

**MAMAKATING LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 1, 2017**

PRESENT: Trustees Barbara Semonite, Jay Egan, Jeanne Roosa, Patti Andersen, Fran Staats,
Director Peggy Johansen

ABSENT: Janine Roosa, Mildred Melchionne

The meeting was called to order at 6:00 p.m.

The March agenda was adopted under a Staats-Roosa motion; all in favor.

MINUTES: The February Minutes were amended by adding Trustee Patti Andersen to the roster of those present and were so approved by a Roosa-Andersen motion; all in favor.

TREASURER'S REPORT:

Trustee Egan has registered complaint with the accountants for failure to prepare their summaries in a timely way for our meeting. Peggy has also encountered problems with the accountant including mistakes on payroll forms which have yet to be corrected. A corrective meeting with the agency will be scheduled.

The Town's check has been received and deposited; account disbursement to follow.

The Treasurer's Report was accepted as submitted under a Roosa-Andersen motion; all in favor.

Approval of the abstract of vouchers was carried under an Andersen-Staats motion, all in favor.

DIRECTOR'S REPORT:

Director Johansen's comprehensive report is attached.

The Mamakating Library Annual Report to RCLS was reviewed and approved under a Staats-Andersen motion; all in favor.

The Rondout Valley Organic Farmers' Market will use our library as a delivery point for the coming growing season; all in agreement.

OLD BUSINESS:

The Mamakating Poet Laureate application process has been developed by the committee.

2017 goals were discussed encompassing the director's insights as well as best ways and means for reflecting the Plan of Service. A new survey will be taken to make community input to the plan current now that our building has been completed; desired distribution date will be July 1st.

OLD BUSINESS CONT'D.

Bylaw changes were voted on in compliance with public notice guidelines.

Article I – Trustees

Motion: The language of Article I, Section 1, sentence one of the Mamakating Library Bylaws should be changed to “The Board of Trustees of the library shall be made up of seven (7) people dedicated to good library service for the Town of Mamakating.” Roosa-Egan motion; all in favor; motion carried.

N.B. The Mamakating Library Charter, approved by the Legislature, allows for a minimum of five (5) to a maximum of fifteen (15) trustees. Should there be a future need for additional members, such change could be made by amendment to the bylaws.

Motion: A section 4 should be added to Article I stating that “a trustee who misses four (4) consecutive meetings without excuse or who has become incapacitated shall be deemed to have tendered his/her resignation from the position.” Roosa-Egan motion; all in favor; motion carried.

Forms and procedures were reviewed for the upcoming Director's evaluation.

Jay has procured congratulatory gifts for the upcoming Eagle Scout Ceremony. Jonah Lily will be presented with the award he earned for service to our library at 7 :00 p.m. on March 13th at St. Joseph's.

EXECUTIVE SESSION:

At 7:05 p.m. the board retired to Executive Session under a Staats-Roosa motion for discussion of personnel matters.

At 7:10 p.m. the board returned to open session; Roosa-Egan motion, all in favor.

OPEN SESSION:

Trustee Roosa moved that the concerned employee be allowed to carry her unused vacation over to this year, without setting precedent. The motion was seconded by Trustee Andersen; all in favor.

The meeting was adjourned at 7:15 p.m. under an Andersen-Staats motion. The next meeting of the Board of Trustees will be Wednesday, April 5th at 6:00 p.m.

Respectfully submitted,

Fran Staats
Trustee

