

**MAMAKATING LIBRARY**  
**BOARD of TRUSTEES MEETING**  
**January 11, 2023**

1. **PRESENT:** Trustees Patti Andersen, John Buying, Jennifer Holmes, Antoinette King, Pamela Mann, Pamela Rice,, and Director Cheryl Jones

**ABSENT:** Mark Tourtellott

The meeting was called to order at 6:04 pm.

**Public Member:** No members of the public present

2. **AGENDA:** Motion to adopt the January agenda as amended made by Antoinette King, seconded by Pamela Rice. All in favor, motion carried.
3. **MINUTES:** Motion to adopt December meeting minutes made by Pamela Mann, seconded by Antoinette King. All in favor, motion carried. Approval of October and November 2022 minutes tabled to February meeting.
4. **FINANCE REPORT:** Motion made to approve abstract of vouchers for January made by Pamela Rice seconded by Pamela Mann. All in favor, motion carried.

**Items of Note:**

- The Capital Reserve balance currently stands at \$16,577.10
- The mortgage balance currently stands at \$217,046.53
- Walden Savings Account balance currently stands at \$13,365.71

5. **DIRECTOR'S REPORT:**

Director Cheryl Jones's comprehensive report was distributed. See attached.

**Items of Note:**

- The library will be hosting a Tiny Art Show next month with art created by patrons and local artists
- Working with John Conway to host an event on notable women in Sullivan County to celebrate Women's History Month in March 2023
- Reinstating Culinary Club. First meeting to be held in February.
- A new tablet was provided to the library supported by RCLS IT funds

6. **OLD BUSINESS**

- Records Retention Policy-** tabled to February in order to add language regarding digital records.
- Generator-** Motion to approve moving forward with Peak Power Systems as generator installer made by Pamela Rice, seconded by Antoinette King. Abstention by John Buying; rest in favor.

7. **NEW BUSINESS**

**•Trustee Board Officer Elections**

Motion made by Pamela Mann to approve the following board officer positions, seconded by John Buying. All in favor, motion carried.

President Patti Andersen  
VP Jennifer Holmes  
Treasurer Antoinette King  
Secretary Pam Rice

•**Trustee Portal**

Discussion regarding Trustee Portal on Google Drive. Portal includes all documents required in Handbook for Library Trustees of New York State, 2018 Edition.

**8. EXECUTIVE SESSION**

Motion to move to Executive Session made by Jennifer Holmes, seconded by Antoinette King. All in favor, motion carried. Entered Executive Session at 7:19pm, returned to regular session at 7:27pm.

Motion to move Iwona Redzinski as a permanent appointment to the Library Assistant made by Jennifer Holmes, seconded by Antoinette King. All in favor, motion carried.

**9. POLICY REVISIONS**

•**Community Room Use Policy**

The Board reviewed and discussed the policy. Motion to approve proposed changes to the Community Room Use Policy made by Pamela Mann, seconded by Jennifer Holmes.

**10. PRIVILEGE OF THE FLOOR**

**Public Comment** – No public member present

Motion to adjourn made by Antoinette King, seconded by Jennifer Holmes. All in favor, motion carried. Meeting adjourned at 7:38 pm.

Respectfully Submitted,

Pamela Rice, Trustee