

DRAFT

MAMAKATING LIBRARY BOARD of TRUSTEES MEETING OCTOBER 7, 2009

PRESENT: Trustees Barbara Semonite, Jeanne Roosa, Terry Stiano, Fran Staats
Director Evelyn Alvarez

ABSENT: Trustee Bob Andersen (excused), Public Relations Consultant Beth Texter(excused)

GUESTS: Kevin Reardon

The meeting was called to order at 7:00 p.m.

MINUTES:

A Roosa-Stiano motion to approve the minutes of the September 2nd meeting as submitted was carried unanimously.

TREASURER'S REPORT:

A Stiano-Staats motion to approve the Treasurer's Report as submitted was carried unanimously. Jeanne reported that three CD's will mature in October; she is checking for the best interest rate.

RCLS ANSER costs were turned over to Jeanne.

A letter must be submitted to Superintendent Fiore by October 20th requesting the same funding as last year. Evelyn will do this. We need to start working on next year's budget. The November work session will be for reviewing the line items of the budget.

Two staff have not responded to the retirement benefit offer. Clarification was given that declining now would not prevent joining at a later time. Response is required as legal verification that the benefit has been offered to all staff.

PUBLIC RELATIONS REPORT:

Beth and Evelyn were congratulated for the outstanding tri-fold they prepared for the RCLS Legislative Breakfast.

The first newsletter (summer) has been completed and will be submitted with our registration application. The template will be followed on the next issues.

Terry will make the necessary correction to the blue-screen Public Notice of the Board Meetings.

Website:

The importance of keeping the website up to date was reiterated.

A Friends of the Library page is coming.

Evelyn has observed a notice coming up on the screen momentarily saying our license has expired; she will monitor this. Several patrons have reported difficulty in using the research part of our site. Evelyn will discuss this with Frank.

DIRECTOR'S REPORT:

See attached:

written Director's Report

statistical comparisons between September '08 and September '09

An interview will be held next week for the Library Typist part-time position.

The collection of addresses from Mamakating cannot be put into alphabetical order.

Evelyn was authorized to purchase two wall-mounted hand sanitizers, one for the bathroom and one for by the door.

OLD BUSINESS:

Amending Article I-1 of By-laws to allow for additional trustee(s):

In order to comply with the required public notice, a special meeting has been called by order of the President of the Board on Wednesday, October 21st to so allow. Notices have been posted in the library, at the Wurtsboro and Bloomingburg Post Offices and at the Village Office. Evelyn will see that Frank is asked to post this on our website homepage.

The process for appointment was discussed. For now, recruitment of additional parties interested in becoming trustees will be informal.

Registration with the Board of Regents:

The notification of the dissolution of the Bloomingburg Free Library has been received, enabling our registration to follow. See attached Roosa-Stiano motion directing Barbara to comply with and submit all requirements to register the Mamakating Library with the Board of Regents.

Cassie Artale has advised that the time to officially change the library's name to Mamakating Library would be at submission for permanent charter. Discussion followed contrasting the benefits of the shorter name with that of the current longer Town of Mamakating District Library.

Policies regarding bulletin boards and solicitations:

A Roosa-Semonite motion adopted that only information regarding the activities of public non-profit organizations may be posted on our bulletin boards. All in favor.

A Semonite-Roosa motion stipulated that it is the policy of the Town of Mamakating Library District that no library funds shall be expended for any other purpose than library operations. All in favor.

NEW BUSINESS:

Nominating Committee:

Barbara appointed Terry and Fran to manage the elections in December for the officers of the Board of Trustees.

Work Sessions:

The October 21st work session will be dedicated to the topic of programming in all its aspects.

Legal Notices:

Terry has been advised by Jean Dougherty that the *Sullivan County Democrat* should be our official newspaper for the placement of legal notices for the library.

PUBLIC COMMENT PERIOD:

Rita Bellomo reported on response to her FOIL applications and was given additional information as requested.

A Staats-Stiano motion recessed the Board to Executive Session at 8:12 p.m. to discuss personnel matters. All in favor. No action was taken in Executive Session. The Board returned from Executive Session at 8:27 p.m.

The meeting was adjourned at 8:27 p.m.

A brief Special Meeting for the purpose of amending Article I-1 of the By-laws will be held on Wednesday, October 21st at 7:00 p.m. in the Community Room. This will be followed by a work session with no official business to be enacted.

The next Board Meeting will be held Wednesday, November 4th at 7:00 p.m. in the Community Room.

Respectfully submitted,

Fran Staats
Secretary