

MAMAKATING LIBRARY
BOARD OF TRUSTEES MEETING

September 13, 2023

1. **PRESENT:** Trustees Patricia Andersen, John Buying, Pamela Rice, Mark Tourtellott, and Director Cheryl Jones

ABSENT: Jennifer Holmes and Pamela Mann

The meeting was called to order at 6:05pm

PUBLIC MEMBERS: Rich Jones and Chelsea Roth

2. **AGENDA:**

Motion to amend agenda to move By-Laws/Policy Committee from Old Business to New Business made by John Buying. No second, motion dies. Board discussion followed reminding trustees that item was discussed during August meeting, therefore topic falls under Old Business.

Motion to adopt agenda made by Pamela Rice, seconded by Mark Tourtellott. All in favor, motion carried.

3. **EXECUTIVE SESSION:** Motion to move into Executive Session to discuss “employment of a particular person” made by Mark Tourtellott, seconded by Pamela Rice. All in favor, motion carried. Move into Executive Session at 6:14pm.

Motion to leave Executive Session made by Mark Tourtellott, seconded by Pamela Rice. All in favor, motion carried. Left Executive Session at 6:20pm.

Motion to approve carryover days for library employee made by Mark Tourtellott, seconded by Pamela Rice. All in favor, motion carried.

Motion to approve moving temporary library employee to permanent status made by Pamela Rice, seconded by Mark Tourtellott. All in favor, motion carried.

4. MINUTES:

Motion to amend July meeting minutes to replace “Add: John Buying” with “Appoint: John Buying” made by John Buying. No second, motion dies. Board discussion and explanation of standard meeting practices and standard language of minutes followed.

Motion to adopt July meeting minutes made by Pamela Rice, seconded by Patricia Andersen. “Nay” vote by John Buying. Minutes not approved. Tabled to October meeting.

Approval of August meeting minutes tabled to October meeting with full board present.

5. FINANCE REPORT: Motion to approve August vouchers made by Pamela Rice, seconded by Patricia Andersen. All in favor, motion carried.

6. DIRECTORS REPORT: Director Cheryl Jones’s comprehensive report was distributed. See attached.

Motion to approve Directors Report made by John Buying. No second, motion dies. Board reminded that Directors Report is not an actionable item and does not require Board approval.

Items of Note:

- Generator installed on September 13th.
- Sign garden replanted by children in kid’s gardening group in August
- Cheryl wrote an article for the Shawangunk Journal on book recommendations
- 169 children (0-11) and 38 teens (12-18) registered for the Summer Reading Program
- Wolf Lake Grant program has been completed. Once the children take their first reading tests in school we will submit the information and close out the grant
- Friends of the Library will be hosting the Manhattan Short Film Festival September 28th and 30th

7. OLD BUSINESS

Community Solar:

Non-action item. Board discussion, concluding Community Solar is not a viable option at this time.

Budget Overage:

Discussion tabled to October meeting with full board present.

By-Law/ Policy Committee:

Discussion to establish a By-Laws/Policy Committee tabled to October meeting. At the advice of RCLS, this committee will be established as a joint By-Laws and Policy Committee.

8. NEW BUSINESS

Open Trustee Seat: Motion to appoint Chelsea Roth as Library Trustee to fill seat vacated by Antoinette King made by Mark Tourtellott, seconded by Patricia Andersen. “Nay” vote by John Buying. Seat remains vacant.

Motion to adjourn meeting made by John Buying at 7:09pm. No second, motion dies. Motion did not relate to agenda topic being discussed. Board reminded to follow agenda.

9. POLICY REVIEW/ REVISIONS

Trustee Education Policy: Motion to adopt Trustee Education Policy made by Patricia Andersen, seconded by Mark Tourtellott. “Nay” vote by John Buying. Policy not passed, tabled to October board meeting.

Motion to nominate Jennifer Holmes as Treasurer made by John Buying. No second, motion dies. Motion did not relate to agenda topic being discussed. Board reminded to follow agenda.

10. PRIVILEGE OF THE FLOOR

Public Comment – 3 minute limit per person

Motion to adjourn made by Pamela Rice, seconded by Mark Tourtellott. All in favor, motion carried. Meeting adjourned at 7:18 pm.

Respectfully submitted,

Pamela Rice, Board Secretary