

**MAMAKATING LIBRARY  
BOARD of TRUSTEES MEETING  
July 13, 2016**

**PRESENT:** Trustees Barbara Semonite, Robert Andersen, Jeanne Roosa, Jay Egan, Fran Staats, Mildred Melchionne, Janine Mignemi, Director Peggy Johansen

**ABSENT:** None

Public member: Pattie Andersen, President of the Friends of the Library

The meeting was called to order at 6:03p.m.

The July agenda was adopted by a Melchionne-Egan motion. All in favor, motion carried.

**MINUTES:** The minutes adopted by a Staats-Mignemi motion, all in favor, motion carried.

**TREASURER'S REPORT:**

Trustee Roosa reported on the finances. The Treasurer's Report was accepted as submitted by a Mignemi-Egan motion. All in favor, motion carried.

**DIRECTOR'S REPORT:**

Director Peggy Johansen

Discussion ensued regarding charging for ceramic classes. Currently the library is losing money when holding these classes. We discussed charging a fee for the ceramic piece in addition to the \$10 fee for instruction, firing, and paint.

See attached written report.

**POLICIES:**

**Community Room** (carried over from June) Insurance issues were discussed however if the community room is used during normal library hours this will not be necessary. Community groups can reserve the room during normal library; fundraising is not allowed.

We will review other library policies and a new policy will be adopted at the September meeting.

**Library Card Policy**-was adopted by a Melchionne-Mignemi motion, all in favor, motion carried.

**Card Eligibility Policy**-was adopted by a Roosa-Egan motion, all in favor, motion carried.

**Temporary Library Card Policy**-was adopted by a Egan-Roosa motion, all in favor, motion carried.

**3-D Printing Policy**-was adopted by a Melchionne-Egan motion, all in favor, motion carried.

## **OLD BUSINESS:**

**Eagle Scout Project**-Jonah Lily is waiting Eagle Scout Board approval. Trustee Egan will follow-up  
**2016 Goals** - next steps re technology – Ipads/tablets are still needed

**\*Budget for 2017** - Finalize Total – Discussion ensued regarding upcoming needs in the area of technology and the need to meet state requirements for salary increase and mandatory expenses associated with salaries. An increase of 4% will result in an average household increase of approximately \$2.00 to \$5.00 per year based on assessment. Motion adopted to increase the library budget by \$10,000.00 by a Melchionne-Roosa motion, all in favor, motion carried

### **Election - August 30**

Motion to appoint Terry Straino as the library's Election Official was made by a Roosa-Egan motion, all in favor, motion carried. Discussion was held to extend voting hour from 4pm-8pm to 2pm-8pm; this was adopted by a Staats-Egan motion, all in favor, motion carried.

## **NEW BUSINESS:**

Donor Recognition plaque – discussion was held on the signage size, layout and placement. Trustee Semonite will handle the details.

**PRIVILEGE of the FLOOR:** Friends of the Library Patti Andersen would like to hold a BBQ for the community. The BBQ will also serve as a way to disseminate information on the upcoming elections and budget. Pattie suggested that the BBQ be held on Thursday, August 25<sup>th</sup>.

**Next Library Board meeting** – September 7<sup>th</sup> @ 6pm.

FUTURE DATES - Aug. 30 - Library Elections - 4:00 - 8:00 The Board will meet at 8:00pm for  
election results.

Sept. 16 - RCLS Breakfast - Bear Mtn. - 8:00

Sept. 20 - RCLS Workshop re Trustees's Fiduciary Resp. - 5:30/6:00

**EXECUTIVE SESSION:** No Executive Session was held.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Mildred Melchionne  
Secretary