

**MAMAKATING LIBRARY**  
**BOARD OF TRUSTEES MEETING**

**Held on Tuesday, June 11<sup>th</sup>, 2024 at 6:00pm at 128 Sullivan Street, Wurtsboro NY**

1. **PRESENT:** Trustees Patricia Andersen, John Buying, Jennifer Holmes, Pamela Mann, Pamela Rice, Chelsea Roth, Mark Tourtellott, and Director Cheryl Jones

**EXCUSED ABSENCES:** N/A

The meeting was called to order at 6:02pm

2. **ADOPTION OF AGENDA**

Motion to adopt agenda made by Chelsea Roth, seconded by Mark Tourtellot. Nay vote by John Buying, motion carried.

3. **APPROVAL OF MINUTES- MAY 2024**

Motion to accept May minutes made by Chelsea Roth, seconded by Jennifer Holmes. Nay vote by John Buying. Motion carried.

4. **FINANCE REPORT**

Finance Report presented by Jennifer Holmes. See attached.

Motion to approved June vouchers made by Pamela Rice, seconded by Chelsea Roth. Nay vote by John Buying. Motion carried.

5. **DIRECTORS REPORT**

Director Cheryl Jones's comprehensive report was distributed. See attached.

**Items of Note:**

- Garden volunteers have created a little veggie patch to go along with the Peter Rabbit theme in the children's garden

- Generator has run for 20.1 hours total as of 6/3
- Program totals: Adult Programs serving 119 patrons; 8 Youth Programs serving 96 patrons; 8 Teen volunteers completed 21 hours of community service at the library

**6. COMMITTEE REPORTS**

- Long Range Plan- no report
- Policy/ByLaws- Proposed By-Laws- See New Business
- Building and Grounds – no report
- Budget/Finance – Proposed Budget- See New Business

**7. OLD BUSINESS – N/A**

**8. NEW BUSINESS**

**•Election Secretary & Timeline**

The board reviewed the election timeline and confirmed the August Board of Trustees meeting would be moved to Tuesday, August 6<sup>th</sup>. Director Cheryl Jones will update this meeting date on all relevant publications.

Pamela Rice was appointed as Election Secretary by President Patricia Andersen.

**•2024 Budget Adjustments**

Motion to approve Budget Adjustments made by Jennifer Holmes, seconded by Pamela Mann. Nay vote by John Buying. Motion carried.

**•Proposed 2025 Budget**

The Budget/Finance Committee presented the proposed 2025 budget for Board discussion.

The board reviewed and discussed the proposed 2025 budget as drafted by the Budget Committee. A Meet the Candidates & Budget Information Session for the public will be scheduled on August 6 at 5pm. Director Cheryl Jones is also creating an annual report to help explain the budget for the public.

**•Tax Cap Override Resolution**

A motion to exceed the tax cap for the 2025 Mamakating Library Budget was made by Mark Tourtellott, seconded by Pamela Mann. The vote was 6 ayes, 1 nay, with John Buying voting nay. Motion carried.

Whereas, the adoption of the 2025 budget for the Mamakating Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011 and;

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members;

Now therefore be it resolved, that the Board of Trustees of the Mamakating Library voted and approved to exceed the tax levy limit for 2024 by at least the sixty percent of the board of trustees as required by state law on June 11, 2024.

A motion to approve the 2025 proposed budget was made by Chelsea Roth, seconded by Pamela Rice. The vote was 6 ayes, 1 nay, with John Buying voting nay. Motion carried.

**•Hospitalization Fund Balance Rollover Recommendation (no documents)**

Procedural changes were discussed.

**•Proposed By-Laws**

The Policy/By-Laws Committee presented the proposed By-Laws for Board discussion. Feedback will be brought back to the Committee and a revised draft will be presented to the Board during the July meeting.

**9. POLICY REVIEW/ REVISIONS**

N/A

**10. PRIVILEGE OF THE FLOOR**

Public Comment – 3 minute limit per person.

RCLS Executive Director Grace Riario addressed the legal opinion as to where the Mamakating Library are required to file the oath of office, and recommended the Board President invites the Sullivan County clerk to either a special meeting or the July Board meeting to collect signed Oaths of Office to be filed with the County.

Barbara Semonite addressed the board regarding financial items, including the Harold Diamond financial gifts and the tax cap override. In addition, she thanked the board for their service.

**11. ADJOURNMENT**

Motion to adjourn made by Jennifer Holmes, seconded by Mark Tourtellott. Meeting adjourned at 7:19 pm.

Respectfully submitted,

Pamela Rice, Board Secretary