you with using technology? (Scale 1-5)

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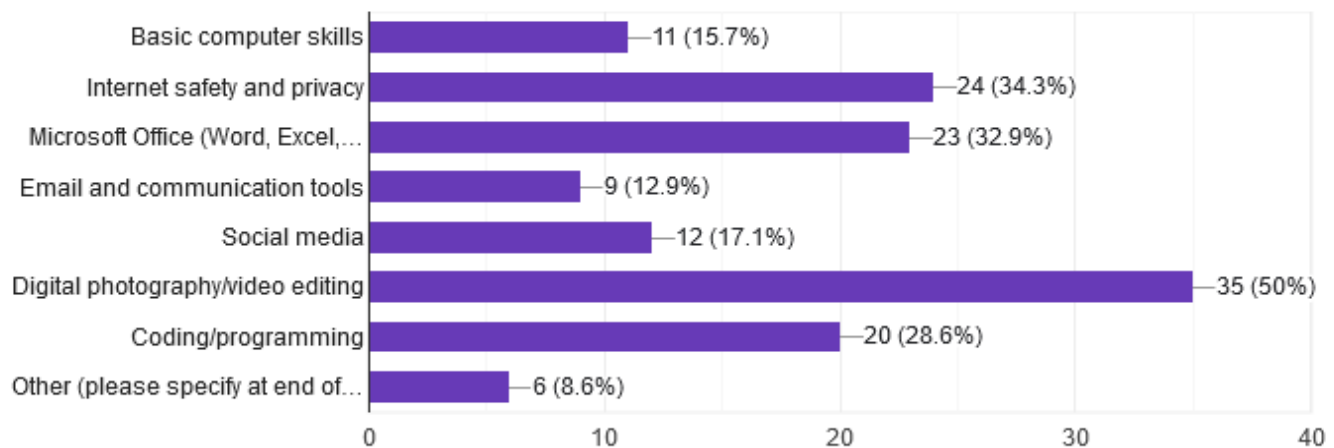
83 responses



Which of these technology skills would you like to learn or improve? (Select all that apply)

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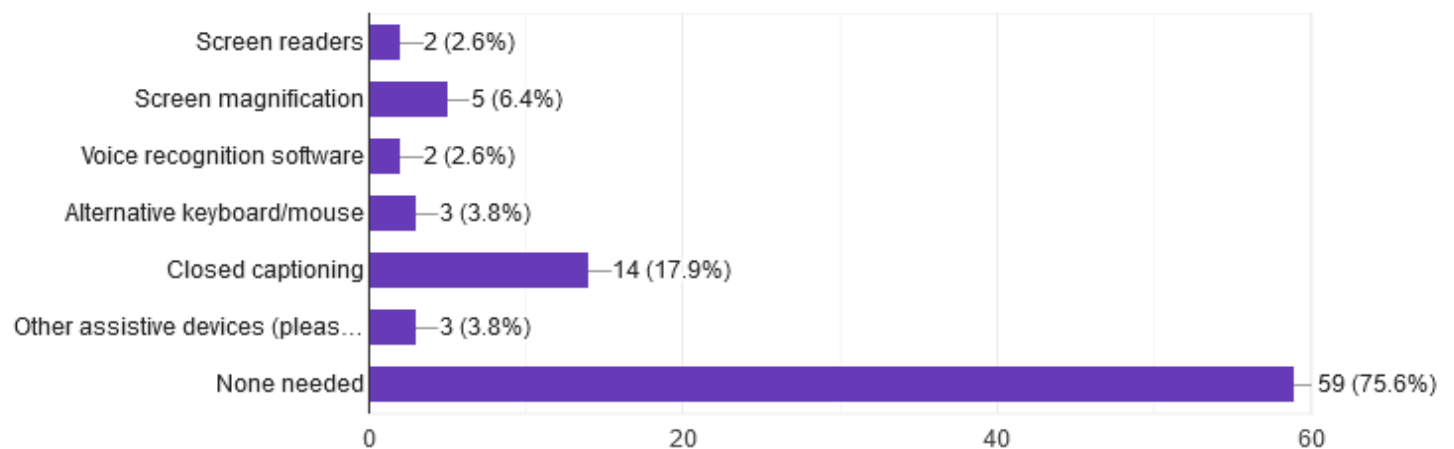
70 responses



Do you use or need any of the following assistive technologies? (Select all that apply)

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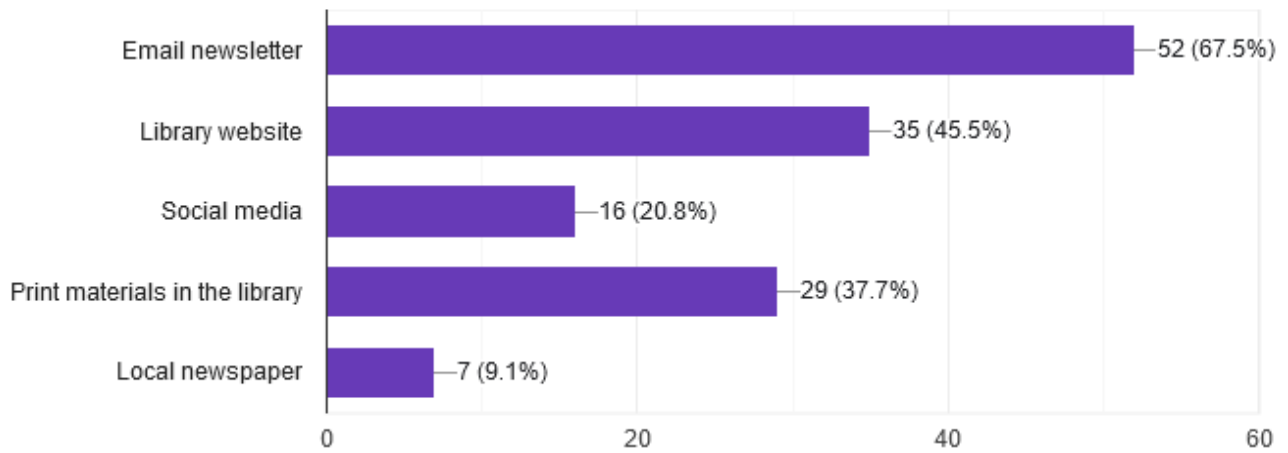
78 responses



How would you prefer to learn about new technology services and programs at the library? (Select all that apply)

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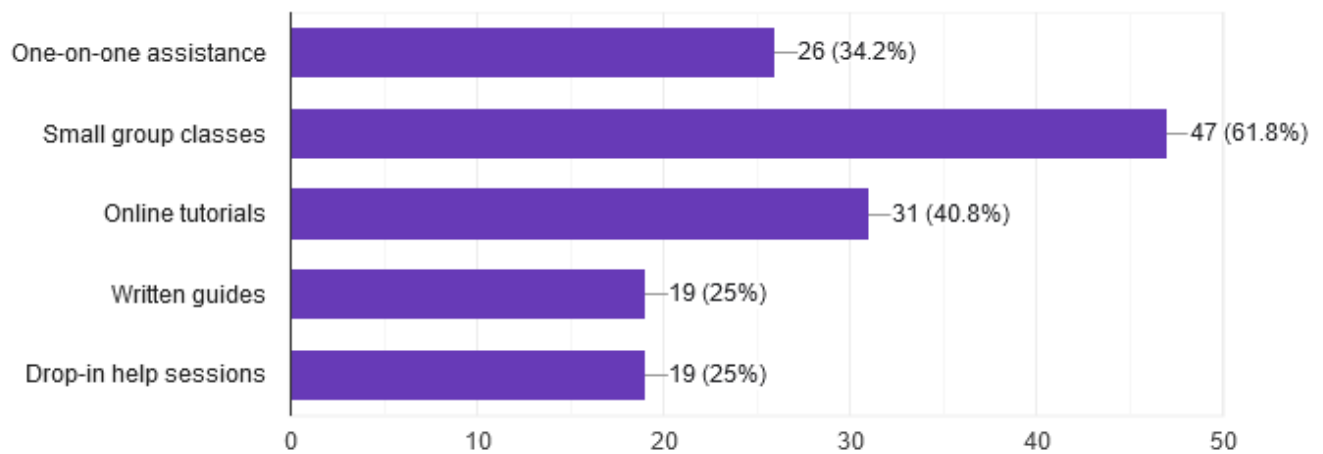
77 responses



What type of technology training format would you prefer? (Select all that apply)

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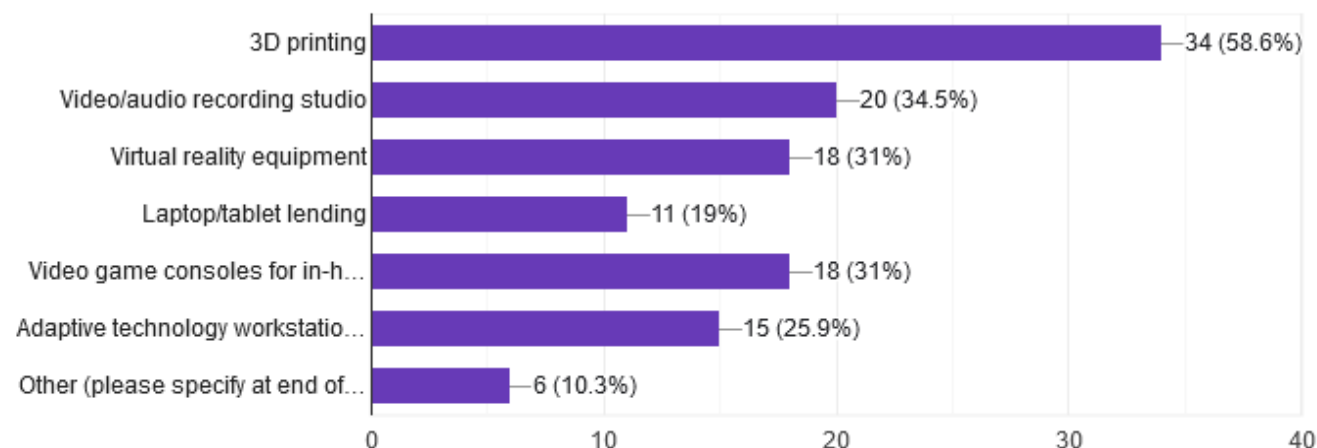
76 responses



Which of these potential technology services interest you? (Select all that apply)

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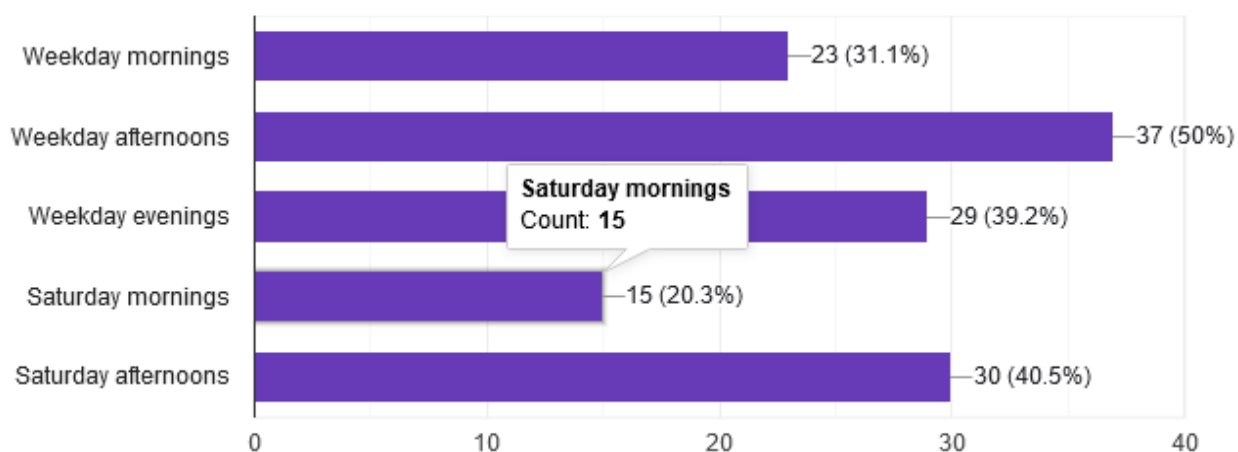
58 responses



What times would be most convenient for you to attend technology programs? (Select all that apply)

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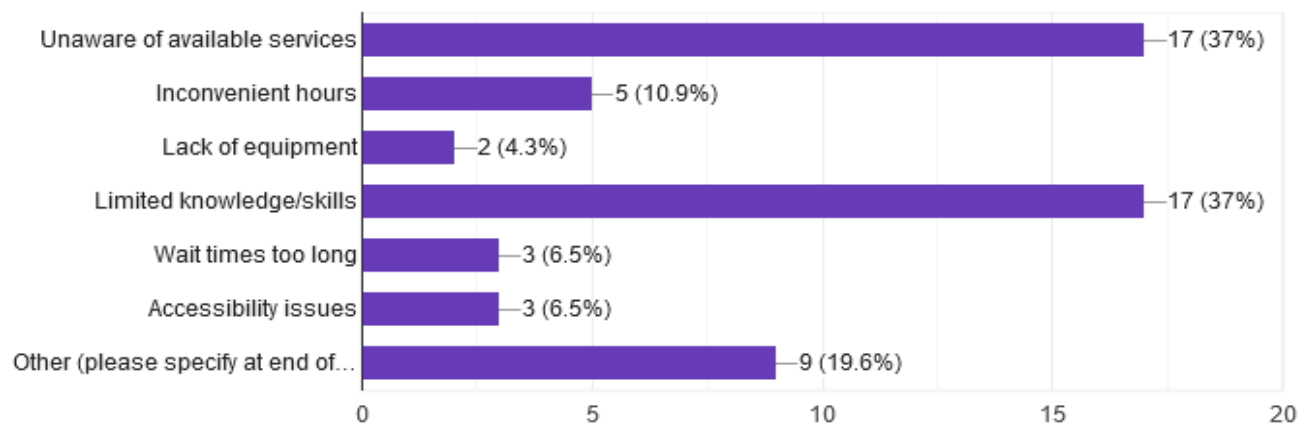
74 responses



What barriers prevent you from using technology services at the library? (Select all that apply)

 [Copy chart](#)

46 responses



Which digital resources would you like the library to add to its collection?

13 responses

I have LD so anything that would help

kindle versions of popular books (reduce the long wait times)

audiobooks - especially in the book sale room

N/A

DVD Player station w/ person, headphones Bluetooth

a catalog or book finder

Additional computers would be good- but they would need an expansion and more funding!!!

More books on Libby

Investment Lessons

Audio books on CD's.

Music

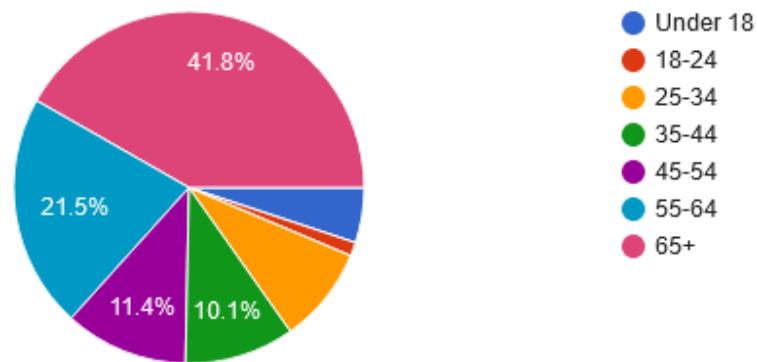
Wifi printing, more printers

Not digital but please bring back indoor story time.

Age group

79 responses

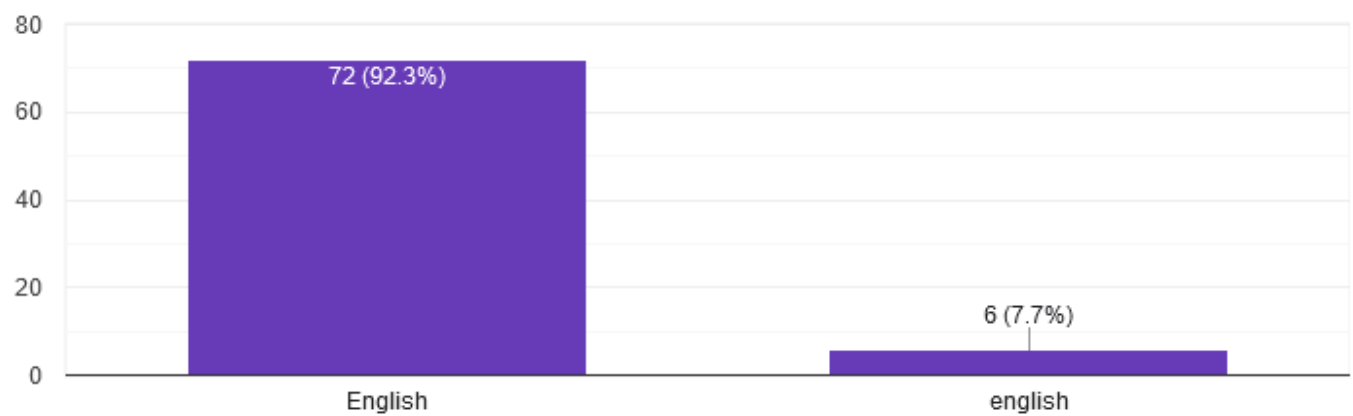
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Primary language spoken at home?

78 responses

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Is there anything else you'd like to share about your technology needs or how the library can better serve you?

37 responses

No

No thank you

You guys are doing great. No better service needed

I would like to improve on things my smartphone can do I'm not familiar with

Improve Cleaning up space on devices, prefer to learn about new tech services/programs at training at library class, Learning basic skill, more tech classes more often

Improve my skills with Facebook, in person notifications, training format to be in-person with written guides

What are, and how to use, the different servers.

scam/fraud protection

I hate O Drive

Academic databases (JSTOR, EBSCO, etc.)
JobNow, Vet Now, Tutor.com

one on one most helpful, screen sharing most effective, schedule by appointment, remote assistance training format

We love our library and the people!

N/A

Nothing

This is a GREAT library. So happy you are here! Super helpful, great resources!

The barriers that prevent me from using tech services is lack of transportation getting to n from library,

Children Computer

not at the moment/ thanks for survey and for asking

Other: DVD Player Learning; You guys are awesome, Thank you!

The library is an amazing resource full of great people- more funding would help them assist even more individuals and groups, by providing the library with the means to expand and purchase more technological goods!!!

I would love to see the use of a laser cutter. There would be a learning curve for me but perhaps someone already knows how to use it. If the library was to get Cricut machines, I could help with teaching people how to use it. The library can purchase supplies and charge people for use of the machines and supplies or people can bring their own.

Tonies lending program. We have a box but would love to borrow Tonies from the library!

Barrier question/ I usually have 3 children under 4 with me so it's not easy for me to utilize many services the library offers

I need text to speech for excessive written word

Just be sure it stays nice and quiet- no loud talking. Thank you

no

Love you guys!

Other: Child Care

I am very slow when it comes to learning new technological things

Late evening hours

Not enough technology services at the library

I like the library very much. If ever I need help the staff is very accommodating & helpful. It's a wonderful community center for the community.

no other technologies interest me, n/a barriers

I would like know more about my phone and Kindle, particularly to be able to borrow from NYC Public Library on my Kindle, voice commands for my phone, etc.

I would like to see our library get crafting machines such as glowforge and cricut. I would like to get a class on designing and using the 3d printers

The library needs to restart indoor story time.

Media & Press Report

APRIL 2025

Facebook:

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Reach	2.8K	3.4K	5.2K	2.2K									
Engagement	265	422	594	344									
Likes	1.1K	1.1K	1,167	1,167									
New Likes			7	4									
New Follows	11	2	15	5									
Original Posts	27	45	72	30									
Total Followers	1.3K	1,324	1,339	1,339									

Facebook Notes:

- The most viewed posts of May were Crocheting Class (April 2) with 751 views, Spring Outdoor Storytime (April 28) with 576, Our Neighborhood Forest tree pick-up (April 23) with 509, and the Giuliana Shelving Books video (National Librarian Day April 16) with 506 views. All these posts also had a significant jump in audience engagement with an average count of over 15 comments. This shows our audience loves to be involved and updated frequently with real photos of what is happening at the library.
- After consistent month-over-month growth since January, we saw a plateau in audience growth in April and a decline in views. This shift may reflect seasonal engagement for audience numbers and a fall from large views in March with the Representative Josh Riley visit posts. Rep Riley was tagged in these posts and we were tagged in other similar posts around town. So, the fluctuation is not necessarily a decline as it is a return to usual after a spike from a public figure.

Instagram:

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Views	1,708	3,259	3,454	4,058									
Engagement/ Reach	241	185/ 455	63 /368	69/ 669									
Interactions	114	234	256	213									
Profile Visits	47	62	87	63									
Original Posts	15	42	39	94									
Total Followers	470	478	490	503									

Instagram Notes:

- Two of our top posts were the same as Facebook; our Neighborhood Forest and Giuliana Shelving Books video. The Neighborhood Forest post reached 118 accounts leading to 2 profile visits and 33.7% of 178 views from non-followers. Giuliana's video reach 77 viewers with 15 interactions—evidence that our account is picking up more traction with our authentic and community-driven brand.

- We hit a milestone on 4/25/25 with 500 Followers. We made a special post in which we offered the 500th Follower a free book from our FOML book store. The post received 10 likes.

Press:

- May press releases sent were Fiber Arts for Kids, Local Author Book Talk: The Exquisite Corpse, and Local Writers Group to the River Reporter, WJFF, Sullivan County Democrat, and Shawangunk Journal on 4/22/25. These same press releases were sent to the Delaware & Hudson Canvas on 4/14/25.

Other Notes:

- Our numbers across both platforms seem to have plateaued. We may want to experiment with formats like more short-form videos.
- The spikes from public figures can possibly be duplicated by more community partnerships in May.

Respectfully Submitted,
Alethea Pape

(5/6/25)

2024 Calculation of Minimum Contract Rate 2022-2026 Direct Access Plan April 4, 2025

Annual Report # 1.2 LIBRARY NAME	1.24 2020 POPULATION	12.32 TOTAL DISBURSEMENTS	PER CAPITA	1.32 COUNTY
Albert Wisner Public Library	23,453	\$ 1,662,075	\$ 70.87	ORANGE
Chester Public Library	12,646	675,356	53.40	ORANGE
Cornwall Public Library	17,395	1,190,117	68.42	ORANGE
Florida Public Library	5,132	463,209	90.26	ORANGE
Goshen Public Library And Historical	19,260	2,374,104	123.27	ORANGE
Greenwood Lake Public Library	5,920	789,703	133.40	ORANGE
Highland Falls Library	3,684	304,574	82.67	ORANGE
Josephine-Louise Public Library	6,818	630,238	92.44	ORANGE
Moffat Library Of Washingtonville	25,789	2,111,862	81.89	ORANGE
Monroe Free Library	21,387	1,443,423	67.49	ORANGE
Montgomery Free Library	3,834	111,431	29.06	ORANGE
Newburgh Free Library	68,215	5,359,695	78.57	ORANGE
Pine Bush Area Public Library District	14,571	349,164	23.96	ORANGE
Port Jervis Free Library	17,073	1,020,937	59.80	ORANGE
Thrall Public Library District of Middle	59,174	3,885,511	65.66	ORANGE
Tuxedo Park Library	3,811	659,560	173.07	ORANGE
Woodbury Public Library	12,197	714,804	58.60	ORANGE
TOTALS	320,359	\$ 23,745,763	\$ 1,352.83	
In 2023 2/3rds of Median was \$44.09		AVERAGE	\$ 79.58	
In 2022 2/3rds of Median was \$43.04		MEDIAN	\$ 70.87	Inc/(Dec)
In 2021 2/3rds of Median was \$45.22		2/3rds of Median	\$ 47.25	\$ 3.16

2024 Calculation of Minimum Contract Rate 2022-2026 Direct Access Plan April 4, 2025

Annual Report # 1.2 LIBRARY NAME	1.24 2020 POPULATION	12.32 TOTAL DISBURSEMENTS	PER CAPITA	1.32 COUNTY
Cragsmoor Free Library	433	\$ 142,863	\$ 329.94	ULSTER
Ellenville Public Library and Museum	12,454	761,513	61.15	ULSTER
Gardiner Library	5,610	423,147	75.43	ULSTER
Wallkill Public Library	8,036	330,920	41.18	ULSTER
TOTALS	26,533	\$ 1,658,443	\$ 507.69	
<i>In 2023 2/3rds of Median was \$45.83</i>			AVERAGE	\$ 126.92
<i>In 2022 2/3rds of Median was \$45.78</i>			MEDIAN	\$ 68.29 Inc/(Dec)
<i>In 2021 2/3rds of Median was \$44.41</i>			2/3rds of Median	\$ 45.52 \$ (0.31)

Annual Report # 1.2 LIBRARY NAME	1.24 2020 POPULATION	12.32 TOTAL DISBURSEMENTS	PER CAPITA	1.32 COUNTY
Blauvelt Free Library	5,548	\$ 815,678	\$ 147.02	ROCKLAND
Finkelstein Memorial Library	135,449	8,584,358	63.38	ROCKLAND
Haverstraw Kings Daughters Public L	34,360	6,522,954	189.84	ROCKLAND
Nanuet Public Library	14,199	2,912,122	205.09	ROCKLAND
New City Free Library	46,916	5,093,071	108.56	ROCKLAND
Nyack Library	14,148	3,072,634	217.18	ROCKLAND
Orangeburg Library	4,565	677,432	148.40	ROCKLAND
Palisades Free Library	810	543,647	671.17	ROCKLAND
Pearl River Public Library	15,574	3,164,316	203.18	ROCKLAND
Piermont Library District	2,517	409,567	162.72	ROCKLAND
Rose Memorial Library Association	14,813	776,117	52.39	ROCKLAND
Sloatsburg Public Library	3,036	477,071	157.14	ROCKLAND
Suffern Free Library	30,869	3,036,510	98.37	ROCKLAND
Tappan Library	6,673	866,191	129.81	ROCKLAND
Tomkins Cove Public Library	1,841	207,356	112.63	ROCKLAND
Valley Cottage Free Library	9,038	2,422,617	268.05	ROCKLAND
West Nyack Free Library	9,655	1,376,929	142.61	ROCKLAND
TOTALS	350,011	\$ 40,958,570	\$ 3,077.53	
<i>In 2023 2/3rds of Median was \$100.37</i>			AVERAGE	\$ 181.03
<i>In 2022 2/3rds of Median was \$95.95</i>			MEDIAN	\$ 148.40 Inc/(Dec)
<i>In 2021 2/3rds of Median was \$97.57</i>			2/3rds of Median	\$ 98.93 \$ (1.44)

2024 Calculation of Minimum Contract Rate 2022-2026 Direct Access Plan April 4, 2025

Annual Report # 1.2 LIBRARY NAME	1.24 2020 POPULATION	12.32 TOTAL DISBURSEMENTS	PER CAPITA	1.32 COUNTY
Daniel Pierce Library	6,070	\$ 576,802	\$ 95.03	SULLIVAN
Ethelbert B. Crawford Public Library	19,614	1,542,329	78.63	SULLIVAN
Fallsburg Library	12,045	291,758	24.22	SULLIVAN
Liberty Public Library	10,626	473,347	44.55	SULLIVAN
Livingston Manor Free Library	3,298	284,334	86.21	SULLIVAN
Mamakating Library	10,718	362,836	33.85	SULLIVAN
Roscoe Free Library	1,772	96,521	54.47	SULLIVAN
Sunshine Hall Free Library	2,196	92,815	42.27	SULLIVAN
Western Sullivan Public Library	9,794	951,001	97.10	SULLIVAN
TOTALS	76,133	\$ 4,671,743	\$ 556.33	
In 2023 2/3rds of Median was \$37.15		AVERAGE	\$ 61.81	
In 2022 2/3rds of Median was \$42.35		MEDIAN	\$ 54.47	Inc/(Dec)
In 2021 2/3rds of Median was \$31.42		2/3rds of Median	\$ 36.31	\$ (0.84)

Note: In 2022, the population was updated from the 2010 to 2020 census figures, as reported in the 2022 State Annual Report. For 2024, eight libraries continue to be considered underserved.

RCLS 2022-2026 Direct Access Plan - Section II Free Direct Access Plan, Item 3, third paragraph: Should a member library want to provide the residents of an unserved jurisdiction full library services, including direct access rights, it must enter into a contract with the unserved jurisdiction. The unserved jurisdiction is not to pass the cost to individuals residing within the jurisdiction as per Commissioner Regulation 90.3. *The minimum contract rate with the unserved jurisdiction must be equal to the local per capita expenditure or two thirds (2/3) of the median per capita expenditure, whichever is higher, for the county in which the library is located.*

RCLS 2022-2026 Direct Access Plan - Section II Free Direct Access Plan, Item 5b, second paragraph: *A library's inability to comply to the New York State Minimum Library Standards as per their annual report, and/or with a per capita expenditure of less than two thirds (2/3) of the median of the libraries in the county within which it is located, as specified in Section 3 above, may be considered underserved.*

How to Read the Direct Access Stats for Mamakating

1. Users from other libraries borrowed 7,490 items from Mamakating (column BL, row 21)
2. Mamakating users borrowed 84 items from Ellenville (column V, row 8)
3. Total circulation in Mamakating was 23,743 items (column BN, row 21)
4. Mamakating users borrowed 4317 items at all other libraries (column BO row 21, same as row 60 column V)
5. Mamakating users borrowed a total of 20,570 at Goshen and other libraries (column BP row 21, same as 59 column V)

To calculate the percentage of Direct Access at your library by the borrowers of another library, you need to know the total circulation at your library, the total circulation at your library by the borrowers of a specific library, and the total circulation by your borrowers at that library.

Using the example of the Port Jervis at Mamakating:

1. Total circulation at Mamakating was 20,570 (row 21 column BN)
2. Total circulation by Port Jervis borrowers at Mamakating was 2,044 (row 21 column AM)
3. Total circulation by Mamakating borrowers at Port Jervis was 45 (row 38 column v)
4. The net circulation by Port Jervis borrowers at Mamakating was 1,999 (subtract the number in line 3 from the number in line 2 above)
5. The percentage of Direct net access by Port Jervis borrowers at Mamakating was 10 % (divide the number in line 4 by the number in line 1)

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	T	
2	USERS LOCATION ↓	Blauvelt	Chester	Cornwall	Cragsmoor	Eldred	Ellenville	Fallsburg	Florida	Gardiner	Goshen	Grahams- ville	Green- wood Lake	Haverstraw Main	Haverstraw Village	Haverstraw All	Highland Falls	Liberty	USERS LOCATION ↓
3	BLAUVELT	19,939	0	1	0	0	0	0	0	8	10	0	0	54	3	57	0	0	BLAUVELT
4	CHESTER	0	34,713	57	35	8	0	0	155	5	612	0	39	38	0	38	56	0	CHESTER
5	CORNWALL	1	98	95,958	0	0	0	0	42	12	198	0	15	104	0	104	1,002	0	CORNWALL
6	CRAGSMOOR	0	0	0	1,431	0	143	0	0	3	0	0	0	0	0	0	0	0	CRAGSMOOR
7	ELDRED	8	0	0	0	8,002	0	115	1	0	10	0	0	0	0	0	0	0	ELDRED
8	ELLENVILLE	0	0	0	59	0	19,804	437	0	30	0	587	0	0	0	0	0	29	ELLENVILLE
9	FALLSBURG	0	0	0	0	0	0	8,946	0	0	0	35	0	34	0	34	0	5	FALLSBURG
10	FLORIDA	3	387	61	0	0	0	0	16,872	0	990	0	74	0	0	0	13	0	FLORIDA
11	GARDINER	0	0	47	52	5	94	10	0	27,517	5	3	23	0	0	0	0	31	GARDINER
12	GOSHEN	0	1,799	319	15	6	2	6	844	48	67,336	0	142	181	0	181	172	0	GOSHEN
13	GRAHAMSVILLE	0	0	3	1	0	852	209	0	1	0	25,615	0	1	0	1	0	457	GRAHAMSVILLE
14	GREENWOOD	2	370	0	0	0	0	0	82	0	24	0	22,943	4	0	4	3	0	GREENWOOD
15	HAVERSTRAW - Main	211	18	29	0	0	5	271	4	0	69	0	4	88,672	7,135	95,807	403	0	HAVERSTRAW - Main
16	HAVERSTRAW - Village	0	0	0	0	0	0	0	0	0	0	0	0	681	3,988	4,669	0	0	HAVERSTRAW - Village
17	HAVERSTRAW - ALL	211	18	29	0	0	5	271	4	0	69	0	4	89,353	11,123	100,476	403	0	HAVERSTRAW - ALL
18	HIGHLAND FALLS	0	0	392	0	0	0	5	0	0	0	0	0	12	0	12	21,839	0	HIGHLAND FALLS
19	LIBERTY	0	0	4	0	167	4	704	0	0	0	526	0	1	0	1	0	17,031	LIBERTY
20	LIVINGSTON MANOR	0	0	0	0	0	3	138	3	3	5	3	0	0	0	0	0	77	LIVINGSTON MANOR
21	MAMAKATING	0	0	5	0	2	1,355	1,104	3	22	20	95	0	50	0	50	0	1	MAMAKATING
22	MIDDLETOWN	0	409	89	26	40	43	253	663	0	1,909	70	168	61	31	92	21	216	MIDDLETOWN
23	MONROE	3	5,009	397	0	0	0	0	173	13	518	0	484	293	5	298	298	0	MONROE
24	MONTGOMERY	0	13	1	0	0	0	0	0	0	91	0	0	17	0	17	0	0	MONTGOMERY
25	MONTICELLO	2	4	1	0	296	77	2,771	22	0	19	302	0	3	0	3	0	688	MONTICELLO
26	NANUET	768	0	6	0	0	28	36	4	0	34	0	0	1,055	11	1,066	28	0	NANUET
27	NEWBURGH -Town	0	0	4	0	0	0	0	0	27	0	0	0	0	0	0	0	0	NEWBURGH -Town
28	NEWBURGH -Main	0	6	1,037	0	10	13	6	18	19	136	0	15	0	0	0	72	0	NEWBURGH -Main
29	NEWBURGH -All	0	6	1,041	0	10	13	6	18	46	136	0	15	0	0	0	72	0	NEWBURGH -All
30	NEW CITY	308	202	25	0	0	0	31	7	0	25	0	9	2,017	247	2,264	319	0	NEW CITY
31	NYACK	259	6	0	0	0	0	1	1	0	5	0	76	378	43	421	50	0	NYACK
32	ORANGEBURG	1,297	0	2	0	0	0	0	0	0	38	0	0	432	19	451	4	0	ORANGEBURG
33	PALISADES	521	0	0	0	0	0	0	2	0	1	0	0	52	30	82	0	0	PALISADES
34	PEARL RIVER	771	10	15	0	0	0	5	8	0	2	0	0	321	98	419	7	0	PEARL RIVER
35	PIERMONT	188	0	2	0	0	0	0	0	0	2	0	0	13	0	13	0	0	PIERMONT
36	PINE BUSH	0	0	7	23	0	11	0	0	115	46	12	0	35	0	35	0	1	PINE BUSH
37	PORT JERVIS	1	57	0	0	1,193	0	0	10	0	29	0	3	0	0	0	0	2	PORT JERVIS
38	ROSCOE	0	0	0	0	26	0	0	0	0	0	39	0	5	0	5	0	17	ROSCOE
39	SLOATSBURG	0	62	36	0	0	0	0	4	0	60	0	67	344	0	344	5	0	SLOATSBURG
40	SPRING VALLEY	12	10	0	0	0	5	232	0	0	77	0	3	3,526	118	3,644	0	0	SPRING VALLEY
41	STONYPPOINT	0	3	0	0	0	0	0	0	0	15	0	0	561	259	820	264	0	STONYPPOINT
42	SUFFERN	23	58	50	0	0	0	207	52	0	22	0	53	465	33	498	0	0	SUFFERN
43	TAPPAN	619	0	1	0	0	0	0	0	0	0	0	0	20	0	20	0	0	TAPPAN
44	TOMKINS	0	0	0	0	0	0	8	0	0	0	0	0	165	43	208	79	0	TOMKINS
45	TUXEDO	0	333	41	0	0	0	0	0	0	7	0	77	0	0	0	22	0	TUXEDO
46	VALLEY COTTAGE	370	12	13	0	0	0	5	0	0	1	0	0	1,341	384	1,725	40	0	VALLEY COTTAGE
47	WALDEN	0	14	46	12	0	0	4	0	96	4	58	13	0	0	0	0	0	WALDEN
48	WALLKILL	0	0	16	17	0	55	8	0	1,112	22	0	0	28	8	36	0	0	WALLKILL
49	WARWICK	1	5,564	59	0	0	10	0	2,597	17	1,605	0	2,590	104	0	104	68	10	WARWICK
50	WASHINGTONVILLE	0	328	1,884	0	0	0	0	26	8	419	0	8	61	0	61	219	0	WASHINGTONVILLE
51	WEST NYACK	315	3	0	0	0	0	0	0	0	0	0	0	171	70	241	1	0	WEST NYACK
52	WSPL - CALLICOON	0	0	0	0	99	0	11	0	0	0	0	0	0	0	0	0	6	WSPL - CALLICOON
53	WSPL - JEFFERSONVILLE	0	0	0	0	41	0	1	0	0	0	5	0	0	0	0	0	134	WSPL - JEFFERSONVILLE
54	WSPL - NARROWSBURG	0	0	0	0	130	0	0	0	0	0	5	0	0	0	0	0	36	WSPL - NARROWSBURG
55	WSPL - all	0	0	0	0	270	0	12	0	0	0	10	0	0	0	0	0	176	WSPL - all
56	WOODBURY - CV	0	138	338	0	0	0	1	0	0	0	0	6	0	0	0	0	6	WOODBURY - CV
57	WOODBURY - HM	0	0	217	0	0	0	0	0	0	0	0	47	0	0	0	0	0	WOODBURY - HM
58	WOODBURY - all	0	138	555	0	0	0	1	0	0	0	0	53	0	0	0	6	0	WOODBURY - all
59	ALL CIRC BY LIB USERS	25,622	49,626	101,163	1,671	10,025	22,504	15,525	21,593	29,056	74,366	27,355	26,859	101,300	12,525	113,825	24,991	18,741	ALL CIRC BY LIB USERS
60	DA BY LIB USERS	5,683	14,913	5,205	240	2,023	2,700	6,579	4,721	1,539	7,030	1,740	3,916	12,628	8,537	13,349	3,152	1,710	DA BY LIB USERS
	% Change from 2023 All	-2%	-2%	10%	-39%	-9%	-15%	-26%	-10%	-4%	-11%	-8%	-10%	-2%	11%	-1%	-9%	-7%	
	% Change from 2023 DA	-5%	5%	-41%	-64%	-29%	10%	-24%	-13%	-18%	-4%	-5%	-27%	-1%	38%	10%	-16%	-11%	

	B	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AK	
2	USERS LOCATION ↓	Livingston Manor	Mamakat- ing	Middle- town	Monroe	Montgom- ery	Monticello	Nanu et	Newburgh Town	Newburgh Main	Newburgh All	New City	Nyack	Orange- burg	Palisades	Pearl River	Piermont	USERS LOCATION ↓
3	BLAUVELT	0	0	0	0	0	0	253	0	50	50	357	698	2,940	411	679	499	BLAUVELT
4	CHESTER	0	26	1,691	687	54	25	65	23	27	50	1	1	0	0	0	0	CHESTER
5	CORNWALL	0	8	572	962	222	0	6	1,484	12,153	13,637	0	4	1	0	0	56	CORNWALL
6	CRAGSMOOR	0	14	4	0	3	0	0	0	0	0	0	0	0	0	0	0	CRAGSMOOR
7	ELDRED	0	0	11	0	0	105	0	0	0	0	0	18	0	0	0	0	ELDRED
8	ELLENVILLE	0	84	69	0	15	1	0	0	0	0	0	0	0	0	0	0	ELLENVILLE
9	FALLSBURG	37	0	0	8	13	389	0	0	0	0	0	0	0	0	0	0	FALLSBURG
10	FLORIDA	0	0	77	236	31	0	0	15	43	58	0	0	0	0	1	0	FLORIDA
11	GARDINER	0	9	0	0	43	0	0	60	340	400	0	6	0	3	0	5	GARDINER
12	GOSHEN	0	596	5,486	1,126	2,876	97	13	442	819	1,261	6	0	0	0	0	3	GOSHEN
13	GRAHAMSVILLE	5	3	0	0	1	127	0	0	0	0	0	0	0	0	3	0	GRAHAMSVILLE
14	GREENWOOD	0	0	125	404	0	5	0	4	0	4	21	13	0	0	0	5	GREENWOOD
15	HAVERSTRAW - Main	2	0	56	62	0	18	320	0	38	38	2,738	784	78	1	80	192	HAVERSTRAW - Main
16	HAVERSTRAW - Village	0	5	0	12	0	3	32	0	0	0	130	16	0	0	0	0	HAVERSTRAW - Village
17	HAVERSTRAW - ALL	2	5	56	74	0	21	352	0	38	38	2,868	800	78	1	80	192	HAVERSTRAW - ALL
18	HIGHLAND FALLS	0	0	13	0	0	0	0	0	42	42	3	0	0	5	61	0	HIGHLAND FALLS
19	LIBERTY	112	0	2	0	0	536	0	0	0	0	4	1	0	0	0	0	LIBERTY
20	LIVINGSTON MANOR	4,527	0	0	0	3	11	0	0	0	0	0	0	0	0	0	0	LIVINGSTON MANOR
21	MAMAKATING	14	16,253	739	15	28	1,454	0	0	21	21	0	5	0	0	0	5	MAMAKATING
22	MIDDLETOWN	112	1,698	77,001	319	885	890	1	134	377	511	48	8	0	0	0	0	MIDDLETOWN
23	MONROE	0	2	339	60,352	12	2	9	133	87	220	5	5	0	0	20	0	MONROE
24	MONTGOMERY	0	8	33	0	9,153	0	0	38	65	103	0	0	0	0	0	0	MONTGOMERY
25	MONTICELLO	325	301	121	39	0	29,787	0	0	1	1	23	0	1	0	0	0	MONTICELLO
26	NANUET	0	0	25	6	0	0	59,046	5	26	31	7,405	2,301	216	66	4,568	626	NANUET
27	NEWBURGH -Town	0	0	0	0	40	0	0	7,064	4,203	11,267	0	0	0	0	0	0	NEWBURGH -Town
28	NEWBURGH -Main	2	0	109	142	135	13	0	5,116	78,982	84,098	8	3	0	0	3	0	NEWBURGH -Main
29	NEWBURGH -All	2	0	109	142	175	13	0	12,180	83,185	95,365	8	3	0	0	3	0	NEWBURGH -All
30	NEW CITY	0	0	47	18	9	9	1,740	8	5	13	145,879	1,206	205	0	985	221	NEW CITY
31	NYACK	0	0	1	3	0	0	693	0	15	15	1,368	71,223	83	287	895	1,212	NYACK
32	ORANGEBURG	0	0	1	6	0	3	135	0	10	10	180	557	14,669	382	1,519	1,578	ORANGEBURG
33	PALISADES	0	0	0	0	0	0	26	0	0	0	133	647	410	9,281	120	1,566	PALISADES
34	PEARL RIVER	0	0	0	203	3	8	1,827	0	32	32	911	210	530	60	67,298	172	PEARL RIVER
35	PIERMONT	0	0	1	7	0	0	106	0	0	0	64	731	202	102	64	6,867	PIERMONT
36	PINE BUSH	0	1,435	216	21	73	0	0	40	38	78	0	18	0	0	0	2	PINE BUSH
37	PORT JERVIS	0	45	775	13	0	85	0	0	3	3	0	0	0	0	13	0	PORT JERVIS
38	ROSCOE	30	21	0	2	0	0	0	0	5	5	5	8	0	0	0	0	ROSCOE
39	SLOATSBURG	0	0	17	84	0	0	32	9	43	52	28	0	0	0	7	0	SLOATSBURG
40	SPRING VALLEY	8	28	0	485	0	43	941	0	4	4	1,164	1,378	36	39	324	121	SPRING VALLEY
41	STONYPOINT	0	5	4	1	0	0	20	0	24	24	105	16	0	3	74	0	STONYPOINT
42	SUFFERN	0	1	7	123	0	21	237	48	6	54	606	349	12	5	525	24	SUFFERN
43	TAPPAN	0	0	0	0	0	0	43	0	0	0	68	279	744	278	153	929	TAPPAN
44	TOMKINS	0	0	0	0	0	0	197	0	14	14	22	0	0	0	22	0	TOMKINS
45	TUXEDO	0	3	11	711	0	0	0	0	57	57	2	0	0	0	0	0	TUXEDO
46	VALLEY COTTAGE	0	0	1	112	0	36	1,102	0	178	178	21,279	13,636	564	34	494	394	VALLEY COTTAGE
47	WALDEN	0	3	432	38	1,351	0	0	92	660	752	2	0	0	0	0	0	WALDEN
48	WALLKILL	0	10	18	28	639	5	0	26	1,431	1,457	0	1	0	0	3	0	WALLKILL
49	WARWICK	0	8	484	878	47	164	6	33	42	75	5	43	0	0	0	0	WARWICK
50	WASHINGTONVILLE	0	0	336	231	441	0	77	438	1,034	1,472	0	0	0	0	3	0	WASHINGTONVILLE
51	WEST NYACK	0	0	0	0	0	0	710	0	0	0	9,637	1,447	103	6	1,189	23	WEST NYACK
52	WSPL - CALLICOON	2	4	3	0	0	84	0	0	0	0	0	0	0	0	0	0	WSPL - CALLICOON
53	WSPL - JEFFERSONVILLE	84	0	0	0	0	568	0	0	14	14	0	0	9	0	1	0	WSPL - JEFFERSONVILLE
54	WSPL - NARROWSBURG	2	0	2	0	0	294	0	0	0	0	0	0	0	0	0	0	WSPL - NARROWSBURG
55	WSPL - all	88	4	5	0	0	946	0	0	14	14	0	0	9	0	1	0	WSPL - all
56	WOODBURY - CV	0	0	5	656	0	0	0	4	148	152	0	0	0	0	0	0	WOODBURY - CV
57	WOODBURY - HM	0	0	7	762	0	0	0	15	0	15	0	0	0	0	0	0	WOODBURY - HM
58	WOODBURY - all	0	0	12	1,418	0	0	0	19	148	167	0	0	0	0	0	0	WOODBURY - all
59	ALL CIRC BY LIB USERS	5,262	20,570	88,841	68,752	16,077	34,783	67,637	15,231	101,037	116,268	192,207	95,612	20,803	10,963	79,104	14,500	ALL CIRC BY LIB USERS
60	DA BY LIB USERS	735	4,317	11,840	8,400	6,924	4,996	8,591	8,167	22,055	20,903	46,328	24,389	6,134	1,682	11,806	7,633	DA BY LIB USERS
	% Change from 2023 All	3%	-8%	-6%	-14%	-11%	-13%	-5%	36%	-5%	-1%	18%	-7%	-6%	1%	-9%	-6%	
	% Change from 2023 DA	8%	-19%	-4%	1%	0%	-3%	10%	-25%	37%	10%	-35%	-2%	-3%	-3%	-7%	1%	

	B	AL	AM	AN	AO	AP	AQ	AR	AS	AT	AU	AV	AW	AX	AY	AZ	
	USERS LOCATION ↓																USERS LOCATION ↓
2		Pine Bush	Port Jervis	Roscoe	Sloatsburg	Spring Valley	Stony Point	Suffern	Tappan	Tomkins Cove	Tuxedo	Valley Cottage	Walden	Wallkill	Warwick	Washington-ville	
3	BLAUVELT	0	0	0	1	196	489	25	2,806	0	0	442	0	0	0	38	BLAUVELT
4	CHESTER	91	110	0	0	107	0	9	0	0	18	0	75	0	2,807	1,064	CHESTER
5	CORNWALL	3	44	0	0	11	2	4	0	0	0	0	170	281	21	1,684	CORNWALL
6	CRAGSMOOR	50	1	0	0	0	0	0	0	0	1	0	8	8	0	0	CRAGSMOOR
7	ELDRED	0	84	0	0	0	0	5	0	0	0	8	0	6	350	0	ELDRED
8	ELLENVILLE	229	4	0	0	60	0	21	0	0	0	0	0	2	5	8	ELLENVILLE
9	FALLSBURG	2	0	0	0	72	0	42	0	0	0	0	0	0	0	8	FALLSBURG
10	FLORIDA	10	3	4	0	96	0	23	4	0	0	2	473	32	2,501	34	FLORIDA
11	GARDINER	475	0	0	0	3	0	111	0	0	0	0	82	1,392	33	13	GARDINER
12	GOSHEN	1,674	413	0	22	165	97	24	0	3	28	0	1,136	285	2,458	5,499	GOSHEN
13	GRAHAMSVILLE	18	7	1	0	8	0	0	0	0	0	0	0	0	0	0	GRAHAMSVILLE
14	GREENWOOD	0	0	0	0	10	0	25	0	0	15	0	0	0	803	98	GREENWOOD
15	HAVERSTRAW - Main	0	0	0	63	62,786	5,811	4,466	77	516	5	609	0	0	18	0	HAVERSTRAW - Main
16	HAVERSTRAW - Village	0	0	0	0	87	18	3	59	0	0	0	0	0	0	87	HAVERSTRAW - Village
17	HAVERSTRAW - ALL	0	0	0	63	62,873	5,829	4,469	136	516	5	609	0	0	18	87	HAVERSTRAW - ALL
18	HIGHLAND FALLS	0	0	0	0	0	0	1	0	0	16	0	3	64	0	75	HIGHLAND FALLS
19	LIBERTY	11	0	39	0	28	0	0	0	0	0	0	0	0	0	10	LIBERTY
20	LIVINGSTON MANOR	0	0	199	0	2	0	0	14	0	0	0	0	0	3	0	LIVINGSTON MANOR
21	MAMAKATING	316	2,044	0	0	5	0	0	3	0	0	3	76	7	40	0	MAMAKATING
22	MIDDLETOWN	1,958	2,073	0	0	26	33	33	0	0	3	0	197	51	1,018	325	MIDDLETOWN
23	MONROE	0	77	8	64	239	3	124	0	0	422	0	36	4	562	3,795	MONROE
24	MONTGOMERY	239	0	0	0	0	0	0	0	0	0	0	913	83	0	23	MONTGOMERY
25	MONTICELLO	145	43	28	0	89	0	55	1	0	0	2	0	0	0	0	MONTICELLO
26	NANUET	3	0	0	89	22,169	647	522	758	11	90	1,014	0	0	7	35	NANUET
27	NEWBURGH -Town	8	4	0	0	0	0	0	0	0	0	0	0	82	64	107	NEWBURGH -Town
28	NEWBURGH -Main	77	62	0	0	24	2	0	0	0	0	0	543	580	280	640	NEWBURGH -Main
29	NEWBURGH -All	85	66	0	0	24	2	0	0	0	0	0	543	662	344	747	NEWBURGH -All
30	NEW CITY	5	0	0	108	45,883	512	1,394	247	29	51	1,384	0	131	59	50	NEW CITY
31	NYACK	23	0	0	15	2,189	392	233	867	82	15	2,477	1	0	30	72	NYACK
32	ORANGEBURG	0	3	69	2	1,193	32	294	4,622	3	3	134	0	0	0	56	ORANGEBURG
33	PALISADES	0	0	4	0	84	117	105	1,602	0	0	103	0	0	0	0	PALISADES
34	PEARL RIVER	0	0	0	5	4,058	129	745	481	0	28	312	0	0	16	5	PEARL RIVER
35	PIERMONT	0	0	0	0	48	11	23	761	0	0	36	0	0	1	0	PIERMONT
36	PINE BUSH	25,758	31	0	0	0	0	0	0	0	0	0	114	107	24	18	PINE BUSH
37	PORT JERVIS	7	31,391	0	0	0	0	38	0	0	0	2	2	7	95	21	PORT JERVIS
38	ROSCOE	0	0	2,974	0	2	0	0	0	0	0	0	0	0	0	0	ROSCOE
39	SLOATSBURG	0	0	0	11,134	503	11	1,846	0	0	3,049	18	5	0	29	99	SLOATSBURG
40	SPRING VALLEY	0	0	0	82	521,263	148	17,228	60	158	6	18	0	1	6	219	SPRING VALLEY
41	STONYPOINT	0	0	0	34	248	20,391	33	0	419	0	12	0	1	3	3	STONYPOINT
42	SUFFERN	1	1	0	1,829	31,385	367	138,418	47	0	1,280	384	21	0	35	107	SUFFERN
43	TAPPAN	0	0	4	2	128	31	271	22,892	0	0	270	0	5	0	103	TAPPAN
44	TOMKINS	0	0	0	0	67	372	84	0	2,919	3	11	0	0	2	6	TOMKINS
45	TUXEDO	0	0	0	503	38	0	376	0	0	15,269	0	0	2	336	111	TUXEDO
46	VALLEY COTTAGE	21	0	2	41	4,316	733	624	608	52	18	43,927	0	0	44	16	VALLEY COTTAGE
47	WALDEN	767	64	0	0	0	0	3	0	0	1	0	26,630	1,173	2	459	WALDEN
48	WALLKILL	821	0	0	1	13	0	0	0	0	7	0	520	24,531	0	72	WALLKILL
49	WARWICK	49	274	0	22	21	35	48	0	0	74	0	113	18	138,652	457	WARWICK
50	WASHINGTONVILLE	77	6	0	0	13	29	121	0	174	0	0	97	136	178	57,538	WASHINGTONVILLE
51	WEST NYACK	0	1	0	0	1,896	76	325	103	0	13	706	0	0	4	0	WEST NYACK
52	WSPL - CALLICOON	0	0	26	0	1	0	0	11	0	0	0	0	0	0	0	WSPL - CALLICOON
53	WSPL - JEFFERSONVILLE	0	0	409	0	0	0	0	56	0	0	0	0	0	1	18	WSPL - JEFFERSONVILLE
54	WSPL - NARROWSBURG	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	WSPL - NARROWSBURG
55	WSPL - all	0	0	435	0	1	0	0	67	0	0	0	0	0	1	18	WSPL - all
56	WOODBURY - CV	0	0	0	0	5	27	12	0	0	0	0	0	0	5	189	WOODBURY - CV
57	WOODBURY - HM	0	0	0	0	44	0	40	0	0	32	0	1	0	0	0	WOODBURY - HM
58	WOODBURY - all	0	0	0	0	49	27	52	0	0	32	0	1	0	5	189	WOODBURY - all
59	ALL CIRC BY LIB USERS	32,838	36,740	3,767	14,017	699,581	30,515	167,754	36,079	4,366	20,447	51,874	31,216	28,989	150,492	73,162	ALL CIRC BY LIB USERS
60	DA BY LIB USERS	7,080	5,349	793	2,883	178,318	10,124	29,336	13,187	1,447	5,178	7,947	4,586	4,458	11,840	15,624	DA BY LIB USERS
	% Change from 2023 All	-3%	-14%	-21%	-12%	-2%	-7%	-4%	-12%	-7%	-10%	-10%	-1%	-11%	-3%	-9%	
	% Change from 2023 DA	36%	-4%	-33%	-16%	13%	-5%	10%	-9%	20%	4%	-2%	15%	7%	0%	-6%	

	B	BB	BC	BD	BE	BF	BG	BH	BI	BJ	BK	BL	BM	BN	BO	BP
	USERS LOCATION	West Nyack	WSPL Callicoon	WSPL Jefferson- ville	WSPL Narrows- burg	WSPL all	Woodbury Central Valley	Woodbury Highland Mills	Woodbury all	TOTAL	USERS LOCATION	DA by Others	CIRC by Locals at Home	Total CIRC at Home	DA by Locals	Total CIRC by Locals
2																
3	BLAUVELT	526	0	0	0	0	49	0	49	30,474	BLAUVELT	10,535	19,939	30,474	5,683	25,622
4	CHESTER	9	0	12	0	12	29	157	186	42,806	CHESTER	8,093	34,713	42,806	14,913	49,626
5	CORNWALL	0	0	0	0	0	291	477	768	115,886	CORNWALL	19,928	95,958	115,886	5,205	101,163
6	CRAGSMOOR	0	0	0	0	0	0	0	0	1,666	CRAGSMOOR	235	1,431	1,666	240	1,671
7	ELDRED	0	13	0	73	86	0	0	0	8,809	ELDRED	807	8,002	8,809	2,023	10,025
8	ELLENVILLE	0	0	12	0	12	0	0	0	21,456	ELLENVILLE	1,652	19,804	21,456	2,700	22,504
9	FALLSBURG	0	0	0	0	0	0	0	0	9,591	FALLSBURG	645	8,946	9,591	6,579	15,525
10	FLORIDA	0	0	13	0	13	0	13	13	22,011	FLORIDA	5,139	16,872	22,011	4,721	21,593
11	GARDINER	0	0	0	0	0	0	0	0	30,362	GARDINER	2,845	27,517	30,362	1,539	29,056
12	GOSHEN	23	0	44	0	44	131	53	184	94,389	GOSHEN	27,053	67,336	94,389	7,030	74,366
13	GRAHAMSVILLE	0	40	4	1	45	0	0	0	27,357	GRAHAMSVILLE	1,742	25,615	27,357	1,740	27,355
14	GREENWOOD	0	0	0	0	0	35	13	48	25,004	GREENWOOD	2,061	22,943	25,004	3,916	26,859
15	HAVERSTRAW - Main	292	0	0	0	0	0	0	0	175,833	HAVERSTRAW - Main	87,161	88,672	175,833	12,628	101,300
16	HAVERSTRAW - Village	35	0	0	0	0	0	0	0	5,156	HAVERSTRAW - Village	1,168	3,988	5,156	8,537	12,525
17	HAVERSTRAW - ALL	327	0	0	0	0	0	0	0	180,989	HAVERSTRAW - ALL	80,513	100,476	180,989	13,349	113,825
18	HIGHLAND FALLS	0	0	0	0	0	6	0	6	22,537	HIGHLAND FALLS	698	21,839	22,537	3,152	24,991
19	LIBERTY	0	25	379	51	455	0	0	0	19,635	LIBERTY	2,604	17,031	19,635	1,710	18,741
20	LIVINGSTON MANOR	0	48	237	1	286	0	0	0	5,277	LIVINGSTON MANOR	750	4,527	5,277	735	5,262
21	MAMAKATING	34	5	14	0	19	0	5	5	23,743	MAMAKATING	7,490	16,253	23,743	4,317	20,570
22	MIDDLETOWN	10	0	11	18	29	0	41	41	91,269	MIDDLETOWN	14,268	77,001	91,269	11,840	88,841
23	MONROE	30	0	0	0	0	676	1,945	2,621	76,144	MONROE	15,792	60,352	76,144	8,400	68,752
24	MONTGOMERY	0	0	0	0	0	0	0	0	10,677	MONTGOMERY	1,524	9,153	10,677	6,924	16,077
25	MONTICELLO	0	223	305	51	579	0	0	0	35,725	MONTICELLO	5,938	29,787	35,725	4,996	34,783
26	NANUET	8,845	0	0	0	0	3	58	61	110,511	NANUET	51,465	59,046	110,511	8,591	67,637
27	NEWBURGH -Town	81	0	0	0	0	0	0	0	11,684	NEWBURGH -Town	4,620	7,064	11,684	8,167	15,231
28	NEWBURGH -Main	0	0	4	0	4	23	94	117	88,174	NEWBURGH -Main	9,192	78,982	88,174	22,055	101,037
29	NEWBURGH -All	81	0	4	0	4	23	94	117	99,858	NEWBURGH -All	4,493	95,365	99,858	20,903	116,268
30	NEW CITY	7,407	0	0	0	0	39	11	50	210,832	NEW CITY	64,953	145,879	210,832	46,328	192,207
31	NYACK	1,202	0	5	0	5	0	0	0	84,202	NYACK	12,979	71,223	84,202	24,389	95,612
32	ORANGEBURG	618	0	0	0	0	0	0	0	27,861	ORANGEBURG	13,192	14,669	27,861	6,134	20,803
33	PALISADES	34	0	0	0	0	0	0	0	14,838	PALISADES	5,557	9,281	14,838	1,682	10,963
34	PEARL RIVER	999	0	0	0	0	19	5	24	79,293	PEARL RIVER	11,995	67,298	79,293	11,806	79,104
35	PIERMONT	46	0	0	0	0	0	0	0	9,275	PIERMONT	2,408	6,867	9,275	7,633	14,500
36	PINE BUSH	0	0	0	0	0	0	9	9	28,154	PINE BUSH	2,396	25,758	28,154	7,080	32,838
37	PORT JERVIS	0	0	0	0	0	0	0	0	33,792	PORT JERVIS	2,401	31,391	33,792	5,349	36,740
38	ROSCOE	0	66	2	21	89	0	0	0	3,223	ROSCOE	249	2,974	3,223	793	3,767
39	SLOATSBURG	10	0	1	0	1	0	10	10	17,513	SLOATSBURG	6,379	11,134	17,513	2,883	14,017
40	SPRING VALLEY	195	0	0	0	0	13	652	665	548,603	SPRING VALLEY	27,340	521,263	548,603	178,318	699,581
41	STONYPOINT	26	5	0	0	5	45	29	74	22,603	STONYPOINT	2,212	20,391	22,603	10,124	30,515
42	SUFFERN	75	0	0	3	3	27	154	181	177,061	SUFFERN	38,643	138,418	177,061	29,336	167,754
43	TAPPAN	23	0	0	0	0	1	0	1	26,864	TAPPAN	3,972	22,892	26,864	13,187	36,079
44	TOMKINS	8	8	0	0	8	0	2	2	4,032	TOMKINS	1,113	2,919	4,032	1,447	4,366
45	TUXEDO	20	0	0	0	0	8	38	46	17,965	TUXEDO	2,696	15,269	17,965	5,178	20,447
46	VALLEY COTTAGE	3,679	142	0	0	142	0	5	5	94,224	VALLEY COTTAGE	50,297	43,927	94,224	7,947	51,874
47	WALDEN	1	0	0	0	0	0	65	65	31,990	WALDEN	5,360	26,630	31,990	4,586	31,216
48	WALLKILL	0	0	0	3	3	0	0	0	29,395	WALLKILL	4,864	24,531	29,395	4,458	28,989
49	WARWICK	0	0	23	0	23	15	16	31	154,152	WARWICK	15,500	138,652	154,152	11,840	150,492
50	WASHINGTONVILLE	0	0	0	0	0	109	232	341	64,223	WASHINGTONVILLE	6,685	57,538	64,223	15,624	73,162
51	WEST NYACK	30,516	65	0	0	65	0	0	0	47,380	WEST NYACK	16,864	30,516	47,380	24,228	54,744
52	WSPL - CALLICOON	0	11,964	1,796	1,086	14,846	0	0	0	15,093	WSPL - CALLICOON	3,129	11,964	15,093	2,758	14,722
53	WSPL - JEFFERSONVILLE	0	1,399	14,728	625	16,752	0	34	34	18,127	WSPL - JEFFERSONVILLE	3,399	14,728	18,127	3,733	18,461
54	WSPL - NARROWSBURG	0	719	871	8,335	9,925	0	0	0	10,394	WSPL - NARROWSBURG	2,059	8,335	10,394	1,933	10,268
55	WSPL - all	0	14,082	17,395	10,046	41,523	0	34	34	43,614	WSPL - all	2,091	41,523	43,614	1,928	43,451
56	WOODBURY - CV	0	0	0	0	0	3,578	2,367	5,945	7,485	WOODBURY - CV	3,907	3,578	7,485	3,495	7,073
57	WOODBURY - HM	0	0	0	0	0	1,976	12,238	14,214	15,379	WOODBURY - HM	3,141	12,238	15,379	6,485	18,723
58	WOODBURY - all	0	0	0	0	0	5,554	14,605	20,159	22,864	WOODBURY - all	2,705	20,159	22,864	5,637	25,796
59	ALL CIRC BY LIB USERS	54,744	14,722	18,461	10,268	43,451	7,073	18,723	25,796	2,900,129	ALL CIRC BY LIB USERS	569,121	2,331,008	2,900,129	569,121	2,900,129
60	DA BY LIB USERS	24,228	2,758	3,733	1,933	1,928	3,495	6,485	5,637	569,121						
	% Change from 2023 All	-3%	-23%	-7%	-9%	-14%	-9%	1%	-2%	-4%						
	% Change from 2023 DA	18%	-34%	36%	1%	-8%	-15%	-7%	-5%	-1%						

DIRECT ACCESS AT HAVERSTRAW

DIRECT ACCESS AT SUFFERN

DIRECT ACCESS AT NEW CITY

DIRECT ACCESS AT VALLEY COTTAGE

DIRECT ACCESS AT WALDEN

FINKELSTEIN DIRECT ACCESS AT HAV	
Total CIRC by all users @ HAV (BJ17)	180,989
Total CIRC by FML users @ HAV (AP17)	62,873
Total CIRC by HAV users @ FML (Q40)	(3,644)
Net CIRC by FML users @ HAV	59,229
Percent of CIRC @ HAV by FML users	32.73%

FINKELSTEIN DIRECT ACCESS AT SUF	
Total CIRC by all users @ SUF (BJ42)	177,061
Total CIRC by FML users @ SUF (AP42)	31,385
Total CIRC by SUF users @ FML (AR40)	(17,228)
Net CIRC by FML users @ SUF	14,157
Percent of CIRC @ SUF by FML users	8.00%

FINKELSTEIN DIRECT ACCESS AT NWC	
Total CIRC by all users @ NWC (BJ30)	210,832
Total CIRC by FML users @ NWC (AP30)	45,883
Total CIRC by NWC users @ FML (AE40)	(1,164)
Net CIRC by FML users @ NWC	44,719
Percent of CIRC @ NWC by FML users	21.21%

FINKELSTEIN DIRECT ACCESS AT VCL	
Total CIRC by all users @ VCL (BJ46)	94,224
Total CIRC by FML users @ VCL (AP46)	4,316
Total CIRC by VCL users @ FML (AV40)	(18)
Net CIRC by FML users @ VCL	4,298
Percent of CIRC @ VCL by FML users	4.56%

MONTGOMERY DIRECT ACCESS AT WAL	
Total CIRC by all users @ WAL (BJ47)	31,990
Total CIRC by MTG users @ WAL (Y47)	1,351
Total CIRC by WAL users @ MTG (AW24)	(913)
Net CIRC by MTG users @ WAL	438
Percent of CIRC @ WAL by MTG users	1.37%

NEW CITY DIRECT ACCESS AT HAV	
Total CIRC by all users @ HAV (BJ17)	180,989
Total CIRC by NWC users @ HAV (AE17)	2,868
Total CIRC by HAV users @ NWC (Q30)	(2,264)
Net CIRC by NWC users @ HAV	604
Percent of CIRC @ HAV by NWC users	0.33%

HAVERSTRAW DIRECT ACCESS AT SUF	
Total CIRC by all users @ SUF (BJ42)	177,061
Total CIRC by HAV users @ SUF (Q42)	498
Total CIRC by SUF users @ HAV (AR17)	(4,469)
Net CIRC by HAV users @ SUF	(3,971)
Percent of CIRC @ SUF by HAV users	-2.24%

HAVERSTRAW DIRECT ACCESS AT NWC	
Total CIRC by all users @ NWC (BJ30)	210,832
Total CIRC by HAV users @ NWC (Q30)	2,264
Total CIRC by NWC users @ HAV (AE17)	(2,868)
Net CIRC by HAV users @ NWC	(604)
Percent of CIRC @ NWC by HAV users	-0.29%

NEW CITY DIRECT ACCESS AT VCL	
Total CIRC by all users @ VCL (BJ46)	94,224
Total CIRC by NWC users @ VCL (AE46)	21,279
Total CIRC by VCL users @ NWC (AV30)	(1,384)
Net CIRC by NWC users @ VCL	19,895
Percent of CIRC @ VCL by NWC users	21.11%

NEW CITY DIRECT ACCESS AT SUF	
Total CIRC by all users @ SUF (BJ42)	177,061
Total CIRC by NWC users @ SUF (AE42)	606
Total CIRC by SUF users @ NWC (AR30)	(1,394)
Net CIRC by NWC users @ SUF	(788)
Percent of CIRC @ SUF by NWC users	-0.45%

SUFFERN DIRECT ACCESS AT NWC	
Total CIRC by all users @ NWC (BJ30)	210,832
Total CIRC by SUF users @ NWC (AR30)	1,394
Total CIRC by NWC users @ SUF (AE42)	(606)
Net CIRC by SUF users @ NWC	788
Percent of CIRC @ NWC by SUF users	0.37%

Ramapo Catskill Library System 2026 Menu of IT Services Appendix B Contract Year 4 of 5

RCLS requests confirmation of the level of IT Services to be provided by the System to the Supported Library. The Library's selection of the level of IT Services will enable predetermination of costs and careful planning for any necessary preparation, procurement or training needed for 01/01/26 - 12/31/26. The 2026 Menu of IT Services is due to RCLS by **June 30, 2025.**

In 2022 your Library selected the level of participation as a **Fully Supported Library.** This means that only RCLS manages the member Library's IT infrastructure. Third-party vendors are required to work with RCLS to secure the network. A Fully Supported Library may transition to a Hybrid Library once during the five-year term of the contract by giving at least six (6) months notice.

Mamakating Library - NO CHANGE FROM 2025

Hardware Support Services	Qty	Support	Repl. Cost	Total
Minimum Support	9	\$ 3,160		\$ 3,160
# of Supported PCs	8	672	187	6,872
# of Supported Laptops	1	672	210	882
# of Supported PCs Replaced in 2026	2		150	300
# of Supported Laptops Replaced in 2026	0		75	-
Barcode Readers	2	15		30
Server	0	1,050		-
Receipt Printer	2	15		30
Networked Printer	2	25		50
Wi-Fi Access Points	2	50		100
Total Hardware Support				\$ 11,424

Software Support Services	Qty	Base Amt.	Client Cost	Total
Envisionware	0	\$ 300	\$ 7	-
Total Software Support				\$ -

Telecommunications Costs	\$ 1,200
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Contribution to the IT Capital Fund	\$ 915
FY25 Forfeited E-Rate Discount on Firewall	\$ -

TOTAL 2026 MENU OF IT SERVICES SUPPORT	\$ 13,539
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Ramapo Catskill Library System

2026 Menu of IT Services

Notification of the selected services shall be sent to the System by **June 30, 2025** via **a)** email or letter from a board officer or library manager/director empowered to sign contracts for the Supported Library, OR **b)** a marked and signed copy of the Menu of IT Services indicating selections sent via RCLS Delivery or USPS.

Library Name: Mamakating Library

Signature: _____

Print Name & Title: _____

Date: _____

Addition of Services: In the event a Supported Library desires to add IT Services during the IT Service Year, the Supported Library may utilize the 2025 RCLS Equipment Order Form. The equipment and service will be added and the annual cost prorated.

Reduction of Services: In the event a Supported Library desires to reduce IT Services, it may do so for the next IT Service Year, but to ensure the fiscal stability of the IT infrastructure, the amount may not be reduced by more than 50% of the financial value of the previous year. Use the *2026 Menu - Change in Support*, Excel workbook tab to itemize equipment reductions and the costs associated with those changes.

As a reminder, per the IT Contract, a lack of the signed confirmation and marked Menu of IT Services by **June 30, 2025** shall constitute confirmation of the past year's service selections for the upcoming year's pricing.

Thank you for your consideration. RCLS looks forward to serving your IT needs!

RCLS Use

Date Received: _____

RCLS Reviewer Name: _____

Review Comments: _____

Municipal Cooperation Resolution

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS the _____ wishes to invest portions of its available
Entity Name
investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023;

WHEREAS the _____ wishes to satisfy the safety and liquidity
Entity Name
needs of their funds;

Now, therefore, it is hereby resolved as follows:

That _____, _____ of
Contact Name Title
_____ is hereby authorized to participate in the NYCLASS program under
Entity Name
the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023.

Contact Signature

Title

Printed Name

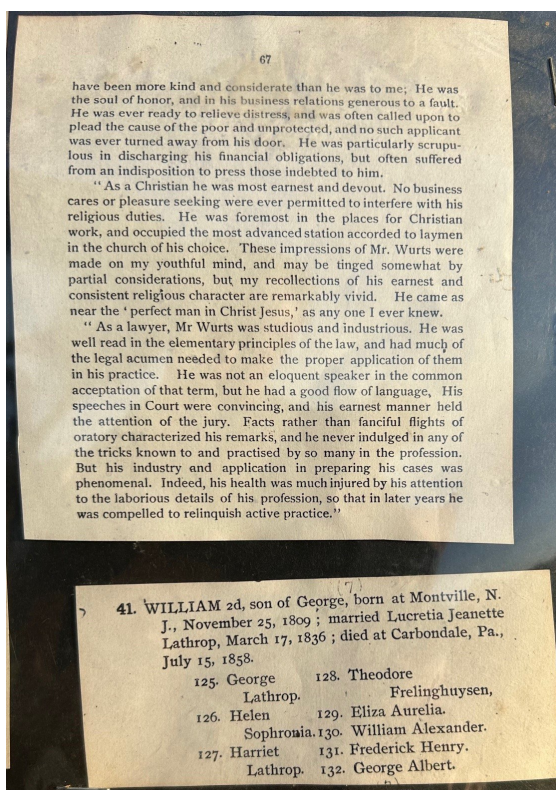
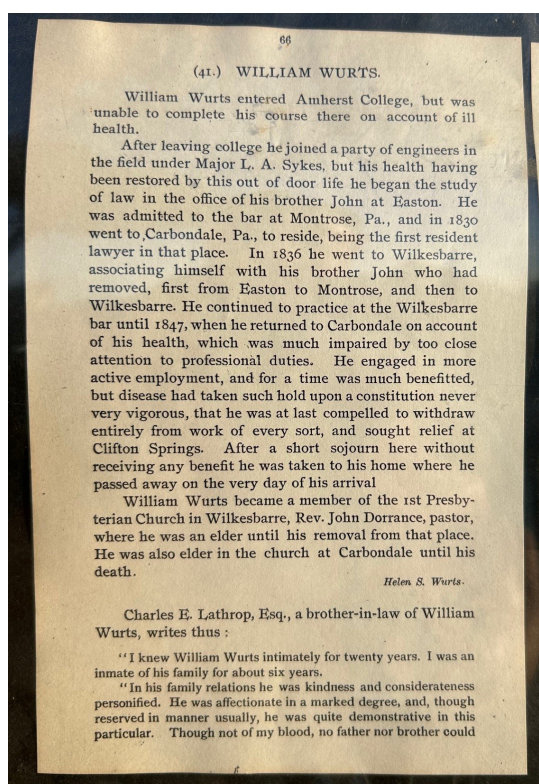
Date

Good morning Cheryl,

This bicentennial has brought on yet another historic opportunity (I hope). The Wurts descendent who is attending on July 13 discovered an old family portrait of his ancestor, William Wurts, born 1809 and wants to donate it to a good home. Because he's a generation removed from the Wurts Bros. who founded the canal, my museum in High Falls isn't interested. But could William have a place at the library? He was the son of an older brother, George, and did act as attorney for the D&H Canal Company.

If the library were interested it could lend to a pretty cool unveiling ceremony and the family would be extra honored in that way.

Pictures enclosed. Thanks, and let me know your thoughts!





Policy for Use of FAX Service

The Mamakating Library is pleased to provide a fax service to its community.

- The Library will provide a cover sheet at no charge to be filled out by the patron.
- The patron is responsible for finding and verifying the correct fax number.
- Charges are \$1 per page, excluding the cover sheet.
- Charges for incoming faxes are \$1 per page, including the cover sheet.
- Patrons are responsible for picking up incoming faxes in a timely manner.
- Operation of the fax machine is restricted to staff members only.
- If the fax number is busy, the number is redialed twice automatically.
- If the fax is not successfully transmitted after three attempts, the document(s) and payment will be returned to the patron.
- The Library assumes no responsibility for documents left on the premises.
- Documents that are crinkled or too small to fax will be photocopied first at a charge of **.20**/page.

*Charges may be waived at the discretion of the Director

COVER SHEET FOR FAXING

TO: _____

FAX NUMBER:

FROM:

PAGES: _____ + **COVER SHEET**

DATE: _____