

BY-LAWS
of the
MAMAKATING LIBRARY

These are the by-laws of the Mamakating Library, originally established in 1912 as the Bloomingburg Free Library, provisionally chartered in 2003 as the Town of Mamakating Library District, and granted permanent charter as the Mamakating Library on March 9, 2010 by the Board of Regents of New York State.

Article I – Trustees

1. The Board of Trustees of the library shall be made up of seven (7) people dedicated to good library service for the Town of Mamakating. The trustees must be Town of Mamakating residents of voting age, who have lived in the town at least one year and are residents of the Pine Bush, Minisink, or Monticello school districts.
2. A new trustee is elected by the voters. A vacancy can be filled by a majority vote of the Board, and the appointee shall hold office until the next annual election of trustees. Upon election, the trustee will serve the remaining length of the term originally vacated.
3. A trustee will serve no less than four (4) years, but no more than twenty-five (25) consecutive years.
4. A trustee who misses four (4) consecutive meetings without excuse or has become incapacitated, shall be deemed to have tendered his or her resignation from the position.

Article II – Officers

1. The officers of the board shall be a president, a vice-president, a secretary, and treasurer.
2. A nominating committee shall be appointed by the president two months prior to the end of the library year.
3. The officers shall be elected at the last regular meeting of the library year by a majority vote of the board.
4. All officers shall have the usual powers associated with their offices.

Article III – Meetings

1. Regular meetings shall be held monthly, at dates and times to be established by the board at the beginning of the library year and shall be open to the public except when individual personnel issues are being discussed.
2. Special meetings shall be held at the call of the president or any three trustees.
3. A majority of the board shall constitute a quorum.
4. The order of business shall be as follows:

- a. Attendance
 - b. Review of minutes of previous meeting
 - c. Treasurer's report
 - d. Director's report
 - e. Committee reports, if any
 - f. Nominations and elections, if any
 - g. Unfinished business
 - h. New business
 - i. Adjournment
5. Vacancies among the officers shall be filled at an election at a regular meeting and a majority of the trustees present shall be necessary for the election

Article IV – Committees

1. The president of the board shall appoint all committees and members as needed.
2. Non-board members may be appointed to such committees to bring special capabilities for the resolution of problems facing a committee.
3. All committee actions are subject to approval by a majority of the board

Article V – Library Director

1. The board shall appoint a library director who shall be the executive and administrative officer of the library.
2. The director shall be held responsible for the proper performance of duties as spelled out in the job description provided by the board.
3. It shall be the duty of the director to attend meetings of the board, including budget meetings, or public meetings where action may be taken affecting the interests of the library. The director shall have the right to speak on all matters under discussion at board meetings but shall not have the right to vote thereon.

Article VI – Amendments

1. These by-laws may be repealed, amended or added to by a majority vote of the whole board at a regular meeting. Such action may be taken, however, only after the substance of the proposed repeal, amendment, or addition has been presented in writing at a prior regular or special meeting and the notice thereof has been given in the notice of the meeting at which it is to be considered.