

**MAMAKATING LIBRARY  
BOARD of TRUSTEES MEETING  
August 2, 2017**

1. **PRESENT:** Trustees Barbara Semonite, Jeanne Roosa, Jay Egan, Fran Staats, Mildred Melchionne, Janine Roosa, Patti Andersen, Director Peggy Johansen

**ABSENT:** None

**Public Member:** Lynn Skolnick RCLS rep, and Luke Miracle.

The meeting was called to order at 6:00 p.m.

2. **AGENDA:** The August's agenda was adopted by Janine Roosa-Jay Egan motion. All in favor, motion carried.
3. **MINUTES:** The minutes for July was adopted with corrections by Jeanne Roosa-Patti Andersen motion all in favor, motion carried.
4. **TREASURER'S REPORT:**  
Trustees Egan reported on the finances. Motion made by Jeanne Roosa-Patti Andersen to accept the financial report. All in favor, motion carried  
Motion made to approve abstract of vouchers made by Melchionne-Janine Roosa. All in favor, motion carried.
5. **DIRECTOR'S REPORT:**  
Director Peggy Johansen's comprehensive report attached.  
Discussion was held regarding paintings donated to the library. It was decided that although we appreciated it, we could not accept the paintings due to limited wall space.  
Town of Mamakating comprehensive plan had some incorrect fact/figures and Peggy sent the town supervisor a letter with the correct information.  
NYS has passed the family leave act however we do not have to participate unless we think it is necessary and the employee wants to pay for it  
Delaware Valley Arts Alliance's "Artsletter" used our picture in presenting a grant check
6. **OLD BUSINESS:**  
Elections – candidates  
Motion made to accept the approved candidates, Janine Roosa and Mildred Melchionne, by Egan-Staats motion. All in favor motion carried.  
Election inspectors are scheduled and Jeanne Roosa will go to the Board of Elections in Monticello to obtain the election roll to verify.  
Hours for the election were discussed. Motion made by Patti Andersen that the hours for this upcoming election will be from 4pm to 8pm on August 29, 2017 at the Mamakating Library. Recognizing that the needs of the community may change in the future these polling hours will be reviewed by the board annually, seconded by Fran Staats. All in favor motion carried.

Motion made to pay the Election Inspectors at fee of \$50.00 each by Melchionne-Egan. All in favor motion carried.

Construction grant - Peggy is working with Kevin Moore to obtain an estimate for counter and cabinet and shelves in the workroom. She will get other estimates.

Approximately cost to install the outside camera is \$900, and the approximate cost for concrete path and drainage system is \$1,900.00

Unattended Children Policy – revised policy will be effect July 5, 2017 motion to accept made by Janine Roosa-Pattie Andersen. All in favor, motion carried

Motion made to adopt the Library Bill of Rights made by Patti Andersen-Jeanne Roosa. All in favor motion carried.

## 7. **NEW BUSINESS:**

Budget – update information given. Discussion ensued.

Personnel Policy: re: carryover of personal days – Peggy did some investigating and discovered that most language used in other library policies states “non-cumulative” days.

Motion made that all personnel days are non-cumulative by Janine Roosa –Jay Egan. All in favor motion carried.

Committee to codify the election will be Fran Staats and Jeanne Roosa and to report back at the October Meeting.

Just Desserts - October 13, 2017 at 7:00 to honor our volunteers

Sunday October 1<sup>st</sup> program about Fake News to be held at Bethel Woods– Peggy will send out an email with additional information.

Code of Conduct Policy was discussed and tabled until next month.

**PRIVILEGE of the FLOOR:** Lynn reported that RCLS would like to know who will attend the Legislative Breakfast and Annual Meeting – Bear Mountain Inn.

For easy registration to attend workshops: Go to RCLS website and click on the calendar or use the weekly memo and click on the event listed.

Lynn distributed several brochures on reading for teens, tweens, a listing of other libraries and a RCLS 2016 in Brief. She discussed some of the benefits from RCLS such as inter library loans, technical support, and the importance of attending Advocacy Day in Albany in March. Lynn also discussed the benefits of applying for construction grants and how the money has helped other libraries.

RCLS will also translate into Spanish any material we need for the people we serve.

Motion made to adjourned at 7:42 p.m.

Respectfully submitted,

*Mildred Melchionne*

Mildred Melchionne  
Secretary