

**MAMAKATING LIBRARY  
BOARD of TRUSTEES MEETING  
May 2, 2018**

1. **PRESENT:** Trustees, Barbara Semonite, Jay Egan, Mildred Melchionne, Fran Staats, Jeanne Roosa and Director Peggy Johansen

**ABSENT:** Trustees Patti Andersen and Janine Roosa

The meeting was called to order 6:01pm

**Public Member:** No public member present

2. **AGENDA:** Motion to adopt the May agenda was made by Jeanne Roosa and seconded by Jay Egan. All in favor, motion carried.
3. **MINUTES:** Motion to accept the minutes for April as revised was made by Jeanne Roosa seconded by Fran Staats. All in favor, motion carried.

4. **TREASURER'S REPORT:**

Trustees Egan reported on the finances. Discussion ensued regarding uses of monies to ensure proper operation of the library. Motion to take \$40,000 from saving to be paid to Walden Savings Bank to reduce the principal of the mortgage made by Jeanne Roosa seconded by Fran Staats. All in favor, motion carried.

Motion to accept the Treasurer's report made by Jeanne Roosa seconded by Mildred Melchionne. All in favor, motion carried.

Motion made to approve abstract of vouchers for May made by Mildred Melchionne seconded by Fran Staats. All in favor, motion carried.

5. **DIRECTOR'S REPORT:**

Director Peggy Johansen's gave a comprehensive report. See attached.

6. **OLD BUSINESS:**

2018 Board Elections – Nothing to Report

Construction Grant - Discussion ensued regarding replacing the carpet with tiles around the circulation desk and parking lot icing issues.

Reserve Policy - Tabled

Board Evaluation – consensus is that the form is useful and should be used. Tabled until June’s meeting.

Comments/follow-up to Riario training session – good applicable information. Nicely presented and well received by all attended.

**7. NEW BUSINESS:**

Credit Card Policy - Motion to adopt the Credit Card Policy as presented with recommended changes made by Mildred Melchionne and seconded Jay Egan. All in favor, motion carried.

Use of Showcase - discussion ensued to promote the display of the guitar made by John Platt. Other uses discussed.

Budget – Will be discussed after the Long Range Plan is presented at the June’s Meeting

**8. Committees**

Report from Long Range Plan Committee Trustee Fran Staats gave a comprehensive report on the progress of the committee. Plan will be presented at the June’s meeting.

Vision Statement – to create a vision statement as part of the long range planning in addition to our Mission Statement.

**PRIVILEGE of the FLOOR:**

Motion made to adjourn by Mildred Melchionne seconded by Fran Staats at 7:47p.m. All in favor; motion carried.

Respectfully submitted,

*Mildred Melchionne*

Mildred Melchionne  
Secretary