

**DRAFT**  
**MAMAKATING LIBRARY**  
**BOARD of TRUSTEES MEETING**  
**September 3, 2014**

**PRESENT:** Trustees: Barbara Semonite, Mildred Melchionne, Fran Staats, Terry Stiano, Jeanne Roosa, Jay Egan, and Director Greg Wirszyla

**ABSENT:** Trustees: Ron Weathers, Bob Andersen

The meeting was called to order at 7:00 p.m. by Trustee Barbara Semonite at the new building site to discuss the new outside signage. Discussion ensued regarding the signage and a decision was made, by the Board, to go with the freestanding outside sign in the front of the building and a smaller one on the Pine Street side of the building. Also it was agreed to by the Board to locate the flag pole next to the sign in the front of the building. Meeting was then moved to the existing library.

The agenda was adopted by a Stiano-Roosa motion. All in favor motion carried unanimously.

**MINUTES:**

Minutes accepted by a Roosa-Staats motion. All in favor motion carried unanimously.

**TREASURER'S REPORT:**

The Treasurer's report given by Trustee Roosa. The report was accepted by a Staats-Melchionne motion. All in favor motion carried unanimously.

**DIRECTOR'S REPORT:**

- Greg submitted the Director's Report – see attached
- Technology – E Rate check 694.27 for phone from Jan to June. New E Rate will be for Wi-Fi. ANSWER budget will be increased by about \$900.00.
- Programs: Summer reading program was well received. There was an increase in the number people that signed up to attend the program.
- Outreach – There was another article in the Sullivan Democrat about the progress of the new library building.
- Circulation was reported
- Building & Maintenance – \$285,000 payment is needed for Billman and Ross. Foundation survey is needed by Walden Bank to ensure that the building has been erected at planned.
- Donations were received
- Stats were up for August.

## **OLD BUSINESS:**

### **New Building Update –**

Interior Finishes: The Board discussed and agreed on the following:  
Westcott for the rug.  
Entrance Ways– Ceramic tiles Option A  
Bathroom floor Option B. Bathroom Wall low boarder of Option A and the rest of the Wall Option B  
Community room floor and kitchen area- Resilent plank in the A option (not Bamboo)  
Counter top from Option B  
Cabinetry for the staff workroom – to be determined Option A plank would be acceptable  
Circulation Desk top – will be from Option A  
Base Board – Option A  
Wall Color – Option A  
Accent Wall Color – Option A  
Lighting will be in silver  
Light poles in the parking lot bronze

Sign - Decision was made to go with the free standing outside and smaller on in the back Flag pole will be located next to the sign.

**Returning items to building project** – Discussion ensued regarding the items that will be put back into the building (see attached). Greg will inquire about the money quoted in item #1 and the electric installation in item #3. A Staats-Stiano motion was made to authorize Treasurer, Trustee Roosa, to decide on how to disburse funds to DASNY. All in favor motion carried unanimously.

**Donor recognition** – A brief discussion ensued regarding how to recognize donors to the library. More information will be gathered and put on the November agenda

**August Elections recap:** 16 people came out to vote; the two workers did a wonderful job.

## **NEW BUSINESS:**

**New policies** – item tabled until November.

**Budget** - 2015 Budget and notification to the Town Board – A letter needs to be sent to the town requesting \$250,000 as in previous year with no increase in taxes

**RCLS Budget** – table this until next month

**Next Meeting** - October 1<sup>st</sup> meeting rescheduled to Thursday Oct 2<sup>nd</sup>.

**Privilege of the Floor – Public Comment**

No Public member in attendance.

**REMINDERS:** Legislative Breakfast - 9/12

Friends -History of Mamakating - John Conway - 9/19 Community Church Hall  
At 7PM.

Friends Week - October 19-25 – Fran will send a Thank You card to the Friends  
for all their hard work and dedication

Library Law Seminar - 10/21-RCLS at 5-8pm

Meeting adjourned - all in favor motion carried meeting adjourned at 9:03pm.

Respectively submitted

Mildred Consolo-Melchionne  
Board Secretary