

**MAMAKATING LIBRARY**  
**BOARD OF TRUSTEES MEETING**

**Held on Tuesday, July 9<sup>th</sup>, 2024 at 6:00pm at 128 Sullivan Street, Wurtsboro NY**

1. **PRESENT:** Trustees Patricia Andersen, John Buying, Jennifer Holmes, Pamela Mann, Pamela Rice, Chelsea Roth, Mark Tourtellott, and Director Cheryl Jones

**EXCUSED ABSENCES:** N/A

The meeting was called to order at 6:00pm

2. **OATH OF OFFICE**

County Clerk Russell Reeves attended the board meeting and administered the Oath of Office to all seven board members.

3. **ADOPTION OF AGENDA**

Motion to add items (see attached) to agenda made by John Buying. No second, motion dies.

Motion to adopt agenda as written made by Jennifer Homes, seconded by Pamela Mann. Nay vote by John Buying, motion carried.

4. **APPROVAL OF MINUTES- JUNE 2024**

Motion to make changes to minutes made by John Buying. No second, motion dies. Motion to accept June minutes made by Jennifer Holmes, seconded by Chelsea Roth. Nay vote by John Buying. Motion carried.

5. **FINANCE REPORT**

Finance Report presented by Jennifer Holmes. See attached.

Motion to approve abstract of July vouchers made by Pamela Rice, seconded by Mark Tourtellott. All in favor, motion carried.

6. **DIRECTORS REPORT**

Director Cheryl Jones's comprehensive report was distributed. See attached.

**Items of Note:**

- The library will be closed August 1<sup>st</sup> through 3<sup>rd</sup> for training and changeover to Koha.
- A plaque was added to the John Platt Memorial Tree area commemorating him.
- Program Totals: 14 adult programs serving 139 patrons; 8 youth programs serving 90 patrons
- Outreach Services: Chase School Kindergarten, 1<sup>st</sup> grade and 2<sup>nd</sup> grade all visited the library this June to learn about all of the offerings, including summer reading. The response was wonderful.
- Trustees encouraged to review upcoming Trustee training offerings, distributed via email

**7. COMMITTEE REPORTS**

- Long Range Plan- no report
- Policy/ByLaws- no report
- Building and Grounds – Plan for Construction Application. See New Business.
- Budget/Finance – no report

**8. OLD BUSINESS**

- Election Chairperson Update

Barbara Semonite has graciously accepted the position of Election Chairperson

**9. NEW BUSINESS**

- Construction Grant Application

The Building Committee Meeting presented the proposed update to the security system, including plan for equipment replacement and new camera installation. The committee requested that the board move forward with the project and sign assurances to DLD & RCLS. Motion to move security camera replacement project forward and approve signature to RCLS and DLD assurance forms made by Jennifer Holmes, seconded by Mark Tourellott. All in favor, motion carried.

**10. POLICY REVIEW/ REVISIONS**

N/A

**11. PRIVILEGE OF THE FLOOR**

Public Comment – 3 minute limit per person.

Barbara Semonite commended Jennifer Holmes on good fiscal responsibility in moving library money to NYLAF investment fund. Jeanie Roosa supported Barbara Semonite’s comments.

**12. ADJOURNMENT**

Motion to adjourn made by Jennifer Holmes, seconded by Pamela Mann. All in favor, motion approved. Meeting adjourned at 6:57pm.

Respectfully submitted,

Pamela Rice, Board Secretary

1)Two Trustee additions:

Whereas the BOT meeting minutes of 09AUG24 and 13SEP23 show Pamela Mann absent and approved at the 10OCT24 meeting by Trustee Andersen, Trustee Holmes, Trustee Rice and Trustee Tourtellot;

whereas the BOT meeting minutes of 10OCT24 show Pamela Mann absent and the minutes were approved at the 14NOV24 meeting by Trustee Andersen, Trustee Holmes, Trustee Rice and Trustee Tourtellot;

whereas Education Law §226(4) declares that "If any trustee shall fail to attend three consecutive meetings without excuse accepted as satisfactory by the trustees, shall be deemed to have resigned...";

whereas the seat of Pamela Mann is deemed vacant

I hereby motion to fill this vacant seat by Pamela Mann.

Whereas the seat held by Antoinette King was declared vacant after missing the 14JUN24, 12JUL24 and 09AUG24 BOT meetings;

whereas Chelsea Roth was appointed to fill the seat deemed vacant 10OCT24;

whereas trustee Roth failed to complete an oath of office until 03JAN24;

whereas A public officer is required to file his or her oath of office within 30 days of commencing the term of office Public Officer's Law §30(1)(h)

whereas the seat of Chelsea Roth is deemed vacant

I hereby motion to fill this vacant seat by Chelsea Roth.

2) Video Conferencing

3) Election Chairperson Report Budget Information session 06AUG24 posted where?

The time is 12:00PM to 9:00PM is in the EL

Note: election the date on the website calendar is still 13AUG24 for the BOT meeting and the election is 12 to 9 in the enabling legislation

4)website changes