

MAMAKATING LIBRARY
BOARD of TRUSTEES MEETING
April 14, 2021

1. PRESENT:

Meeting held via Zoom: Trustees Patti Andersen, Mildred Melchionne, Jennifer Holmes, Pamela Rice, Mark Tourtellott, and Director Peggy Johansen

Absent: Jay Egan, Janine Roosa

The meeting was called to order 6:05 pm.

Public Member: No public member present

- 2. AGENDA:** Motion to adopt the April's agenda made by Jennifer Holmes second by Mildred Melchionne. All in favor, motion carried.

- 3. MINUTES:** Motion to accept March's minutes made by Mildred Melchionne second by Patti Andersen. All in favor, motion carried.

4. FINANCE REPORT:

Financial report given by Jennifer Holmes.

Motion to accept the abstracts for March made by Pamela Rice second by Mildred Melchionne. All in favor, motion carried.

5. DIRECTOR'S REPORT:

Director Peggy Johansen's comprehensive report was distributed.

Discussion ensued regarding technology literacy and reading skills for children. Grants may be available to form these initiatives. Possible Bullet Aid can be used for this.

Conflict of Interest forms were signed and given to Peggy.

6. OLD BUSINESS:

- Generator – discussion regarding what should be on the generator. Peak Power systems from Pine Bush. 35Kilowatts is a commercial generator \$25,000, transfer switch that is a time delay is approximately \$6,500. Total cost would be approximately \$40,000 to \$45,000 project. A more accurate pricing is forth coming.
- Discussion was had regarding becoming a cooling/warming station in the event a power outage or emergency. It was decided that we need more information regarding wattage, type of generator and transfer switch. Information will be given to the Building Committee and then to the Long Range Planning committee.
- Playground Fence – Tabling this until May
- NYSLRS Amortization – Suggestion was made to pay off this bill. Motion made by Patti Andersen to allow Jennifer Holmes to stop the extra mortgage payments and allocate those funds to pay down the NYSLRS Amortization, second by Pamela Rice. All in favor, motion carried.

7. NEW BUSINESS:

Building Committee Meeting – Setting dates

Long Range Plan Committee Meeting - Setting dates

8. Policy revisions:

Laptop Loan Policy – Change title to Laptop Use Policy. Suggestion was made to enable laptop to lock down and/or add tracing on the computers to ensure return of laptop. Language for “patrons under the age of 18 years old” laptops must remain in the building. Motion made to accept the Laptop Usage Policy made by Mildred Melchionne, second Jennifer Holmes. All in favor, motion carried.

Bulletin Board Use Policy – Remove the requirement for posting to include a statement that the posting is not the opinion of the library and instead we will have a written statement to that effect on the bulletin board covering all postings. Motion made by Jennifer Holmes to adopt the Bulletin Board Use Policy second by Mark Tourtellott. All in favor, motion carried.

PRIVILEGE of the FLOOR: No public member present.

Motion to adjourn made by Mildred Melchionne, second by Pamela Rice. All in favor; motion carried. Meeting adjourned 7:58 pm.

Respectfully submitted,

Mildred Melchionne

Mildred Melchionne, Trustee
Secretary