

**MAMAKATING LIBRARY**  
**BOARD of TRUSTEES MEETING**  
**December 13, 2022**

1. **PRESENT:** Trustees Patti Andersen, Pamela Rice, Jennifer Holmes, Pamela Mann, Mark Tourtellott, John Buying, and Director Cheryl Jones

**ABSENT:** Antoinette King

The meeting was called to order at 6:05 pm.

**Public Member:** No members of the public present

2. **AGENDA:** Motion to adopt the December agenda as amended made by Pamela Rice, seconded by Pamela Mann. All in favor, motion carried.
3. **MINUTES:** Approval of November minutes postponed to January meeting.
4. **FINANCE REPORT:** Motion made to approve abstract of vouchers for December made by Pamela Rice seconded by Jennifer Holmes. All in favor, motion carried.

**Items of Note:**

- The Capital Reserve balance currently stands at \$16,819.60
- The mortgage balance currently stands at \$218,477
- Walden Savings Account balance currently stands at \$15,544.21

5. **DIRECTOR'S REPORT:**

Director Cheryl Jones's comprehensive report was distributed. See attached.

**Items of Note:**

- New water fountain is working very well. We have currently saved the equivalent of 100 16oz bottles of water
- Cans for Kids donated \$200 to use toward kids programming. We have purchased board games so we can start a monthly Family Game Night
- We are planning to host a Family Movie the last Saturday of every month to utilize our Movie License, purchased through RCLS
- Friends of the Library wrapping fundraiser raised over \$120 in 2 hours and may have 2 new members
- The Friends also gave us a check for \$895 to cover the last computer that needed replaced before our new IT contract with RCLS starts in January. It was installed on 12/10
- Alethea Pape will be hosting *From Pitch to Print* on December 20th

6. **OLD BUSINESS**

- Sustainable Library Update- the Sustainability Committee has been meeting monthly. We are currently 16% complete with the action items on the Sustainable Library Initiative

7. **NEW BUSINESS**

- The library received a generous \$10,000 unrestricted donation from Mr. Diamond.

**8. EXECUTIVE SESSION**

Motion to move to Executive Session made by Jennifer Holmes, seconded by Mark Tourtellot. All in favor, motion carried. Entered Executive Session at 6:52pm, returned to regular session at 6:55pm.

**9. POLICY REVISIONS**

**•Review of Programming Policy**

The Board reviewed and discussed the policy. Motion to approve Programming Policy made by Jennifer Holmes, seconded by Pamela Mann.

**•Record Retention Policy**

The Board reviewed and discussed the Record Retention Policy and will revisit during the January meeting.

**8. PRIVILEGE OF THE FLOOR**

**Public Comment** – No public member present

Motion to adjourn made by Mark Tourtellott, seconded by Jennifer Holmes. All in favor, motion carried. Meeting adjourned at 7:21pm.

Respectfully Submitted,

Pamela Rice, Trustee