

**MAMAKATING LIBRARY
BOARD of TRUSTEES MEETING
August 11, 2021**

1. **PRESENT:** Trustees Patti Andersen, Pamela Rice, Jennifer Holmes, Mark Tourtellot, Mildred Melchionne, and Director Peggy Johansen

ABSENT: Janine Roosa, and Jay Egan

The meeting was called to order 6:08pm.

Public Member: No Public member

2. **AGENDA:** Motion to adopt the August agenda Mildred Melchionne seconded by Jennifer Holmes. All in favor, motion carried.

3. **MINUTES:** Motion to adopt July's meeting minutes with amendment made by Mildred Melchionne seconded by Jennifer Holmes. All in favor, motion carried.

4. **FINANCE REPORT:**
Treasurer's Report given by Jennifer Holmes.

Motion made to approve abstract of vouchers for June made by Mark Toutellot, seconded by Jennifer Holmes. All in favor, motion carried.

5. **DIRECTOR'S REPORT:**
Director Peggy Johansen's comprehensive report was distributed. See attached.

6. **OLD BUSINESS**

Review of 2022 Budget - review of budget no changes required.

ANSER fee update – cost will going down in 2022

RCLS Plan of Service – Plan of Service was reviewed. A resolution was made to approve the 2022-2026 RCLS Plan of Service as presented make by Jennifer Holmes, seconded by Patti Andersen. All in favor, plan approved.

Security bookcase purchase – cost of \$2,994.40 to purchase the security. Motion made to approve the expenditure to purchase the security bookcase in the amount of \$2,994.40 made by Mildred Melchionne, seconded by Pamela Rice. All in favor, motion carried.

Library Construction Aid application assurance – discussion ensued and the Mamakating Library Board has made a motion to approve the signing of the NYS Construction Aid Application's RCLS letter of assurance. Motion made by Jennifer Holmes, seconded by Pamela Rice. All in favor motion carried. Application signed by Board President Patti Andersen.

Long Range Plan Committee – Mark Tourtellott has volunteered to sit on this committee.

8. NEW BUSINESS

Election:

- Candidate** - Motion made to approve Pamela Mann as a library trustee candidate made by Pamela Rice, seconded by Jennifer Holmes. All in favor, motion carried.
- Ballot** - Motion to accept the ballot with the addition of a "Write In" line made by Jennifer Holmes, seconded by Mark Toutlettot. All in favor, motion carried.
- Monitors** - Mildred Melchionne has agreed to be a monitor. Mildred will call Anita Auer to ask her to be a monitor also.
Motion to pay the monitors \$50.00 each for a 4pm to 8pm assignment made by Pamela Rice, seconded by Mark Tourtellott.

Sustainable Libraries Certification – Tabled until next month

Paid breaks for Employees - Tabled until next month.

9. POLICY REVISIONS

Smoking Policy – Motion to accept policy with corrections made by Mildred Melchionne, seconded by Pamela Rice. All in favor, motion carried.

Privilege of the Floor – Public Comment – No public member present

Motion to adjourn made by Pam Rice, seconded by Mildred Melchionne. All in favor, motion carried. Meeting adjourned at 8:35pm