

MAMAKATING LIBRARY
BOARD OF TRUSTEES MEETING

July 12, 2023

1. **PRESENT:** Trustees Patti Anderson, Pamela Mann, John Buying, Jennifer Holmes, Pamela Rice, and Director Cheryl Jones

ABSENT: Antoinette King and Mark Tourtellott

The meeting was called to order at 6:05pm

Public Member: No members of the public present

2. **AGENDA:** Motion to adopt agenda as amended made by Jennifer Holmes, seconded by Pamela Mann. All in favor, motion carried.

3. **MINUTES:** Motion to adopt June meeting minutes as amended to include tax cap override language made by Pamela Rice, seconded by Pamela Mann. All in favor, motion carried.

4. **FINANCE REPORT:** Treasurer's Report for July tabled to August.

Motion to approve July vouchers made by Pamela Mann, seconded by Pamela Rice. All in favor, motion carried.

Mid-Year Budget Adjustment

Board reviewed budget adjustments. Motion to approve adjustments to budget made by Pamela Mann, seconded by Jennifer Holmes. All in favor, motion carried.

5. **DIRECTORS REPORT:** Director Cheryl Jones's comprehensive report was distributed. See attached.

Items of Note:

Buildings & Grounds

- Generator update- waiting on permit from village for pad but switch is in and we are working on setting a date to get that installed with electrician

- The trees that were threatening our parking lot have been removed
- The children's garden is getting new signage soon thanks to the Friends group
- Recently installed rain barrels have been used quite a bit recently
- Water fountain has saved 1000 plastic bottles so far
- The sidewalks along Sullivan Street were torn out and replaced without damaging flower beds

Library in the news:

- Pam Rice wrote an article for the Library Trustee Section NYLA Spring Newsletter on SLI process at Mamakating Library.
- Our participation in Founders Day was included in the RCLS system newsletter of June 19th

Summer Reading Program:

- The Kartrite has donated a Family 4-pack of Splash Passes as a grand prize and a single splash pass to every child who completes the program. Children who complete the program will also get to choose a prize book and enter for one of 3 grand prize drawings
- Program registration is filling up quickly and over 50 children (0-11) and 15 teens (12-18) are registered already.
- The RCLS Library Road Trip is underway, encouraging patrons of all ages to check out all of the system libraries this summer.

Programming:

- Community Partnership Programs
 - Narcan Training w/ Catholic Charities: 7 participants
 - Birding for Kids with OC Audubon Society: 16 participants
 - Homeschool Hangout: Grassroots Yoga Class: 11 participants
 - Citizen Preparedness w/ NYS CP Corp: 4 participants
- Program Totals:
 - 14 Adult Programs serving 119 patrons

-8 Children's Programs serving 120 programs

-2 Teen Programs serving 9 patrons

IT/ILS & Technical Services:

•Library Website

-Homepage now includes ILS demos and providing input to RCLS and Director about their impress

6. OLD BUSINESS

Electric Supplier:

As of July 12th, the library's electric supplier is Orange & Rockland

Community Solar:

The board will review and vote to approve the contract at the August meeting.

2024 Budget:

Motion to amend the 2024 budget to reflect change to Hospitalization line as discussed at the June meeting made by Jennifer Holmes, seconded by Pamela Rice. All in favor, motion approved.

7. NEW BUSINESS

Election- Absentee Ballot Timeline:

Motion to adopt proposed Absentee Ballot Timeline as amended to state "delivered in person by end of voting on 8/29" made by Jennifer Holmes, seconded by Pamela Mann. All in favor, motion approved.

Committees

Discussion regarding committee membership

Budget (seasonal): Ad Hoc membership to be determined spring 2024

Building (active/ongoing): Troy Hodas, Jennifer Holmes, Antoinette King, Mark Tourtellott and director Cheryl Jones

Sustainability (active/ongoing): Jackie Broder, Janet Lybolt, Pamela Rice, and director Cheryl Jones. Add: John Buying

Long Range Plan: Patricia Andersen, John Buying, Pamela Mann, and director Cheryl Jones

Proposed By-Law revision:

Discussion about amendment to By-Laws Article 1 – Trustees. Motion to accept proposed By-Law change to include the language “In case of two or more persons receive an equal and highest number of votes for the same office, such persons shall draw lots to determine who shall be elected to office” made by John Buying. Not seconded.

8. POLICY REVIEW/ REVISIONS

Volunteer Service Leave:

Motion to accept Volunteer Emergency Responder Leave Policy made by Pamela Mann, seconded by Pamela Rice. All in favor, motion carried.

10. PRIVILEGE OF THE FLOOR

Motion to adjourn made by Patricia Andersen, seconded by Pamela Mann. All in favor, motion carried. Meeting adjourned at 7:39pm.

Respectfully submitted,

Pamela Rice