

**MAMAKATING LIBRARY
BOARD of TRUSTEES MEETING
May 3, 2017**

1. **PRESENT:** Trustees Barbara Semonite, Jeanne Roosa, Jay Egan, Fran Staats, Mildred Melchionne, Janine Roosa, Director Peggy Johansen

ABSENT: None

Public Member: Terry Straino

The meeting was called to order at 6:04 p.m.

2. **AGENDA:** The May's agenda was adopted by Janine Roosa- Anderson motion. All in favor, motion carried.
3. **MINUTES:** The minutes for April was adopted by a Staats-Egan motion, all in favor, motion carried.

4. **TREASURER'S REPORT:**
Discussion ensued regarding adding an expenditure line in the budget for Purchases from donations. Jay and Peggy with talk to the accountant

Trustees Egan reported on the finances. Motion made by J. Roosa-Melchionne to accept the financial report. All in favor, motion carried.

Motion made to approve abstract of vouchers made by Melchionne-Anderson
All in favor, motion carried

5. **DIRECTOR'S REPORT:**
Director Peggy Johansen
Comprehensive written report attached.
Kerron Barnes, Town Interagency Coordinator would like to have a space in the library to display historical information on the Canal. The community room will be used to house that display on a permanent basis.

6. **OLD BUSINESS:**
Community survey – status – Committee met and they will narrow down the goals and would like to link it to our Mission Statement. We will review our Mission Statement and continue the discussion in June. Committee is scheduled to meet again in July.

Policy Temporary Library Card Policy -Jeanne Roosa made a motion to accept the TLCP with correction seconded by Janine Roosa. All in favor, motion carried.

Travel Reimbursement Policy - Janine Roosa made a motion accepted the Travel Reimbursement Policy as presented; seconded by Jeanne Roosa. All in favor, motion carried.

Personnel Policy – motion made by Melchionne to amend the Personnel Policy, Section II para. 3; to read *Employees working a shift that extends from before 11:00 a.m. to 7:00p.m. . .* Motion was seconded by Andersen. All in favor motion carried.

7. NEW BUSINESS:

Construction Grant – mandatory workshop May 24th.

Security cameras – additional cameras are needed to see the back patio estimate will be \$570-701 and circulation desk camera is approximately \$441. Peggy will see if the Construction Grant will cover it. This is \$181 per camera and \$130/hour labor

Trustee Orientation - Comments from those who attended. Attendees found this orientation very helpful.

Board of Trade would like to use of the lawn for the Street Fair for Blow up houses or pony rides. Discussion ensued and the Board decided that because the library will be opened that day and these attractions may not be in the best interest of our patrons.

Bike rack – paint color is ok and location will be decided at a later date based on usage.

Election – August 29th

Due to the RCLS workshop on Informational Freedom our next meeting will be Wednesday, June 14th

PRIVILEGE of the FLOOR: Terry Straino - Newsletter is wonderful and she is pleased with the programs going on at the Library.

Motion made to adjourn at 8:21 p.m.

Respectfully submitted,

Mildred Melchionne

Mildred Melchionne
Secretary