

MAMAKATING LIBRARY
BOARD OF TRUSTEES MEETING

Held on Tuesday, March 12th, 2024 at 6:00pm at 128 Sullivan Street, Wurtsboro NY

- 1. PRESENT:** Trustees Patricia Andersen, John Buying, Jennifer Holmes, Pamela Mann, Pamela Rice, Chelsea Roth, Mark Tourtellott, and Director Cheryl Jones.

ABSENT: N/A

The meeting was called to order at 6:05pm

2. ADOPTION OF AGENDA

Motion made by John Buying to add “vacant seat of Board Trustee” to New Business. No second, motion dies.

Motion to adopt agenda as amended made by Mark Tourtellott, seconded by Jennifer Holmes. Nay vote by John Buying. Motion approved.

3. FROM NEW BUSINESS – NYLAF – Michael Marino

Presentation followed by board discussion. Resolution to invest to be added to April meeting.

4. APPROVAL OF MINUTES- FEBRUARY 2024

Motion to amend by adding how each member voted on items 2, 3, 4, 9, 10, 11 made by John Buying. No second, motion dies.

Motion to amend item #4 regarding replacing “staff position”: with “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation”. No second, motion dies.

Motion to amend Item #4 to reflect “motion to leave executive session” made by John Buying. No second, motion dies.

Motion to amend Items 5, 6, 7 to remove “see attached” made by John Buying. No second, motion dies.

Motion to amend item 4 from “Juliana” to “Guliana” made by Patricia Andersen, seconded by Jennifer Holmes. All in favor, motion carries.

Motion to accept February minutes as amended made by Mark Tourtellott, seconded by Pamela Mann. Nay vote by John Buying. Motion passes.

5. FINANCE REPORT

Finance Report presented by Jennifer Holmes. See attached.

Motion to approved March vouchers made by Pamela Mann, seconded by Jennifer Holmes. All in favor, motion carried.

6. DIRECTORS REPORT

Director Cheryl Jones's comprehensive report was distributed. See attached.

7. COMMITTEE REPORTS

- Long Range Plan- see attached minutes

John Buying resigned from Long Range Plan committee

- Policy/ByLaws- next meeting March 21st, 6pm / see attached minutes
- Building and Grounds – no report
- Budget – no report

8. OLD BUSINESS – N/A

9. NEW BUSINESS

- NYLAF – beginning of meeting – no documents
- FOML MOU – documents in Board Portal

Motion to remove “defined” in second bullet point under “The Friends agree to” made by John Buying. No second, motion dies.

Motion to accept Memorandum of Understanding between Friends of Mamakating Library and Mamakating Library made by Chelsea Roth, seconded Jennifer Holmes. Nay vote by John Buying. Motion passes, MOA approved.

- NYS Deferred Compensation Plan – documents in Board Portal

Motion to accept the resolution of The State of New York Deferred Compensation Plan using the language provided by The State of New York Deferred Compensation Plan made by Pamela Mann, seconded by Jennifer Holmes. Nay vote by John Buying. Motion carries.

- Motion to approve addition to Staff Manual as written made by Jennifer Holmes, seconded by Mark Tourtellott. All in favor, motion carries.

- StoryWalk – documents in Board Portal

Director Cheryl Jones has presented the proposal to the Town of Mamakating, who have requested a MOU. Revisit during April meeting.

- Worksite Agreement for Workforce Development – documents in Board Portal

Motion to accept Sullivan County Center for Workforce Development “Worksite Agreement” made by Pamela Mann, seconded by Chelsea Roth. All in favor, motion carried.

- Board Self Evaluation – documents sent for January meeting

Motion to table Board Self Evaluation made by Jennifer Holmes, seconded by Mark Tourtellot. Abstention by John Buying. Motion passes.

- Budget Committee Appointments – no documents

Treasurer Jennifer Holmes, President Patricia Andersen and Director Cheryl Jones appointed to committee.

10. POLICY REVIEW/ REVISIONS

- Emergency & Disaster Policy** - documents in board portal

Motion to adopt Emergency & Disaster Policy as amended made by Pamela Rice, seconded by Jennifer Holmes. Nay vote by John Buying. Motion passes.

11. PRIVILEGE OF THE FLOOR

Public Comment – 3 minute limit per person. No comments.

Motion to adjourn made by Patricia Andersen, seconded by Jennifer Holmes. Meeting adjourned at 7:46 pm.

Respectfully submitted,

Pamela Rice, Board Secretary