

**MAMAKATING LIBRARY
BOARD of TRUSTEES MEETING
January 4, 2017**

1. **PRESENT:** Trustees Barbara Semonite, Jeanne Roosa, Jay Egan, Fran Staats, Mildred Melchionne, Janine Roosa, Director Peggy Johansen

ABSENT: None

Public Member: Terry Stiano

The meeting was called to order at 6:02 p.m.

2. The January agenda was adopted by a Roosa-Egan motion. All in favor, motion carried.

3. **MINUTES:** The minutes were adopted as corrected by a Roosa-Egan motion. All in favor, motion carried.

4. **TREASURER'S REPORT:**

Trustees Jeanne Roosa and Jay Egan reported on the finances. The accountant did not have the report.

5. **DIRECTOR'S REPORT:**

Director Peggy Johansen

Comprehensive written report attached.

Highlights include:

DVAA Grant- We will receive half of what was requested for concerts series. One in June and one at the end of the summer. We will be charging for the concerts.

County Funding- We were awarded monies to be shared with county libraries for 3-D printers and peripherals.

Number of donations in memory of Robert Andersen are being received and his daughters are putting together a list of authors that he enjoyed.

Teen battle of the books is moving along.

Meeting with accountant and RCLS financial officer: Motion made to change the existing By-Laws Article II Section 1 to read Fiscal Officer and delete the word Treasurer. Motion made by Melchionne, seconded by Staats. All in favor, motion carried. Roosa-Egan motion to approve abstract all in favor, motion carried.

Budget Amendment – discussion ensued regarding the 2017 budget. Motion to amend the 2017 budget to reflect anticipated revenues in the amount \$7,500.00 above the Tax Levy which forms our operation budget. These monies will be allocated to a Contingency Fund line item with the provision that expenditures from this fund will need approval from majority of the Board. Motion made by Jeanne Roosa, seconded by Jay Egan. Further discussion ensued. All in favor, motion carried.

Motion made to add to revenue section of the 2017 budget a line showing Director's contribution, in the amount \$1,936.00, toward cost of health insurance. Motion made by Jeanne Roosa and second by Mildred Melchionne. All in favor, motion carried.

Motion made to approve the 2016 end of year budget modifications made by the Accountant. Motion made by Jay Egan and second by Fran Staats. All in favor, motion carried.

Office of Treasurer will be researched further by Director Peggy Johansen and tabled to next month.

Whistleblower policy will be researched by Director and tabled to next month.

6. OLD BUSINESS:

Mamakating Poet Laureate- Peggy has a three person committee to meet in January.

Electricity Provider- Suez Energy Resources NA is now our energy provider.

Procurement Policy – Tabled until next month.

7. NEW BUSINESS:

Goals for 2017 – Discussion ensued for library goals. Fran Staats suggested that the core collection in the children section be built up and include new authors. In discussion regarding possible future purchasing goals, Barbara Semonite reminded us that children's needs for social interaction need to be kept in consideration as overuse of electronic devices can undermine good developmental opportunity. Discussion to be continued in February.

Resolution recognizing Trustee Bob Andersen – Discussion ensued regarding the Resolution for the Times Herald Record. Also a suggestion was made to hang a picture of Bob in the Library. Motion to enter the following resolution into the minutes made by Jeanne Roosa and second by Fran Staats. All in favor, motion carried.

In Memorium
Robert W. Andersen

On December 13, 2016, the Mamakating Library community lost an advocate and friend. Bob was a kind and thoughtful person and Vice President of our board. He had a way of looking at issues from a different perspective that made the rest of us refine our thinking to more carefully consider decisions. His knowledge of construction and building systems helped immeasurably in building our lovely new library and he was very proud of his role on the board. His dedication and service will be remembered with gratitude by all of us. Our most sincere condolences are extended to his wife, Patricia and daughters Victoria and Madeline.

Open Trustee Seat - Motion to appoint Patti Andersen to complete the term vacated by Robert Anderson was made by Mildred Melchionne, seconded by Janine Roosa. All in favor, motion carried.

Open office of Vice President of Board – Janine Roosa was nominated for the vice presidency by Mildred Melchionne, nomination seconded by Fran Staats. Ensuing vote was unanimous. Janine was thanked for her willingness to serve.

The Board offered many thanks for the constancy, clarity and dedication of Trustee Jeanne Roosa; for her hard work in being the Treasurer of the Board for many years and for seeing us successfully through the building of our new Library.

Resolution: The signatories on all Mamakating Library accounts will be Jay Egan - Fiscal Officer, Barbara Semonite - President, and Janine Roosa - Vice President. To be removed from the signatories list are Jeanne Roosa and Robert Anderson. Motion made by Mildred Melchionne and seconded by Fran Staats. All in favor, motion carried.

A motion authorizing prepayment in advance of trustees' monthly audit for all utilities, insurance and health insurance bills was made by Jeanne Roosa and seconded by Janine Roosa. All in favor, motion carried.

PRIVILEGE of the FLOOR:

Motion made by Melchionne-Egan to adjourn the meeting.
The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Mildred Melchionne

Mildred Melchionne
Secretary