

**MAMAKATING LIBRARY
BOARD of TRUSTEES MEETING
May 10, 2022**

1. **PRESENT:** Trustees Patti Andersen, Pam Mann, Mark Tourtellott, Pamela Rice, Director Peggy Johansen, Antoinette King, Jennifer Holmes

ABSENT: Jay Egan

The meeting was called to order at 6:11 pm.

Public Member: No members of the public present

2. **AGENDA:** Motion to adopt the May agenda as amended made by Antoinette King, seconded by Mark Tourtellott. All in favor, motion carried.
3. **MINUTES:** Motion to adopt April meeting minutes made by Pam Mann, seconded by Antoinette King. All in favor, motion carried.
4. **FINANCE REPORT:** Motion made to approve abstract of vouchers for May made by Pamela Rice, seconded by Pam Mann. All in favor, motion carried.

Items of Note:

- The process of updating update bank signatories was delayed in April. Letters will be submitted prior to June meeting

5. **DIRECTOR'S REPORT:**

Director Peggy Johansen's comprehensive report was distributed. See attached.

Items of Note:

- The library's part-time Library Clerk position is still open.
- The Friends of the Library donated funding for a Bethel Woods Pass, a Board of Trade map ad and two computers
- Kate Smith has started in the new position of Technology Assistant on Saturday mornings.
- The MCSD Academy of Finance has offered the library the option of a summer teen intern.
- Sharon Kennedy-Nolle of Livingston Manor was selected as the 2022-2023 Sullivan County Poet Laureate.
- Sullivan County Youth Book Festival will be held at the Ethelbert B. Crawford Public Library, Saturday May 21 from 10:00 to 4:00.
- Stop & Swap Day and Repair Café will be held Saturday, July 30 from 11:00 to 3:00.

6. **OLD BUSINESS**

•Review of Long-Range Plan 2022-2026

Trustees will review the draft and vote to approve the Long-Range Plan at the June meeting

•Quick Access Library Card

The board discussed the current description of the Quick Access card in the Mamakating Library Card Eligibility and Use Policy. Policy will be updated to incorporate the following: "Proof of ID is required.

Proof of residence is not required. Card expires after three months. Cardholder can continue to renew card as long as their account is in good standing.” Motion to approve amendment to policy made by Antoinette King, seconded by Jennifer Holmes. All in favor, motion carried.

7. NEW BUSINESS

•Fines

The board will vote on amending the library’s fines policy at the June meeting. Following amendment of the policy, July will be dedicated as Amnesty Month for library patrons to return late books fine-free.

•Budget Committee

The 2023 Budget Committee members will be Jennifer Holmes, Patti Andersen and Pam Rice, along with director Peggy Johansen

•iPad Funding

Jennifer Holmes will speak with Jeff Bank regarding potential donation of iPad funding

8. POLICY REVISIONS

N/A

9. PRIVILEGE OF THE FLOOR

Public Comment – No public member present

Motion to adjourn made by Pamela Rice seconded by Jennifer Holmes. All in favor, motion carried. Meeting adjourned at 8:23 pm.

Respectfully Submitted,

Pamela Rice, Trustee