

DRAFT
MAMAKATING LIBRARY
BOARD of TRUSTEES MEETING
MAY 13, 2015

PRESENT: Trustees Barbara Semonite, Robert Andersen, Jeanne Roosa, Jay Egan, Terry Stiano via Skype, Fran Staats, Director Greg Wirszyla and members of the public Paul Langowsky, Jacob Lilly, Bob Justus and Patti Andersen

ABSENT: Mildred Melchionne

The meeting was called to order at 7:00 p.m.

The Eagle Scout project status was moved to first item; the agenda was adopted with that amendment by Egan-Staats motion, all in favor.

EAGLE SCOUT PROJECT:

Eagle Scout, Jacob Lilly. Scout Master, Paul Langowsky. Eagle Scout/Board Liason, Jay Egan. Renaissance Committee representative, Bob Justus. Project Coordinator, Greg Wirszyla.

The patio will feature bluestone saved from the library site's earlier days arranged in an approximately rectangular shape, on prepared bed with pea gravel in spaces. Three benches are being donated by the Village, to be secured in place. Surrounding plants will be selected by the Renaissance Committee and planted by the Scouts. Septic vent pipe will be given breathing cap and will be camouflaged among plantings. The Renaissance Committee will donate red stemmed dogwood for screening foliage. The walkway will be prepared and covered with pea gravel awaiting the Friends' inscribed bricks project. \$500 is available for needs exceeding the materials donations secured. The Board thanked Jacob for his service to the library and to the community.

Poley Paving will be contacted to delay parking lot pavement until after patio completion.

GARDENING TOUR FUND RAISER:

Coordinator, Bob Justus.

Saturday, June 27th

Tour will kick off from the Library Community Room with light refreshment provided by The Friends. From 12-3 p.m. the walking tour will be through Wurtsboro; after 3 p.m. to sites in Blooming-burg. Inclusion of other community organizations is being pursued e.g. wine and cheese at the Arts Alliance, perhaps input from The Historical Society. Proceeds will benefit the library.

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MINUTES:

Minutes were accepted under an Andersen-Egan motion, all in favor.

TREASURER'S REPORT:

Trustee Roosa

The Treasurer's Report was accepted as submitted under a Staats-Andersen motion, all in favor.

DIRECTOR'S REPORT:

Director Greg Wirszala

See attached. Topics included:

- Programs

Movie Program is projected to start in June. Selection will be guided by patron interest.

The Summer Reading Program theme is "Every Hero Has a Story". Two programs per week will be held. Tammy is looking into outside guests such as veterans.

Expenses of the crafts programs were discussed. Children's programs will continue to be free of charge, donation jar present. Adults will be charged half their materials' cost, donation jar present.

The Summer Barbecue is projected for end of July, early August.

The Pine Bush School librarian conducted a library card sign up program.

- Building

The Tax Assessors have evaluated the library at \$986,000.

Security cameras will be installed. Information on a Burglar Alarm System has been received. Impact on insurance costs will be explored.

Two condensers for air conditioning weren't wired; now corrected. The blinds are up. Four trees from the Village were planted for Earth Day. Jay Prang has volunteered to provide mowing services. The bathroom fans will be replaced.

- Statistics

Comparisons against previous Aprils were made demonstrating positive growth.

- Personnel

Emily has left for school. Replacement search is underway.

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OLD BUSINESS:

Repeated requests to meet with DASNY for final project cost summation have been unproductive. Greg will speak with Robert Graubard, attorney.

Costs for completing the kitchen are being explored. Friends are interested in helping. A kitchen layout is available in the original plans.

The Building Plaque is in final mock up stages.

NEW BUSINESS:

The Code of Ethics, as attached, was adopted under a Stiano-Roosa motion, all in favor.

The Mamakating Library Card Policy was amended, as attached, under a Roosa-Andersen motion, all in favor.

The Library Association of Rockland County (LARC) conference, attended by Greg, concerned the topic of audits; recommended policies and procedures. Review of our policies and procedures shows us in compliance with their recommendations. Two actions under consideration are an annual oath of office for the treasurer and recording a motion in the minutes approving the monthly voucher spending by vote.

The Rotary Club has invited Board members to their monthly meeting. Trustees Semonite and Staats will attend.

PRIVILEGE of the FLOOR:

No comments.

EXECUTIVE SESSION:

None

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Fran Staats, Trustee

