

MAMAKATING LIBRARY
BOARD OF TRUSTEES MEETING

March 8, 2023

1. **PRESENT:** Trustees Patti Andersen, John Buying, Jennifer Holmes, Antoinette King, Pamela Rice, Mark Tourtellott, and Director Cheryl Jones.

ABSENT: Pamela Mann

The meeting was called to order at 6:05 pm

Public Member: No members of the public present

2. **AGENDA:** Motion to adopt agenda made by Antoinette, seconded by Pam Rice. All in favor, motion carried.

3. **MINUTES:** Motion to adopt February meeting minutes made by Jennifer Holmes, seconded by John Buying. All in favor w/ abstention by Pamela Rice. Motion carried.

4. **FINANCE REPORT:** Financial report provided by Jennifer Holmes

Items of Note:

1. Check from town for tax levy of received and deposited into the Jeff Bank savings account
2. Once voucher is signed tonight, the annual mortgage prepayment will be made for \$26,000 to Walden Savings Bank
3. Transfer was made from savings to Capital Reserve Fund for 2023 Budgeted amount of \$5000

Motion to approve March vouchers made by Mark Tourtellott, seconded by Jennifer Holmes. All in favor, motion carried.

5. **DIRECTORS REPORT:**

Director Cheryl Jones's comprehensive report was distributed. See attached.

Items of Note:

- Tiny Art Show was a huge success
- The library received a Stewarts Holiday Match grant in the amount of \$795.00 to fund two projects including a kids gardening program and for the library to host a viewing of the Manhattan Shorts Film Festival.
- Notable women in Sullivan County History program with county historian John Conway will take place Tuesday, March 21st to celebrate Women's History Month
- We are hosting a birdwatching walk on the trails on Saturday, April 1st in partnership with the Orange County Audubon Society
- The Friends of the Library decided to re-name the bookstore in honor of the patron who passed. Over .in donations were made in his name to the friends and the library 2500\$
- Sustainability Committee is happy to report we are over 50% complete with our work.

6. OLD BUSINESS

- Proposed By-Law change - Tabled to April meeting

7. NEW BUSINESS

- **Aspen ILS system**

Director described the new Aspen interface that patrons will interact with as of September 2023

- **Budget Excess**

The board discussed the budget excess and Director will reach out to Demco for estimate for new shelving in the children's room.

- **Director Review Form**

Patti Andersen will reach out to Grace Riario to determine whether RCLS has a standard form for six-month review for Directors.

- **Mamakating Library Sign**

Director will reach out to sign company to request estimate for color scheme to match existing sign. Revisit at April meeting.

8. POLICY REVIEW / REVISIONS

- **Phone Use Policy-** Tabled to April meeting
- **Collection Development Policy** – Motion to adopt Collection Development Policy as amendmended made by Pamela Rice, seconded by Jennifer Holmes. All in favor, motion carried.

9. PRIVILEGE OF THE FLOOR

Public Comment – No member present

Motion to adjourn made by Antoinette King, seconded by Jennifer Holmes. All in favor, motion carried. Meeting adjourned at 7:34pm.

Respectfully submitted,

Pamela Rice