

**DRAFT**  
**MAMAKATING LIBRARY**  
**BOARD of TRUSTEES MEETING**  
**February 12, 2014**

**PRESENT:** Trustees, Jeanne Roosa, Ron Weathers, Bob Andersen, Mildred Melchionne, Terry Stiano – Skype, Director Greg Wirszyla

**ABSENT:** Trustees Kevin Reardon and Barbara Semonite excused.

The meeting was called to order at 7:08 p.m. in the community room of the library by Bob Andersen.

The agenda was amended to exclude the Pet Policy until the proper wording can be obtained. The agenda was adopted as amended by a Straino-Weathers motion. All in favor - motion carried unanimously.

**MINUTES:**

Minutes accepted by Roosa-Stiano. All in favor motion carried unanimously.

**TREASURER'S REPORT:**

Trustee Roosa submitted the Treasurer's Report - report attached.

A motion to accept the Treasurer's Report was made by Melchionne –Weathers motion. All in favor - motion carried unanimously.

**DIRECTOR'S REPORT:**

- Greg submitted the Director's Report – see attached
- The first half of the E-Rate discount, which is a reduction of 80% on the library's phone bill, is due in now.
- Pattie Andersen is updating the Library's Facebook page on has 46 likes this month.
- Programs: Winter fest program for the children was well attended. There will be another children's program held on February 22. Plans are in the works for a Dr. Seuss program in March. There will also be a Ukrainian Easter egg presentation for adults,
- RCLS nothing to report.
- Community Outreach – children participated in the scavenger hunt during Winter Fest.
- Circulations:
  - 138 titles
  - 12 DVD
  - 8 CDs
  - 7 Books on CDs
- Stats: there was an increase in circulation in children's books, and interlibrary loans both in and out. Adult circulation was down slightly but overall circulation is up.
- The library will be closed on Monday February 17<sup>th</sup> for President Day.
- The Director has applied for the Summer Reading Program grant.

Discussion was held regarding charging a fee for supplies for the Adult programs only and not the instruction portion of the programs. Motion made by Trustee Roosa to charge for supplies on case by case bases to be determined by the Director for the adult programs; seconded by Trustee Melchionne. All in favor - motion carried unanimously. This will be revisited after we are in the new library

## **OLD BUSINESS**

**New Building:** Re-bids went on February 5<sup>th</sup> and will be opened on February 27<sup>th</sup>. Vince will call Greg that day and Greg will send out an email to the board. Re-bids went out to 7 companies.

## **NEW BUSINESS**

### **POLICIES:**

Discussion on Unattended Children and Bulletin Boards policies was held.

Motion to re-adopt the above policies was made by Trustees Roosa-Weather second by Trustee Straino. All in favor - motion carried unanimously.

### **Annual Report:**

Motion made by Roosa-Straino to accept the annual report. Compiled Annual Reports are posted on RCLS website.

A motion to adjourn was made by Trustee Roosa, second by Trustee Melchionne. All in favor - motion carried. Meeting adjourned at 7:53pm.

Respectively submitted

Mildred Consolo-Melchionne  
Board Secretary